

# FACT PAGES

## QUESTIONS

- Point of Contact for Administrative Questions: Staci Westren at \*57739.
- Questions about call schedule and/or med team/clinical, please ask Dr. Moore or Dr. Albainy.

## WHEN SICK

- Health or medical needs brought to Dr. Moore, Dr. Albainy, or any IMC staff / we will arrange for any care needs in a confidential environment.
- **Days missed due to sickness / call Staci. Please do not just alert your team – we will need to know. For more information, please refer to your school remediation plan. You must also alert your Medical School-days off are subject to the approval of your School and Directors.**

## PAGING (PLEASE LET US KNOW IF YOU HAVE QUESTIONS)

- Most paging is done by our alpha paging system. The computers in the Student Room have the capability. Choose the icon 'Summa Telephone Directory' and then choose 'Paging' and key in number.
- Telephone Paging
  - ✓ In house, dial 24, then wait and enter last 4 digits of pager.
  - ✓ Then enter your call back #, followed by # key and then your pager #.
  - ✓ A \*5xxxx extension number cannot be called from outside the hospital.
  - ✓ If you are paged, find any 'in-house' phone and dial the extension indicated on your pager.

## STUFF:

ABSTRACTS	<ul style="list-style-type: none"><li>• Often interesting cases can be written up in abstract form and a poster can easily be presented at local IM conferences, occasionally nationally.</li><li>• If you have an interesting case / ask someone about this possibility.</li><li>• OHIO ACP CHAPTER MTG</li><li>• NEOMED student research.</li><li>• We will fund any student who is presenting an abstract to any conference!!</li><li>• It is a huge bonus to your CV if you present at these conferences.</li><li>• Dr. Rich's ACP Poster Lecture is scheduled for 2/24/20 @ 12:00 noon.</li></ul>
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<b>SCRUB ACCESS</b>	<ul style="list-style-type: none"> <li>• Scrub Access will be loaded onto your badges by Matt Rinear on your first day and should be available by noon.</li> </ul>
<b>SCRUB LOCATION</b>	<ul style="list-style-type: none"> <li>• Enter Door #21 (old main entrance) Take “N” elevators to 1<sup>st</sup> floor, make a left, follow OR Classroom signs, Scrub Station on the left across from Blue wall (the men’s scrubs are inside locker room)</li> </ul>
<b>ACCESS TO DEPT. OF MEDICINE/IMC</b>	<ul style="list-style-type: none"> <li>• Please note that when you begin your rotation, you will have 24 hours access to the Department of Medicine/IMC. You can swipe your card on the device located to the left of the Department of Medicine doors. If you would like access to other door/departments used frequently, please advise Staci or leave a note with your name, badge number and location.</li> </ul>