



CAREER OPPORTUNITY – LEAD HAND/SUPERVISOR – HALIFAX/DARTMOUTH AREA

Harvey Autocarriers is the major auto carrier for the island portion of Newfoundland and Labrador for major vehicle manufactures since 1975. Harvey Autocarriers operates a modern fleet of specialized tractor/trailer haul away equipment and offers a seamless transportation service.

Harvey Autocarriers establishing an auto haulaway service in the Halifax/Dartmouth area and currently seeking applications for the role of Lead Hand/Supervisor for this route/area.

The ideal candidate will be responsible for, but not limited to:

- Meeting company performance objectives as measured by on time delivery of vehicles to manufacturer's delivery standards.
- Manage vehicle delivery as per manufacturers' standards.
- Meet all administrative requirements to specification of manufacturers and dealers including timely accurate reports.
- Prepare daily delivery list, monitor priority units and distribute copies accordingly.
- Input information into manufacturer's computer system of vehicle transactions.
- Reconcile weekly manifests with the Bill of Ladings.
- Prepare and implement employee orientation for new hires.
- Contact person with dealerships for delivery related issues.
- Other duties as assigned.

The successful candidate will be eligible to do bargaining unit work when operational requirements require and a bargaining unit member in not available for work or not on lay-off.

THE CANDIDATE

The Compensation for the role includes:

- Full-Time Employment;
- Competitive Wage schedule;
- Progressive Vacation schedule;
- Group Benefits Plan;
- Group RRSP Program.

The successful candidate **must have a Class 1 Drivers License** and a minimum of 2 years driving experience along with possessing several years of supervisory experience.

The ideal candidate will have superior communication skills, will be required to work a flexible schedule determined by business requirements, and must be able to work with a diverse group. The selected candidate must be comfortable using for computers and related software and have developed planning, problem solving, troubleshooting and organizational skills. Working in a setting with heavy equipment and hazardous materials will also be required.

Interested candidates for the above noted role please apply to:

A. Harvey & Company Ltd.
P.O. Box 5128



**60 Water Street
St. John's, NL
A1C 5V6
Fax: (709) 726-8044
Email: humanresources@aharvey.nf.ca**

Harvey Autocarriers is an equal opportunity employer; however only those selected for an interview will be contacted.