



Bear Valley Springs Association Board of Directors

**SPECIAL BOARD MEETING**

Monday, August 24, 2020 at 1:00 PM

BVSA Conference Room

**MINUTES**

Open to All Members

**A. ANNOUNCEMENTS:**

1. **Call to Order and Pledge of Allegiance @1:01 PM**

2. **Roll Call**

**Board Members Present:** President Monique Herbst, Vice-President Butch Reyburn, Treasurer Guy Munday, Director Peggy Bergman-Smith

**Board Members Absent:** Director Todd Lander

**Staff Members Present:** General Manager Wesley Shryock, Administrative Assistant Anita Bauer

3. **Intent to Tape the Meeting**

*This meeting will be digitally recorded to assist in capturing the minutes. Members attending the meeting are prohibited from using any sort of recording device during the meeting. This includes audio recorders, video recorders or any type of camera (including cell phone cameras).*

4. **Board Comments/Announcements**

**B. ADMINISTRATIVE & PROCEDURAL MATTERS / CORRESPONDENCE:**

1. **Approval of Agenda:**

August 24, 2020 Special Board Meeting Agenda

**Motion by GM** to approve the amended special board meeting agenda for 8/24/2020.

**2<sup>nd</sup> by BR**

Amended to strike item # D.1. from the agenda

**Motion Approved VOTE 4-0**

2. **Notice of Special Executive Session Board Meeting after the Open Session:**

Executive Session Board Meetings are confidential and therefore **CLOSED** to the membership. The BVSA Board of Directors will be holding a Special Executive Session Board Meeting immediately following open session conducting business that falls within the following categories:

- Member Items/ECC Matters – 7 items
- Litigation/Legal Matters – None
- Contracts – None
- Delinquent Assessments – None
- Personnel Matters – None
- Whistleblower – None

3. **Approval of Minutes:**

None

**C. MEMBER COMMENTS:**

**D. BOARD BUSINESS / ACTION ITEMS:** 8 items

1.	<del>Discussion and Approval: Kimberly Clow – Swim Team Request – Stricken from Agenda</del>
2.	Discussion and Approval: CER for Score Board – Ball Field <b>Motion by MH</b> to approve Alternative One Prime Signs for \$949.88 from operations to facilitate reimbursement by the BVSCRFF. <b>2<sup>nd</sup> by GM</b> GM asked if we should purchase things before a CER has been approved. Further discussion occurred regarding the limits on GM ability to make decisions and process and procedure as to when the BOD should be notified of such purchases.

	<p><b>Motion Approved VOTE 4-0</b> <b>Motion by MH</b> to request the funds from the BVSCRFF to reimburse BVSA for the amount of \$949.88 for the Ball Field Score Board to go to the Operations account. <b>2<sup>nd</sup> by GM</b> <b>Motion Approved VOTE 4-0</b></p>
3.	<p>Discussion and Approval: Reserve CER for Backstop/Clay – Ball Field <b>Motion by BR</b> to approve Alternative One, Corona Clay Company for \$7,790.00 plus a 10% contingency of \$779.00 for a total of \$8569.00 to be funded from the reserve fund. <b>2<sup>nd</sup> by PBS</b> <b>Motion Approved VOTE 4-0</b></p>
4.	<p>Discussion and Request for Approval: Individual Request for Appointment to Food Service Advisory Committee – Deanna Hurst <b>Motion by BR</b> to approve the appointment of Deanna Hurst to the BVSA Food Service Advisory Committee <b>2<sup>nd</sup> by GM</b> <b>Motion Approved VOTE 4-0</b></p>
5.	<p>Discussion and Request for Approval: Annual Appointment Request – Finance Advisory Committee <b>Motion by BR</b> to approve the list presented Porter Underwood, Ron Wilson, Dave Lown, Monique Herbst, Don Branson and Guy Munday to be appointed to the BVSA Finance Advisory Committee for the 2020-2021 fiscal year. <b>2<sup>nd</sup> by GM</b> <b>Motion Approved VOTE 4-0</b></p>
6.	<p>Discussion: Netting for landscaping – Butch would like the ECC to consider a ban on landscape netting. He stated that wildlife have been getting caught in it and would like to see the use of this material discontinued in BVS.</p>
7.	<p>Discussion: Bear Tracks Board Articles – Butch would like to write board articles for the Bear Tracks. He doesn't think an employee should write the article. Monique said she doesn't have a problem with the way it has been done. Monique is going to make a list of who will take the board article each month. Peggy will write for the October issue. Each Director will be given the option to write their own article.</p>
8.	<p>Discussion: 2020-2021 Board Maintenance Tours Schedule Tour Date and Locations. Board maintenance tour of Golf, Whiting Center and Lakes. Tour date to be 9/22/20 at 8:30AM</p>

**E. FOLLOW UP ITEMS FROM TODAY'S MEETING:**

Anita to send a thank you to Scott Skidmore for the work on the baseball field.

**F. ANNOUNCE UPCOMING MEETINGS:**

**Regular Meeting**, Tuesday, September 15, 2020 at 6:00 PM, Oak Tree Country Club  
(Closed Executive Session to commence at 9:00 AM on Tuesday, September 15, 2020)  
**Special Meeting**, Monday, September 21, 2020 at 1:00 PM, BVSA Conference Room

**G. ADJOURN SPECIAL MEETING: @1:55PM**