

Maintenance Manager / Shop Supervisor

Bulk Carriers (P.E.I.) Limited – Clyde River, PE



Bulk Carriers (P.E.I.) Limited is searching for a Shop Supervisor to join the team in Clyde River, Prince Edward Island. Bulk Carriers is a family owned and operated long haul refrigerated transportation company that operates throughout North America. The right candidate will be someone who can manage our shop facility efficiently and effectively.

Duties and Responsibilities

- Oversee equipment maintenance and repairs performed by shop staff
- Ensure shop staff is performing regular maintenance and improvements
- Work with equipment suppliers to manage warranty claims efficiently
- Maintain detailed parts inventory for equipment repairs
- Ensure shop is staffed according to workflow
- Manage/supervise shop staff and evaluate performance
- Utilize our operating system to generate reports and report directly to our general manager
- Work alongside our Fleet Supervisor and Safety Manager to ensure equipment is safe and serviced within set Canadian Motor Vehicle Transport Act / USDOT Standards
- Schedule repairs and service with dispatch and drivers
- Excellent organization and leadership
- Prioritize paperwork and close work orders in timely manner

Knowledge and Skills

- Must have at least 2 years management experience
- Must have shop experience and/or an understanding of the trucking industry
- Familiarity with International Navistar and Thermoking products is an asset
- Experience with the operation and maintenance diesel engines, hydraulic systems, electric engines and equipment, compressed air equipment and tools
- Excellent written and verbal communication skills
- High attention to detail, organization, and time management skills
- Excellent interpersonal skills
- Must be able to prioritize and meet deadlines
- Strong work ethic
- Must be able to lift up to 80lbs
- Working at heights, WHMIS, and Health and Safety
- Strong computer skills

Apply

To apply, please submit you resume to hr@bulkcarrierspei.com with “Shop Supervisor” in the subject line. Thank you for your interest in Bulk Carriers (P.E.I.) Limited. Only those selected for an interview will be contacted.

