



Lot #: _____

Lot Owner: _____

Date Submitted: _____

Architectural Review Request

Lot Owner: _____

Phone: _____

Address: _____

E-mail: _____

Please review the attached building guidelines and protective community covenants prior to submitting a plan for review. You will need to provide the Architectural Review Committee (ARC) with exterior elevations and floor plans of your proposed house plan, samples of exterior materials and colors to be used and a landscaping plan. Please review the check list. Construction will not commence until all plans, materials and colors are approved by the ARC.

Please submit all information to: ARC@TwinCreeksTFL.com or call 931-229-4440
6650 New Nashville Hwy, Suite 600 Smyrna TN 37167

I have read and understand the DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS FOR TWIN CREEKS VILLAGE. I also understand that no variances or deviations from the covenants will be allowed without prior consent from the Architectural Review Committee.

Lot Owner Signature

Date

Plan is Accepted by the Architectural Review Committee

ARC Representative Signature

Date

Reason for declination:

- Plan does not appear to fit the building lot (*recommend having an engineer to plat the house on the lot*).
- Exterior Elevation does not conform with Design Guidelines. (*comments to follow*)
- Exterior Materials do not conform with Design Guidelines. (*comments to follow*)
- Exterior Colors do not conform with Design Guidelines. (*comments to follow*)
- Landscaping Plan is unacceptable. (*comments to follow*)
- One or more of the fees have not been submitted.
- Other (*comments to follow*)

Comments:



Lot#: _____

Lot Owner: _____

Date Submitted: _____

Architectural Review Check List

In order to ensure your building plans are approved quickly, please make sure you include all the information below and check the appropriate boxes. Failure to include all the information could result in a delay of your request as it's imperative to have all the information available in order to approve building plans.

Please refer to your protective covenants for specific questions. Make checks payable to: *Twin Creeks HOA.*

- _____ Date you anticipate breaking ground and beginning to build.
- \$250 ACR Review (*professional charge incurred to review plans and approve*)
 - Please make check payable to, **Twin Creeks HOA**
- \$350 tree planting service
 - HOA will plant a tree at the front of each lot that will beautify the community and create a natural canopy enhancing the development.
 - Please make check payable to, **Twin Creeks Properties**
- \$350 mailbox fee (\$300 on Dry Fork Dr. for half of a double mailbox)
 - Please make check payable to, **Twin Creeks Properties**
- Landscape plan
 - Overview of drawing showing size, kind and placement of all landscaping sodded areas (*note: minimum requirement to sod front yard*)
 - Please include size of each plant/tree (gallon)
 - Site plan indicating placement.
 - Minimum combination of 20 trees or bushes must be planted at a size of 2 ½ gallons or more.
- Exterior Elevations
 - Outside architect drawings showing all sides of your proposed house
 - Include exterior colors and samples ("earth tone" colors)
 - Include exterior building materials (vinyl products are not allowed to be used on area of the exterior of the home)
- House location
 - Overview of house location on plat of your lot
 - Refer to protective covenants
 - Overview of fence and driveway locations on plat of your lot
 - Overview of sidewalk location

*** Any alterations to building plans after initial approval needs to be submitted to the ARC before proceeding.**