

2021 WEEKLY SAFETY MEETING PLAN

➤ Construction ◀

1 st Quarter – January, February, March	
Week 1	Coronavirus: Social Distancing
Week 2	OSHA Focus Four: Caught-in Hazards
Week 3	Personal Protection: Eye Safety
Week 4	First Aid: First Aid Steps <i>(or any First Aid topic)</i>
Week 5	Incidents: Reporting Injuries Quickly
Week 6	Health Hazards: Silica
Week 7	Man Lifts: Aerial Lifts
Week 8	Lockout Tagout: Lockout/Tagout Awareness
Week 9	Home & Holiday: Daylight Saving Time
Week 10	Tool Safety: Portable Grinders
Week 11	Ladder Safety: Extension Ladders
Week 12	Fall Protection: Floor Holes
Week 13	Driving Safety: Housekeeping for Vehicles

3 rd Quarter – July, August, September	
Week 27	Fire Protection: Construction Site Fire Safety
Week 28	OSHA Focus Four: Falls
Week 29	Personal Protection: Foot Protection
Week 30	Tool Safety: Bench and Pedestal Grinders
Week 31	Health Hazards: Dehydration
Week 32	Personal Protection: Hearing Protection
Week 33	Man Lifts: Scissor Lifts
Week 34	Fall Protection: Fall Arrest Systems
Week 35	Site Safety: Job Hazard Analysis
Week 36	Excavation Safety: Specific Requirements
Week 37	Electrical Safety: Safe Work Practices
Week 38	Tool Safety: Hand Tools
Week 39	Fire Protection: Fire Extinguisher Use

2 nd Quarter – April, May, June	
Week 14	Electrical Safety: Extension Cords and GFCIs
Week 15	Excavation Safety: Work Around Underground Utilities
Week 16	Health Hazards: Back Injury Prevention
Week 17	OSHA Focus Four: Electrocutation
Week 18	Site Safety: Workplace Violence
Week 19	Personal Protection: Respiratory Protection
Week 20	Work Zones: Temporary Traffic Control
Week 21	Ladder Safety: Inspecting Ladders
Week 22	Fire Protection: Fire Watch
Week 23	Health Hazards: Heat Stress
Week 24	Confined Spaces: Confined Space Hazards
Week 25	Driving Safety: Texting While Driving
Week 26	Tool Safety: Electrical Tools

4 th Quarter – October, November, December	
Week 40	Fall Protection: Scaffolding
Week 41	OSHA Focus Four: Struck-by Hazards
Week 42	Site Safety: OSHA Visits
Week 43	Personal Protection: Head Protection (Hard Hats)
Week 44	Heavy Equipment: Crane Safety
Week 45	Driving Safety: Distracted Driving
Week 46	Personal Protection: Safety Vests
Week 47	Site Safety: Housekeeping
Week 48	Fall Protection: Guardrails
Week 49	Tool Safety: Battery-Powered Tools
Week 50	Personal Protection: Hand Protection
Week 51	Health Hazards: Cold Stress
Week 52	Driving Safety: Winter Driving on Site

Use this safety meeting plan as a guide but consider exchanging or adding additional topics to customize this schedule to better suit the needs of your team.