

**Need to Print?**

Let's get you setup! We have printers on the Club Lounge and on the 1st, 2nd, and 3rd floor that are free for members. Follow the instructions below to start printing.

**If you are located on the Club Lounge, you can print (A3 & A4), scan and copy**

- Go to "Settings" > "Printers & Scanners"
- Add a new printer using the I.P. address **10.1.40.21**
- Set a name & location and add the printer

**If you are located on the 1st Floor, you can print (A3 & A4), scan and copy**

- Go to "Settings" > "Printers & Scanners"
- Add a new printer using the I.P. address **10.1.40.19**
- Set a name & location and add the printer

**If you are located on the 2nd Floor, you can print (A3 & A4), scan and copy**

- Go to "Settings" > "Printers & Scanners"
- Add a new printer using the I.P. address **10.1.40.22**
- Set a name & location and add the printer

**If you are located on the 3rd Floor, you can print (A3 & A4), scan and copy**

- Go to "Settings" > "Printers & Scanners"
- Add a new printer using the I.P. address **10.1.40.6**
- Set a name & location and add the printer

Download the drivers here (recommended):

[Link](#) to install the drivers on **Mac**

[Link](#) to install on **Windows**

**Need help installing your printer? Stop by the Front Desk and we can help! You can also suggest to report any challenges in the #nk\_technicalsupport channel on Slack.**