

# Merton Junior School

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*'Be wise, together we  
succeed'*

10<sup>th</sup> March 2021

Dear Parent(s) / Guardian(s) of \_\_\_\_\_

## **Roman Workshop Refund**

Thank you for your payment towards the Roman workshop which was booked for the end of January 2021, however as this was due to take place during the most recent lockdown period the workshop was cancelled.

This means that you are due a refund of the £4.75 which has been paid.

Year 4 are having a different workshop supplied by ZooLab at the end of April which is the same cost. To make it easier for all concerned, instead of having to refund the Roman Workshop payment, I have transferred the payment made by you over to the ZooLab experience. This means that there is no money required from you for the ZooLab experience.

I hope this arrangement is agreeable, however if you would prefer a refund please can you email into the school office.

Yours sincerely,

Mrs H Hooley  
Senior Administration Officer