

Merton Junior School

Headteacher: Mrs K. Reading B.Ed (Hons)

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*'Be wise, together we
succeed'*

20th November 2020

Dear Parents/Guardians,

I am writing to you to share some good news with you, Mrs Reading is expecting a baby, due in May 2021.

We have discussed future plans in great detail and I am pleased to advise that Mrs McGillivray has agreed to step into the role of Acting Headteacher whilst Mrs Reading is on maternity leave and other members of staff will be taking on other roles and responsibilities to ensure the smooth running of the school.

Please be assured that we, as the school governors, will continue to be working closely with the school and have every faith that Mrs McGillivray and her team will continue to run the school with Mrs Reading's vision in mind, making sure that the children continue to achieve their full potential.

I'm sure that you will join me in congratulating Mrs Reading and her husband on their exciting news.

Yours sincerely

A handwritten signature in blue ink that reads "Kate Fowkes".

Mrs K Fowkes
Chair of Governors