



JOB DESCRIPTION

Position Title: Men's Group Coordinator

Ministry Department: Adult Ministry

Reports To: Community Groups Director

Status: Part-Time, Non-Exempt (Incl Sundays and Evenings periodically)

Revised: June 2022

Primary Purpose

This position is responsible for shepherding and leading men to connect into Men's Community Groups and Events. This person will encourage and equip men to pursue the Discipleship Pathway at Rockharbor Church

Position Requirements

- College degree in a related field, or three years' work experience
- Experience working or serving in Ministry
- Ability to lead teams and volunteer leaders
- Excellent organizational and interpersonal skills
- Professional presence on the phone and in-person
- Ability to be teachable, seeking out coaching and learning for growth and development
- Ability to promote a positive attitude and working environment, with the desire to have fun, be positive and flexible
- Exhibit the spiritual gifts of leadership, discernment, exhortation, teaching and shepherding

Position Responsibilities

- Monitor the health, effectiveness, and duration of Men's Community Groups
- Recruit, train, equip and shepherd Men's Community Group Leaders
- Work with the coaching system to assist in Community Group Leader care and connectivity
- Support the coaching system where each Community Group Leader is contacted and communicated with 4-6 times throughout the year
- Organize and lead a team to discern and communicate a vision that aligns with Rockharbor Values and plan events that help women grow in their faith
- Plan, lead, and assist the Adult Ministry Team in various duties

Personal and Spiritual Requirements

- Has a growing relationship with Jesus, and a commitment to spending daily time with Him.

- Models a strong relationship with his or her spouse (if married) and children (if applicable).
- Strives to fulfill his or her purpose in life and ministry, while demonstrating integrity in words, relationships and actions.
- Models standards and expectations of Rockharbor Church leadership, including, but not limited to:
 - Upholding Rockharbor's Core Values and mission
 - Regular attendance at Rockharbor Church services
 - Regular participation in a Community Group
 - Partnership through tithing and serving
 - Abstaining from smoking, vaping and illegal substances
 - Models discretion and positivity in use of Social Media
 - Setting of appropriate boundaries to protect character and integrity.

Rockharbor Church exists to love and lead one another to be devoted followers of Jesus. We encourage each member of our staff team to live this mission through their personal lives and in their work. We value striving for excellence and working together as a team. We believe God has gifted each individual with specific and unique gifts and talents, which He brings together to reach our community and world with the love and message of Jesus!