



Position:	Equipment Utilization
Location:	Dartmouth, Nova Scotia
Reports to:	Terminal Operations Manager
Type:	Full-time
Deadline:	September 30th, 2021
How to Apply:	Submit an application to Chassity Campbell at chcampbell@armour.ca

Armour Transportation Systems is currently seeking a full-time **Equipment Utilization** individual at our Dartmouth, Nova Scotia location. The selected candidate will provide support to Terminal Operations through audit and reporting of detail to ensure that our equipment is being managed efficiently.

Essential Duties and Responsibilities:

- Complete a manual daily yard check(s), review terminal equipment utilization, and provide a list of empty equipment to dispatch by 9:00am. This includes generating trailer utilization reports and comparison to manual yard checks.
- Liaise with other departments to ensure we are accurate in detail for billing, reporting, and equipment updates, including review of dwell time on equipment at customer locations and advising CSR of any applicable unbilled demurrage.
- Verify and update any inaccurate data in the utilization report, including review of customer trailer banks and report the detail to the appropriate manager or supervisor.
- Audit and coordinate terminal trailer banks to ensure they have the proper equipment (i.e. reefer, heater, tri, container) and review OOS equipment with maintenance to ensure it is placed back into service in a timely manner.
- Provide support to OS&D on customer correspondence, dispositions, and other items as required.

Essential Competencies:

- Excellent time management skills with the ability to multitask and meet deadlines.
- Self-motivated with analytical decision-making skills.
- Ability to communicate effectively with individuals and groups.
- Ability to analyze situations, identify problems or conflicts, and negotiate win-win scenarios.

Working Conditions:

- Fast-paced environment.
- A high volume of communication, including via email, satellite, and phone.

Qualifications

- Experience with TruckMate is considered an asset.
- Related industry experience is considered an asset.
- Strong knowledge of Microsoft Office, with the ability to prepare reports in Word and Excel.
- Strong typing and computer skills.

About Armour Transportations Systems

Armour Transportation Systems is an award-winning, world-class transportation and logistics company. We are a Platinum member of Canada's Best Managed Companies and a Top Fleet Employer.

Founded in the early 1930s, Armour Transportation Systems has grown to be one of the largest trucking carriers in Canada, with 26 terminals, 4,000 pieces of equipment, nine maintenance facilities, over 750,000 square feet of warehouse space, and more than 2,000 team members.

Our vision is to be the dominant gateway between Atlantic Canada and the world, realizing profitable growth through leading transportation and logistics solutions, global partnerships, exceptional employees, and strategic acquisitions.

Employment Equity

Armour Transportation Systems is committed to the principles of employment equity. The purpose of employment equity is to ensure that no person is denied employment opportunities or benefits for reasons unrelated to ability.

Armour Transportation Systems welcomes applications from Indigenous peoples, African Canadians and other racially visible persons, persons with disabilities, and women in occupations or positions where they are underrepresented. If you are a member of one of these equity groups, you are encouraged to self-identify on your expression of interest for this position.