

Privacy Notice

1. This privacy notice is supplied in compliance with the Independent Foster Carers Alliance (IFCA)'s data protection obligations under the General Data Protection Regulations (GDPR).
2. The Independent Foster Carers Alliance (IFCA) is the data controller. The IFCA's contact information is:
 1. Address: 1st floor East Suite Waterfront, Salts Mill Road, Shipley, West Yorkshire, BD17 7TD
 2. Phone: 01274 028707
 3. Email: support@ifcalliance.co.uk
 4. Data specific email: data@ifcalliance.co.uk
 5. Website: ifcalliance.co.uk
3. The IFCA's Data Protection Officer can be contacted at:
 1. Address: 1st floor East Suite Waterfront, Salts Mill Road, Shipley, West Yorkshire, BD17 7TD
 2. Phone: 01274 028707
 3. Email: data@ifcalliance.co.uk
4. As a membership organisation which provides legal advice and representation, the IFCA gathers a fair amount of data. In addition to personal data pertaining to our members, we also gather data on our employees and volunteers, as well as on donors, supporters, and business contacts. Below we set out more information on the information gathered, and reasons for gathering.
5. Our mailing list is processed and controlled using MailChimp. For more information on how MailChimp processes your personal data and your data protection rights, please visit <https://mailchimp.com/legal/data-processing-addendum/> and <https://mailchimp.com/legal/privacy/>
6. We use SmartDebit to process your Direct Debit payments. More information on how SmartDebit processes your personal data and your data protection rights, including your right to object, is available at <https://www.smartdebit.co.uk/privacy/>

Your Data and How We Use It

As a membership organisation, which provides legal advice and representation, the IFCA gathers a fair amount of data. In addition to personal data pertaining to our members, we also gather data on our employees and volunteers, as well as on donors, supporters, and business contacts. Further information may be found in our Data Protection Policy.

Data Processing

The data processing will mainly take place in the United Kingdom and the EU. However some data processing may occur in the United States as this is where the cloud servers of some of our data processors are located. There is also a slight risk that processing occurs in other non-EU countries if an email account is accessed there. However, the IFCA discourages this.

Your Rights

You have a number of rights under the GDPR, as summarised below. More detail on all of these rights can be seen in the IFCA Data Protection Policy. It is important to note that as long as it is clear which right you are attempting to exercise, there is no precise wording in which your request needs to be put.

1. *Right of Access.* You have the right to access your personal data and supplementary information. If requested, your data will be provided to you within one month, save for exceptional circumstances. For more information on this right, see the IFCA Data Protection Policy.
2. *Right to Rectification.* You have the right to have your personal data rectified if it is inaccurate or incomplete. For more information on this right, see the IFCA Data Protection Policy.
3. *Right to Erasure.* You have the right, in certain circumstances, to request the deletion or removal of your personal data. For more information on this right, see the IFCA Data Protection Policy.
4. *Right to Restrict Processing.* You will have the right to 'block' or suppress processing of your personal data in certain circumstances. For more information on this right, see the IFCA Data Protection Policy.
5. *Right to Object.* You have the right to object to the processing of your data in certain circumstances. These include if the processing is based on legitimate interests or the performance of a task in the public interest/exercise of official authority (including profiling), if your data is being used for direct marketing (including profiling) and if we are processing your data for the purposes of scientific/historical research and statistics. Your objection must be on grounds relating to your particular situation.

If you wish to exercise your right to object, your objection should be communicated to:

1. If you are an employee, to your line manager;
2. If you are a volunteer, to your main contact at IFCA;
3. If you are a member and the request relates to membership data, to The DPO (contact information above);
4. If you are a member and the data relates to a case you have or had with the Legal Department, to your caseworker;
5. For any other reason, or for more than one of the above, to the IFCA (contact information above).

If an objection is received, the IFCA will cease processing your data unless:

1. We can demonstrate compelling legitimate grounds for the processing, which override your interests, rights and freedoms; or
2. The processing is for the establishment, exercise or defence of legal claims.

If you feel the IFCA has not processed your data in compliance with the law, or has in some other way breached your data protection rights, you can make a complaint to the Information Commissioner's Office (ICO). The ICO's contact details are:

1. Helpline: 0303 123 1113
2. Live chat: ico.org.uk/global/contact-us/live-chat
3. Email: casework@ico.org.uk
4. Website: ico.org.uk