



Bear Valley Springs Association Board of Directors
Regular Monthly Meeting
 Tuesday, July 21, 2020 at 6:00 PM
 Oak Tree Country Club
MINUTES

Open to All Members

A. ANNOUNCEMENTS –

1. **Call to Order - 6:02 PM Pledge of Allegiance**
2. **Roll Call –**

Board Members Present: Interim President Peggy Bergman-Smith, Vice-President Monique Herbst, Treasurer Guy Munday, Director Butch Reyburn, Director Todd Lander
Staff Members Present: Wesley Shryock, General Manager, Anita Bauer, Administrative Assistant, Project Manager Debbie Shryock, Staff Accountant Gina Silva

3. **Declaration of Intent to Tape the Meeting**

This meeting will be digitally recorded to assist in capturing the minutes. Members attending the meeting are prohibited from using any sort of recording device during the meeting. This includes audio recorders, video recorders or any type of camera (including cell phone cameras).

4. **Board Comments & Announcements**

B. ADMINISTRATIVE & PROCEDURAL MATTERS / CORRESPONDENCE – 9 items

<u>Item #</u>	<u>Item</u>
20-252	Approval of the Agenda <ul style="list-style-type: none"> ▪ July 21, 2020 Regular Meeting Agenda Motion by GM to approve the amended agenda for the regular board meeting, July 21, 2020. 2nd by BR Strike Special 4 th of July Committee from the Agenda item #20-259 Motion Approved VOTE 5-0
20-253	Approval of Minutes <ul style="list-style-type: none"> ▪ June 16, 2020 Regular Meeting Minutes ▪ June 22, 2020 Special Board Meeting Minutes Motion by GM to approve the 6/12/20 regular meeting minutes and the 6/22/2020 special board meeting minutes. 2nd by TL Motion Approved VOTE 5-0
20-254	Reading of the Executive Session Reports <ul style="list-style-type: none"> ▪ Regular Meeting 06/16/2020 ▪ Special Meeting 06/22/2020 Read into the record by PBS and received and filed as presented.
20-255	Appointment of Board Officers and Staff Advisors <ul style="list-style-type: none"> ▪ President Motion by BR to appoint Monique Herbst as President for the 2020-21 Board of Directors 2nd by TL Motion Approved VOTE 5-0 <ul style="list-style-type: none"> ▪ Vice President Motion by TL to approve Butch Reyburn as the Vice-President for the 2020-21 Board

	<p>of Directors. 2nd by TL Motion Approved VOTE 5-0</p> <ul style="list-style-type: none"> ▪ Treasurer Motion by MH to appoint Guy Munday as Treasurer for the 2020-21 Board of Directors. 2nd by PBS Motion Approved VOTE 5-0 ▪ Secretary Motion by BR to appoint Anita Bauer as Board Secretary for the 2020-21 Board of Directors. 2nd by TL Motion Approved VOTE 5-0 ▪ Compliance Officer Motion by BR to appoint Todd Lander as Compliance Officer for the 2020-21 Board of Directors. 2nd by MH Motion Approved VOTE 5-0 ▪ Parliamentarian Motion by TL to nominate Wesley Shryock as the Parliamentarian for the 2020-21 Board of Directors. 2nd by GM Motion Approved VOTE 5-0
<p>20-256</p>	<p>Approval for three Board Members (President, Vice President, and Treasurer), Gina Silva and Wesley Shryock as authorized check signers for the following bank accounts:</p> <ul style="list-style-type: none"> ▪ CIT Bank (formerly known as Mutual of Omaha Bank) Operating Account xxxxx0620 ▪ CIT Bank (formerly known as Mutual of Omaha Bank) Deferred Operating Account xxxxx2690 ▪ Bank of the Sierra Account xxxxx0170 <p>Motion by TL to approve Monique Herbst, President, Butch Reyburn, Vice-President and Guy Munday, Treasurer as check signers on the Operating Account at CIT Bank and the Deferred Operating Account at CIT Bank. 2nd by PBS</p> <p>Question from Kathy Kneer. Can 2 staff members sign an account? Wesley answered that staff and BOD sign are preferred to sign but 2 staff members are allowable on a budgetary payment. Kathy asked whether this is written policy. Motion Approved VOTE 5-0</p>
<p>20-257</p>	<p>Approval for all five Board Directors as check signers for the following bank account:</p> <ul style="list-style-type: none"> ▪ CIT Bank Reserve (formerly known as Mutual of Omaha Bank) Account xxxxx 2589 <p>Motion by BR to approve all five Board Directors as check signers on the CIT Bank Reserve Account ending 2589. 2nd by PBS Motion Approved VOTE 5-0</p>

<p>20-258</p>	<p>Receive and File Various Committee Reports</p> <ul style="list-style-type: none"> ▪ Golf Advisory Committee – 02-04-2020 ▪ Recreation Advisory Committee – 06-03-2020 ▪ Finance Advisory Committee – 02-19-2020 <p>Motion by GM to receive and file the above- mentioned reports 2nd by MH Motion Approved VOTE 5-0</p>
<p>20-259</p>	<p>Naming of Board Members as Liaisons to Advisory and Executive Committees</p> <ul style="list-style-type: none"> ▪ Special 4th of July Committee Motion by Butch to strike the 4th of July ▪ Equestrian Advisory Committee - Peggy Bergman Smith ▪ Finance Advisory Committee- Guy Munday ▪ Food Service Advisory Committee – Monique Herbst ▪ Golf Advisory Committee – Butch Reyburn ▪ Lake Quality Advisory Committee – Butch Reyburn ▪ Recreation Advisory Committee - Peggy Bergman Smith ▪ Whistleblower Hotline - Todd Lander ▪ CSD Liaison Committee - President and a rotating Director ▪ IDR/ADR – Todd Lander
<p>20-260</p>	<p>Treasurer’s Report Read into the record by Gina Silva and received and filed as reported.</p>

C. GENERAL MANAGER

<u>Item #</u>	<u>Item</u>
<p>20-261</p>	<p>Controller’s Report –Wesley Shryock Read into the record by Wesley Shryock and received and filed as reported. Kathy Kneer asked about the cost for Golf vs. Golf Maintenance. One being the Golf shop and the latter is for maintaining the course and grounds.</p>
<p>20-262</p>	<p>Amenity Highlights and Challenges – General Manager Wesley Shryock Wesley reported to the community the highlights of the upgrades for last month around the valley. Pickleball, Volleyball, Lakes and other areas are being upgraded and renovated as necessary for an overall upgrade in aesthetic. Harry Herbst asked about the reports for specific amenities. Kathy asked why the financial reports can’t be posted on the website. She was advised that the reports are on the website. Fiona Nelson 3417-063 – is concerned that the information has not been voted on by the LQAC committee. Her concern is that on principle this presentation would be out of order and should not be presented publicly. Wesley asked whether this is a proof report or a presentation. Fred Hicks said this is a presentation. Fiona stated they are not working as a committee and this has not been voted on. Fred Hicks stated there is a contention with Fiona due to a potential conflict of interest due to her husband being on the CSD Board of Directors. The rules in section 108 were mentioned. Fiona asked the Board to not allow this presentation. She feels she has a unique position to liaise between the CSD and the BVSA. Wesley stated there will be no board action and that all of the information presented is public information. None of the Board agreed to inhibit or halt the presentation.</p>

	<p>Janet Fulks- 3435-114 gave a presentation on the July 4th and 11th Catfish Derby to the Board of Directors. The top prize for numbers of catch was 147. These were caught by an individual and his child. The purpose of the derby was due to the fact that the 4-Island lake has too many catfish. This problem decreases the dissolved oxygen. They removed 38,000 catfish of all stages and ages. 11,000 were juveniles. They have the data recorded. Water lilies are still being planted and they have a nursery for them at the 7th hole. Dissolved oxygen levels data was presented. Well water will help. It needs to get flowing. Kathy Kneer asked about a water pipe. Fred answered that is the cold well water that is needed. Effluent water run-in is the problem right now. The question is what variables can we control. Effluent is not consistent with the permit. We need collaboration with the CSD. Lastly, a huge thank you to Kimberly Clow for organizing the gifts and flyers for the event.</p>
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D. CONSENT CALENDAR – 4 items

20-263	2020-2021 BVSA Board Meeting Schedule
20-264	2020-2021 BVSA Board Operational Calendar
20-265	BVSA Follow-Up Items list
20-266	Request for Approval for Adoption of BVSA Rule Change, Article 9 Four-Island Lake-Boating with suggested changes by author. Two typos were found. No change to intent or purpose.
	<p>Motion by BR to approve the consent calendar 2nd by GM Motion Approved VOTE 5-0</p>

E. BOARD BUSINESS ACTION ITEMS – 4 items

Item #	<u>Item</u>
20-267	<p>Discussion and Approval: Reserve CER (Capital Expenditure Request) – Wading Pool Cover Motion by GM to approve Alternative One Lincoln Aquatics for \$1332.27 plus a 10% contingency of \$133.22 for a total of \$1465.49. 2nd by TL Motion Approved VOTE 5-0</p>
20-268	<p>Discussion and Approval: Reserve CER (Capital Expenditure Request) – Pool Chemical Control System Motion by GM to approve Alternative One Aquatic Technology Inc. for \$1818.26 that will be funded from the reserve funds. 2nd by MH Motion Approved VOTE 5-0</p>
20-269	<p>Discussion and Approval: Reserve CER (Capital Expenditure Request) – Golf- 3 Gang Range Rover with Plastic Baskets Harry asked about the driving range condition takes a toll on the equipment. Motion by GM to approve Alternative One Wittek Eagle One – P&W Golf Supply, LLC for \$3510.52 that will be funded from the reserve funds. 2nd by BR Motion Approved VOTE 5-0</p>

20-270 | Discussion: September Bear Tracks Article Due August 19, 2020 – Guy Munday

F. MEMBER COMMENTS

In order to give you an opportunity to address the Board, and in compliance with Civil Code Section 4925 and 5000(b), we've set aside a period of time for members to provide their comments to the Board. We ask that you document your issue(s) by completing the BVSA Public Comments Form to assist us in documenting your issue. If you have not already filled out a Public Comments Form, please do so now and hand it to the Administrative Assistant, Anita Bauer. The forms are located at the entrance where you came in. When you are recognized, please come up to the lectern and use the microphone. Begin by stating your name and tract/lot number for the record and please limit your comments to five (5) minutes. If someone else has already stated the issue, but you have something else to add to it, please raise your hand to be recognized. Due to time constraints, the Chair may limit participation to once per member. Thank you for your cooperation and adherence to this Open Forum Policy.

Andi Hicks 3440-346 – Asked a question regarding voting on previous month's agenda. She asked if

Kathy Kneer – 3455-075 – She enjoyed a breakfast on Sunday at the MR and noticed several ground squirrels. A prolific problem.

Scott Krueger- 3440-064- He has a problem resident that is a flagrant violator of the rules. He wonders if the BOD take away amenities. How is this person a club president when they are constantly violating the rules? Excessive dog poop and dogs without water. He has called the police. What can be done? MH stated there is a process to be followed.

Fiona Nelson – 3417-063 She apologized that she broke the rules of order previously. She believes Fred misspoke. There was an informal meeting yesterday. She doesn't believe they broke the rules. She wanted to clear her name.

Fred Hicks – He wanted to state that he was not alleging Fiona. He reiterated Fiona did not break the rules.

Gary Schoen- 3431-396- He asked a question regarding pool hours. He believes the pool should be made available to him for more time during the year than is currently offered. He wants to use the amenity through September when the kids are back in school. It is nice for him as an adult to swim without kids in the pool. His other question is regarding camping on your lot. Why can't his grandkids camp on his lot in his camper? He would like the rule to be clear.

Janet Fulks – 3435-114 As a member she would like to present the effluent water agreement to be used by the BOD as a tool for information. She offered her resignation as the chair of the LQAC so as to not be inappropriate in her presenting her findings with the water board.

Fred Hicks- 3440-345 – Regarding section 900 future changes. He was not clear as to what the process is for changing a rule. He wants to bring another change to the same section regarding vessel length to bring it into compliance. He would like some direction on that. He wants some feedback from the

G. SUMMARY OF TODAY'S FOLLOW UPS

Add Fred Hicks to the August agenda regarding proposed rule change to Article 9 regarding vessel size change.

H. ANNOUNCE UPCOMING MEETINGS

MEETINGS

- Regular Monthly Board Meeting, Tuesday, August 18, 2020 at 6:00 PM, Oak Tree Country Club (Closed executive session to begin at 9:00 AM)
- Special Board of Directors Meeting, Monday, August 24, 2020 at 1:00 PM, BVSA Conference Room (immediately followed by an executive closed session meeting).
- 2020-2021 Board of Director's Executive Legal Orientation Meeting, August 6, 2020 at 9:00 AM, Oak Tree Country Club (closed executive session).

NOTICES

- Closed Executive Session Board Meeting on July 21, 2020 to begin at 9:00 AM (prior to the Open Session) where the Board of Directors will conduct Association business that falls within any one of the following categories:
 - Member Discipline – 2 items
 - ECC Matters – 2 items
 - Litigation/Legal Matters – None

Contracts – 1 item
Delinquent Assessments – 1 item
Personnel Matters – 2 items
Compliance Officer Report – None

Executive Session Board Meetings are confidential and therefore **CLOSED** to the membership.

I. ADJOURN REGULAR MONTHLY MEETING @ 7:35 PM

Board Approval: August 18, 2020

Anita Bauer

Anita Bauer

Board Secretary

Date: August 19, 2020