

RULES MADE UNDER THE GENERAL MANAGEMENT STATUTE

ACADEMIC COUNCIL RULES

Citation

1. These rules are made pursuant to Clause 3 of the General Management Statute and may be cited as the Academic Council Rules.

Functions of the Academic Council

2. In pursuance of the role prescribed for the Academic Council in Article 24 of the Charter, the functions of the Academic Council shall include:

- (a) making recommendations on the development of the University's academic profile, on matters to do with the operation and administration of courses and on the provisions necessary for proper academic support;
- (b) advising on the determination of entry standards and course and assessment requirements;
- (c) monitoring admission to courses, progression in courses and the assessment process;
- (d) attesting to the eligibility of candidates to receive awards of the University;
- (e) making determinations in respect of the application of the student discipline provisions of the University.

In exercising these functions the Academic Council shall:

- (f) consider reports and recommendations of the President, Vice-President (Academic), Course Professors and of other officers of the University on matters pertinent to the functions of the Academic Council.
- (g) furnish to the President and the Board of Governors reports and recommendations on matters referred to it by the President and the Board of Governors and on matters pertinent to the functions of the Academic Council.
- (h) follow rules of procedure in accordance with the principles adopted in the Rules of Procedure of the Board of Governors, including the following:
 - (i) The quorum for meetings shall be one half or the next higher whole number of members of the Council for the time being.

- (ii) Each member shall have a deliberative vote at any meeting of the Academic Council and where there is an equality of votes, the chairman shall have the casting vote as well as a deliberative vote.
- (iii) A meeting of the Academic Council may be held at any time on the initiative of the President. A meeting shall be held within fourteen days after lodgement with the Registrar of a request for a meeting signed by not less than three members of Council.

Membership of the Academic Council

3. The members of the Academic Council shall be:

- (a) The persons holding the following offices, *ex officio*

President

Vice-President (Academic)

- (b) Professors and other teachers appointed in accordance with Article 28(c) of the Charter.

- (c) Head of Finance and Administration
Registrar
Librarian

The Registrar shall act as Secretary to the Academic Council and the Head of Finance and Administration shall attend meetings to advise on administrative and resource matters.

Participation by Members of the Board of Governors

4. Interested members of the Board of Governors shall be invited to participate in meetings of the Academic Council when available to do so.

Chairmanship of the Academic Council

5. The President shall be the chairman of the Academic Council. In the absence of the President the Vice-President (Academic) shall act as chairman at any meeting of the Academic Council. In the absence of the President and the Vice-President (Academic) the person acting in the office of President shall be chairman for the meeting.

Made June 1991

Amended November 1992

Amended June 2003

Amended October 2003