

Merton Junior School

Headteacher: Mrs K. Reading B.Ed (Hons)

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*'Be wise, together we
succeed'*

Thursday 2nd April 2020

Dear Parents/Carers,

With the school closed (except for children of key workers and vulnerable learners) because of the COV-19 outbreak, I am writing to you to update you on our safeguarding procedures during this time.

The usual safeguarding protocols will be in place for onsite activity and there will always be a Designated Safeguarding Lead (DSL) available. The assigned DSL will either be Mrs Reading, Mrs McGillivray or Mrs Dyer who may not physically be onsite but will be available to deal with any safeguarding concerns.

Safeguarding our children is extremely important to us. If you have any concerns, please use one of the following ways to communicate with us:

1. We will always have a Designated Safeguarding Lead available during school hours (8:45am – 3:20pm) so please call the office on (01256) 326573 and you will be called back as a matter of urgency;
2. Contact one of the school's Designated Safeguarding Leads via the normal school email address: admin.office@merton-jun.hants.sch.uk and mark it as 'Confidential FAO: DSL'. The school office will then send this information on as soon as possible;
3. Alternatively, you can contact Children's Services directly on 0300 555 1384 (Office hours – Mon to Fri 9.00am until 5.00pm) or email childrens.services@hants.gov.uk (Office hours – Mon to Fri 9.00am until 5.00pm). There is also an out of hours contact number - 0300 555 1373.
3. If you are concerned that a child is at immediate risk then you must call 999 without delay.

Thank you for your continuing support through this difficult time.

Mrs K. Reading
Headteacher