

## Departmental/Operations Manager Apprenticeship

# Education Management Programme

This programme is inspired by our guiding principles of servant leadership, coaching and performance achievement. The inherently practical curriculum delivers a comprehensive framework for leading outstanding teaching and learning in schools.

### Features:

- ✓ Develop and hone your leadership and management skills
- ✓ Access inspirational content from leading thinkers and practitioners in education and beyond
- ✓ Deepen your knowledge of financial and talent management, build project management capacity
- ✓ Deliver a whole-school improvement project in collaboration with senior leaders

### Modules

#### Leading People

Develop the essential skills required to fulfil the challenging but rewarding role of leading people and high-performing teams.

#### Operational Management

Evaluate the impact of structure and governance on management and leadership to ensure strategic objectives and operational efficiency are achieved.

#### Managing People and Building Relationships

Explore the types and purposes of stakeholder relationships and practice the techniques required to overcome challenges and manage colleagues effectively.

#### Personal Effectiveness and Decision Making

Deepen your understanding of yourself and others through self-awareness, coaching methodologies and making great decisions.

#### Finance and Project Management

Understand the principles of setting and managing budgets in line with school and regulatory guidelines and develop a deep understanding of how to manage projects (including risk assessments) in the live context of a change management project.

*"We know that middle leaders are the engine room of any school. What has been great about the Education Management Programme is that it has given an opportunity for these key leaders to really reflect and grow in a supportive, and very flexible way. I am really looking forward to working with the next cohort of learners because I have been so impressed by the quality of engagement with our first group and it has been a privilege seeing how they have flourished over the past year."*

Andy Buck, Course Leader, Education Management Programme



Price

# £7,000

Fully funded by the  
apprenticeship levy.

This programme is fully funded using  
your school or trust's apprenticeship  
levy funds.

Please call **0208 221 9089** if you need  
support accessing your levy funds.

## Qualifications:

- ✓ Level 5 Departmental/Operations  
Manager Apprenticeship

## For Whom:

- ✓ For serving middle leaders and aspiring  
senior leaders

## Eligibility:

- ✓ GCSE in English and Maths at  
Grade C or above
- ✓ In a role with line management  
responsibility

## Additional Information:

- ✓ 22-month programme
- ✓ First Day of Learning and 4 Professional  
Learning Days
- ✓ 4 additional Twilight Seminars with  
Andy Buck and former headteachers
- ✓ Portfolio completion and assignment writing
- ✓ School Leadership Project
- ✓ Professional Learning Mentor and Line  
Manager meetings once a term