



CONSULTANT BUSINESS & HUMAN RIGHTS JOB DESCRIPTION

Job Title:	Consultant Business & Human Rights, focusright
Start Date:	April 2023
Location:	Zurich, with permission to work in Switzerland
Type of employment:	1-year consultant position, 80-100% (with the possibility of an extension)
Deadline for application:	31 January 2023

Background

focusright provides consultancy services that make human rights tangible for business. We work with companies, governments, and civil society to embed responsible business practices and human rights due diligence (HRDD) throughout businesses and supply chains. Our work is pragmatic, business-focused and aligned with international human rights standards and frameworks. We are now looking for a consultant who can support us in various projects and contribute to the development of innovative solutions for our clients.

Purpose of the position

As a member of our small team, you will work directly with the Directors of focusright and play an important role in building up our company and continuously improving our services. This includes managing projects with clients independently or in a team and collaborating internally for the development and continuous improvement of background materials and tools we can use in our work with clients and project partners. We are looking for a curious, proactive, and confident team player who can identify with our company values and mission.

Focus of the work

- Manage projects with clients in collaboration with team members or independently
- Lead and/or collaborate with the team in the development of innovative solutions and tools for companies to implement HRDD in line with the United Nations Guiding Principles on Business and Human Rights (UNGPs) and the OECD Guidelines for Multinational Enterprises (MNEs)
- Conduct research and analyses on specific topics and value chains related to business and human rights (BHR)
- Manage the conceptualization and delivery of workshops, trainings, and presentations on core concepts of HRDD
- Support in back-office work, website content development and knowledge management



What you should bring

- Joy of working independently and in a structured way
- Genuine interest in the topic and ability to translate complex requirements in practical “business language”
- Expertise in the field of BHR, including knowledge about the UNGPs and the OECD Guidelines for MNEs
- Demonstratable knowledge on recent developments and initiatives in the context corporate social responsibility, responsible business conduct, and human rights due diligence
- Strong analytical ability, attention to detail and organisational/project management skills
- Completed studies with a master’s degree in a related field, including some formal education in human rights, international politics, business ethics or sustainability
- At least 3 years of experience in the field of BHR, including practical experience within companies
- Languages: solid English and German skills are a must; French and other language skills are desirable

What we offer

- A dynamic work environment in nice, shared offices in the centre of Zurich
- Insights into all aspects related to the development of a small BHR consultancy specialized in BHR
- Opportunities to learn about practical opportunities and challenges companies across sectors are faced with when implementing HRDD
- Room to bring in your own ideas and creativity
- A fair salary with standard Swiss employment benefits

Application

Are you interested in this position? Please send us your application before 31 January 2023 to the following e-mail address: matthias.leisinger@focusright.ch. Interviews will take place end of February/beginning of March in Zurich. Let us know by e-mail or by phone (+41 (0)44 461 77 88) if you have any questions regarding the position.