



**Bear Valley Springs Association Board of Directors**  
**Regular Monthly Meeting**  
 Tuesday, May 19, 2020 at 6:00 PM  
 Oak Tree Country Club  
**MINUTES**

**Open to All Members**

**A. ANNOUNCEMENTS**

1. **Call to Order – Pledge of Allegiance @6:03 PM**
2. **Roll Call –**

**Board Members Present:** President Jim Panek, Treasurer Guy Munday, Director Butch Reyburn, Director Peggy Bergman-Smith

**Board Members Absent:** Vice-President Monique Herbst

**Staff Members Present:** General Manager Wesley Shryock, Administrative Assistant Anita Bauer, Staff Accountant Gina Silva, Project Manager Debbie Shryock

3. **Declaration of Intent to Tape the Meeting**

*This meeting will be digitally recorded to assist in capturing the minutes. Members attending the meeting are prohibited from using any sort of recording device during the meeting. This includes audio recorders, video recorders or any type of camera (including cell phone cameras).*

**B. ADMINISTRATIVE & PROCEDURAL MATTERS / CORRESPONDENCE**

<u>Item #</u>	<u>Item</u>
20-218	<b>Approval of the Agenda</b> <ul style="list-style-type: none"> <li>▪ May 19, 2020 Regular Meeting Agenda</li> </ul> <b>Motion by GM</b> to approve the May 19, 2020 regular board meeting agenda. <b>2<sup>nd</sup> by BR</b> <b>Motion Approved VOTE 4-0</b>
20-219	<b>Approval of Minutes</b> <ul style="list-style-type: none"> <li>▪ April 21, 2020 Regular Meeting Minutes</li> </ul> <b>Motion by GM</b> to approve the April 21, 2020 regular meeting minutes. <b>2<sup>nd</sup> by PBS</b> <b>Motion Approved VOTE 4-0</b>
20-220	<b>Reading of the Executive Session Report</b> <ul style="list-style-type: none"> <li>▪ Regular Meeting 04/21/20</li> <li>▪ Special Emergency Session 5/1/2020</li> </ul> Read into the record and received and filed as reported.
20-221	<b>Receive and File Various Committee Reports</b> No committee reports were received this month due to the mandate that all committees refrain from meeting during the Covid-19 crisis.
20-222	<b>Treasurer’s Report</b> – Treasurer Guy Munday Read into the record and received and filed as reported. Kathy Kneer asked about the uncollected assessments. Her question pertained to the policy for the 2020-21 collection of assessments.

**C. GENERAL MANAGER**

<u>Item #</u>	<u>Item</u>
20-223	<b>Controller’s Report</b> Wesley Shryock read the controller’s report into the record. Wesley gave an overview of where the budget stands in light of the amenity closures and lack of income. He was pleasantly surprised where the month ended. A huge thanks to the Food and Beverage

	department for generating more revenue that expected during this time. Kathy asked if Wes could show a rolling average on the graphs as a reference point. Further discussion occurred regarding the charts and suggestions of new charts. A thank you to management and to the membership for the support of curbside pickup.
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**D. CONSENT CALENDAR – 3 items**

<b>20-224</b>	2019-20 Board of Directors Board Meeting Schedule
<b>20-225</b>	2019-20 Board of Directors Operational Calendar
<b>20-226</b>	BVSA Follow-Up Items list
	<b>Motion by BR</b> to approve the consent calendar. <b>2<sup>nd</sup> by JP</b> <b>Motion Approved VOTE 4-0</b>

**E. BOARD BUSINESS ACTION ITEMS – 5 items**

<b>Item #</b>	<b><u>Item</u></b>
<b>20-227</b>	Discussion and Approval: Reserve CER for Golf Carts – Golf Course <b>Motion by GM</b> to approve Alternative One Cart Star Motors for \$94,884.07 plus a 10% contingency of \$9,488.40 for a total of \$104,372.47 that will be funded from the reserve funds. <b>2<sup>nd</sup> by BR</b> <b>Motion Approved VOTE 4-0</b>
<b>20-228</b>	Discussion and Approval: Reserve CER for Fencing- Beaubien Field <b>Motion by JP to approve Alternative One</b> John Brooks Fencing for \$10,000.00 plus a 10% contingency of \$1000.00 for a total of \$11,000.00 to be funded from the reserve funds. <b>2<sup>nd</sup> by GM</b> <b>Motion Approved VOTE 4-0</b>
<b>20-229</b>	Discussion and Approval: Reserve CER for Ex Mark Zero Turn – Golf Course <b>Motion by JP</b> to approve Alternative One Belcorp Ag, LLC for \$25,151.20 to be funded from the reserve funds. <b>2<sup>nd</sup> by BR</b> <b>Motion Approved VOTE 4-0</b>
<b>20-230</b>	Discussion and Request for Approval: CER for Marquee Sign- Equestrian Center <b>Motion by GM</b> to approve Alternative One Sign Solutions of California for \$6,092.64 from operations for the Equestrian Center Marquee to facilitate reimbursement by the BVSCRFF. <b>2<sup>nd</sup> by PBS</b> <b>Motion Approved VOTE 4-0</b>
<b>20-231</b>	Discussion: July 2020 Bear Tracks Board Article due on June 17, 2020 Monique Herbst will write the article.

**F. MEMBER COMMENTS**

In order to give you an opportunity to address the Board, and in compliance with Civil Code Section 4925 and 5000(b), we've set aside a period of time for members to provide their comments to the Board. We ask that you document your issue(s) by completing the BVSA Public Comments Form to assist us in documenting your issue. If you have not already filled out a Public Comments Form, please do so now and hand it to the Board Secretary, Anita Bauer. The forms are located at the entrance where you came in.

When you are recognized, please come up to the lectern and use the microphone. Begin by stating your name and tract/lot number for the record and please limit your comments to five (5) minutes. If someone else has already stated the issue, but you have something else to add to it, please raise your hand to be recognized. Due to time constraints, the Chair may limit participation to once per member. Thank you for your cooperation and adherence to this Open Forum Policy.

**Janet Fulks – 3435-114** – Chair of the Lake Quality Advisory Committee addressed the BOD requesting to share data with the Board of Directors regarding the mapping of the water shed and the 150 phosphate tests done to the lakes utilizing the hydrosond. They have been evaluating the data trying to avoid the fish die-off. They are working on remediating things by planting over 100 plants to pull nutrients out of the lake and bring an equilibrium to the lake. They are purchasing water lilies at a very low price. The aerators are working superbly almost too well which has put too much oxygen in the lake. The aerators have been turned off. They are looking for a typical PH in the lake. They want advice from the BOD as they move forward in the lake. They are requesting a meeting time. Fred Hicks spoke on nutrient load and the level of drainage coming into the lakes from run-off around the valley.

**Kathy Kneer** asked a question regarding the LQAC meetings. Wesley stated the Board advisory committee meetings will resume their regularly scheduled meetings beginning June 1.

**G. SUMMARY OF TODAY’S FOLLOW UP**

Clarifying the date of the LQAC presentation to the BOD at an executive session.

**H. ANNOUNCE UPCOMING MEETINGS AND NOTICES**

**MEETINGS**

- Special Monthly Board Meeting, Tuesday, May 26, 2020 at 1:00 PM, BVSA Conference Room
- BVCSD Regular Meeting – Thursday, June 11th, 2020 at 6:00 PM via Zoom Online
- Annual Meeting and Election: Saturday, July 18<sup>th</sup>, 2020 at 9:00AM and 2:00 PM, Whiting Center (Polls open from 9:00 AM – 11:00AM)
- Regular Monthly Board Meeting, Tuesday, June 16, 2020 at 6:00 PM, Oak Tree Country Club (Closed Executive Session prior to the Open Meeting)

**NOTICES**

- Closed Executive Session Board Meeting on May 21, 2020 to begin at 9:00 AM (prior to the Open Session) where the Board of Directors will conduct Association business that falls within any one of the following categories:
  - Member Discipline – 1 item.
  - ECC Matters – None
  - Litigation/Legal Matters – 1 item.
  - Contracts – 1 item
  - Delinquent Assessments – 1 item.
  - Personnel Matters – 2 items
  - Compliance Officer Report – None.

*Executive Session Board Meetings are confidential and therefore **CLOSED** to the membership.*

**I. ADJOURN REGULAR MONTHLY MEETING @ 7:31 PM.**

**Board Approval: June 16, 2020**

*Anita Bauer*

**Date Signed: June 17, 2020**

**Anita Bauer**

**Board Secretary, Bear Valley Springs Association**