



**BOYS & GIRLS CLUBS
OF SAN FRANCISCO**

COVID-19 Safety Protocols

June 1, 2020

Based on guidance from the Center for Disease Control (CDC) and the San Francisco Department of Public Health (SFPDH), BGCSF has instituted the following precautions at our Clubs:

- No visitors are permitted into Clubhouses.
- Anyone who has a fever above 100.4 degrees **MUST** not enter a building or van, or participate in any outdoor activity.
- Staff/youth/program partners are required to stay home if they are feeling sick or if they have a member of their family who has COVID-19 or symptoms of COVID-19.
- Children who have been deemed to be sick (via thermometer reading or exhibiting visual symptoms) will be immediately isolated in the quarantine room and parents/guardians will be contacted for immediate pick-up (no more than 30 minutes). Club leadership will follow up with the parent/guardian prior to the child returning to the Club to ensure that the child is no longer exhibiting symptoms.
- Upon arrival at the Clubhouse, all youth, staff and authorized program partners will have their temperature taken and are required to sanitize their hands before entering the building.
- Throughout the day and specifically during transitions, youth will be instructed to thoroughly wash their hands with soap and water (minimum of 20 seconds). Hand-sanitizer dispensers are located throughout the space as an alternative when needed.
- Handwashing **MUST** happen before and after snack and lunch, if you sneeze into your hand, and whenever one uses the restroom.
- All staff, youth, and authorized program partners are instructed to sneeze or cough into their elbow or a tissue and then throw away the tissue.
- All youth, staff, and program partners are expected to maintain six-feet distance from each other.
- Staff must wear masks throughout the day, unless they are in a space by themselves.
- Staff should remind youth not to touch their face.
- Before the day begins and on the hour or during transitions, staff will disinfect all surfaces in their space, in particular tables and countertops, chairs, equipment.
- All youth 13 years old and up, staff, and program partners must wear a mask during the Club's hours of operation unless they are alone in a space.
- Driving kids home will **ONLY** happen when unsafe conditions exist in the community (discussion to be had with VP of Club Services or Senior Director of School-Based Clubs) or when other exceptions have been approved. A maximum of 4 youth can be transported at a time and everyone in the van must wear a mask.