



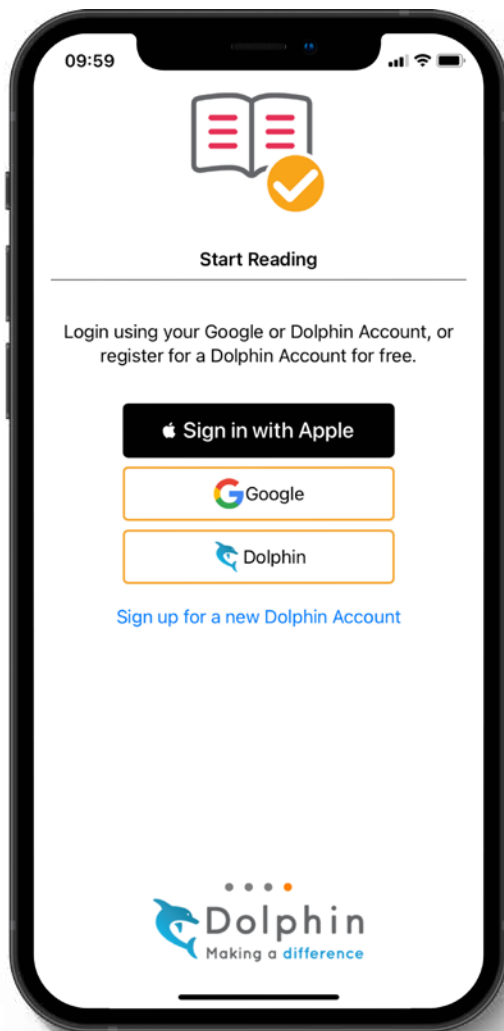
Version 1.0 | December 2020

Calibre audio

Dolphin EasyReader Quick Guide

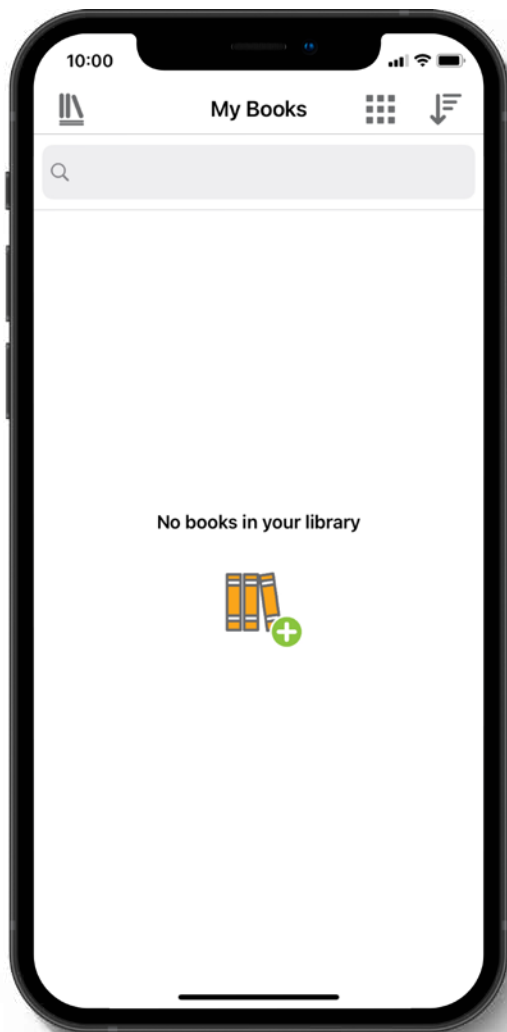
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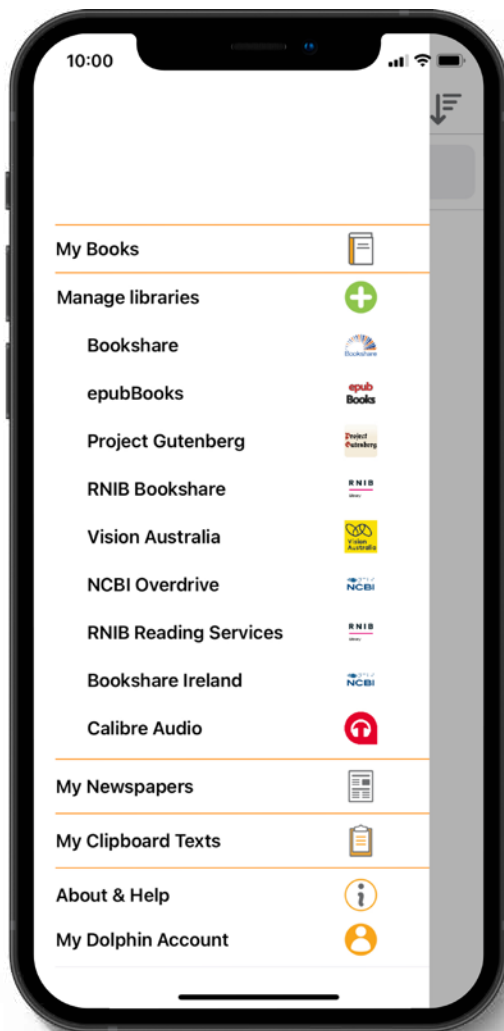
Sign in or register

When you first download the EasyReader app, you will either need to sign in or register for a free Dolphin account.



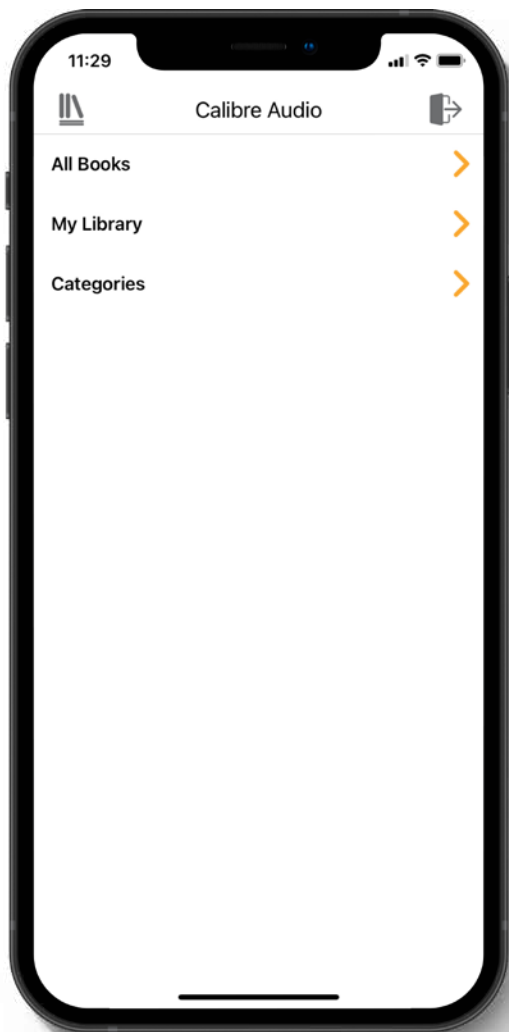
Accessing Calibre audiobooks

When you open EasyReader, you will go straight to the 'My Books' list. This contains a list of all the books available for you to read. If you have not added any books to your list, EasyReader will provide instructions for adding a new title or you can follow the next step.

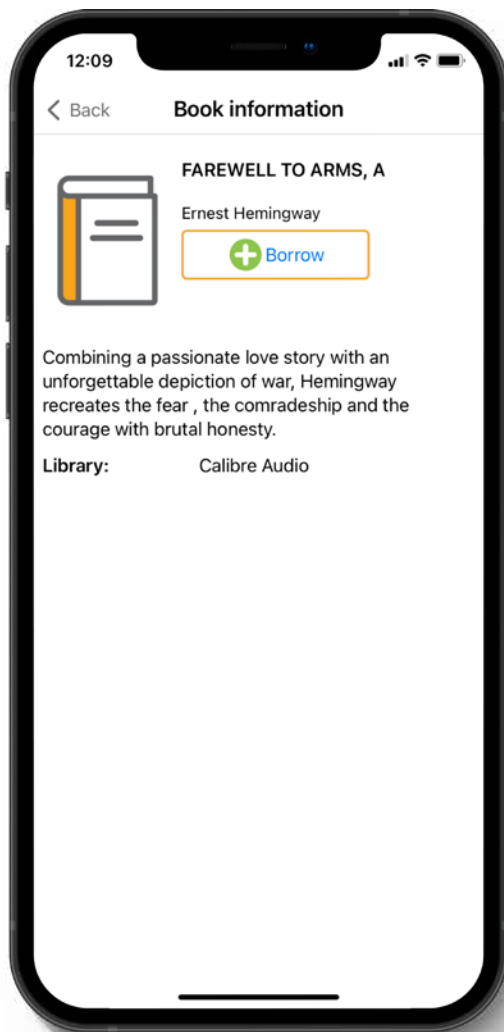


Downloading your first audiobook

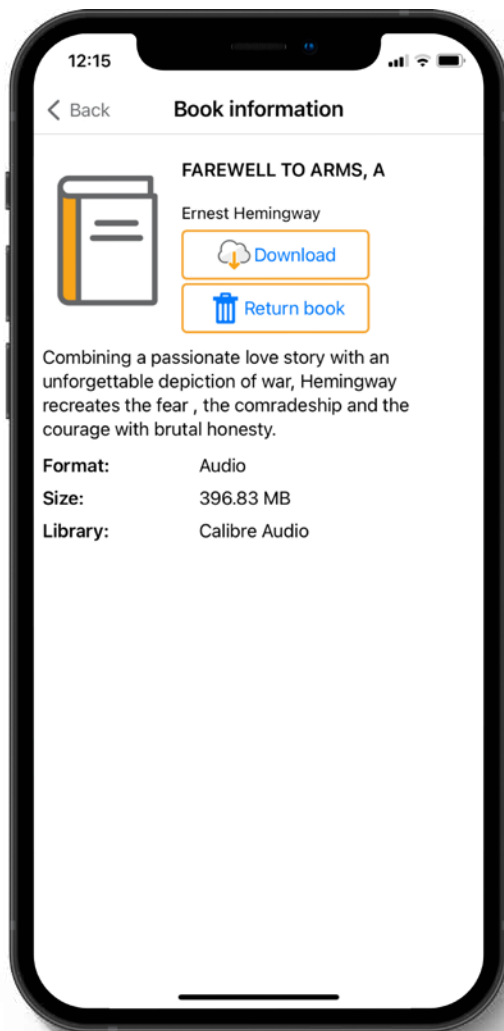
1. Select the 'side menu' button at the top left of the screen
2. Select **Calibre Audio** from the list. If you are not logged in to the library, you will be asked to enter your login credentials. If you do not know your membership number or password, please contact Membership Services.



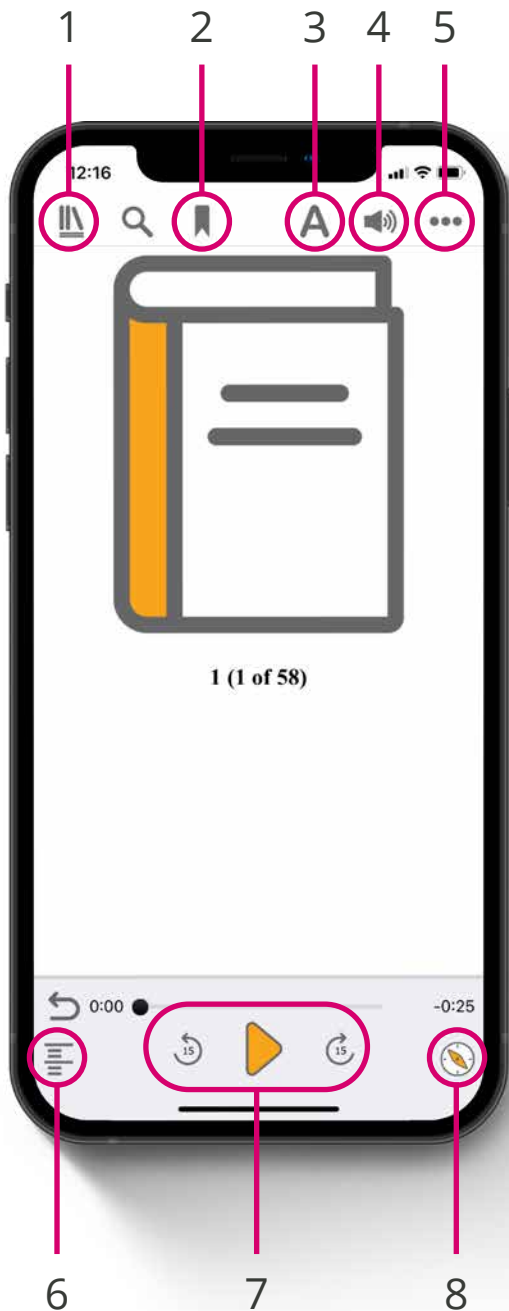
3. To search for a book, select All Books which takes you to a search bar. You can also select 'categories' to browse the collection.



4. Once you have found a book, tap on the book cover for more information about the book, including a synopsis (where available) and the option to borrow the book. If you click the **Borrow** button, the book will be added to My Library, where you can then download it.

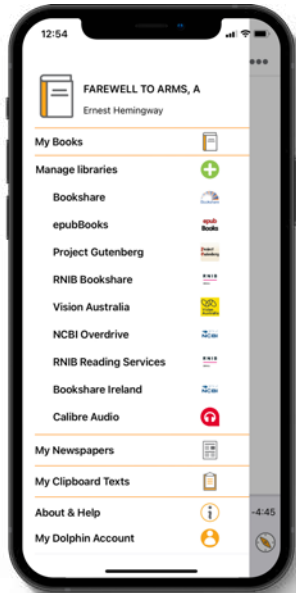


5. Click My Library and choose the 'download' button to download the book to your device. Whilst the book is downloading, the download progress will be displayed.
6. Once the download has completed, the book will be available in the 'My Library' list. Tap the book cover to open the book.



Player overview

1. Side menu
2. Bookmarks
3. Styling settings
4. Audio settings
5. Book options
6. Track listing
7. Player controls
8. Navigation settings



1. Side menu

This allows you to access the menu of libraries and your account



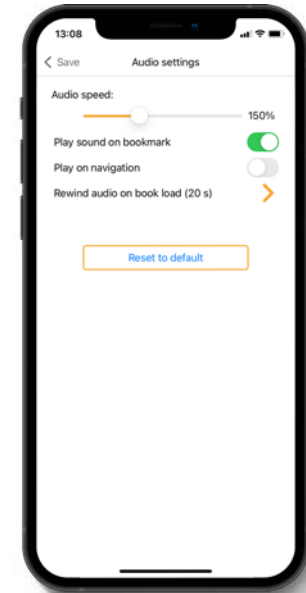
2. Bookmarks

You can add bookmarks to an audiobook and also add notes to go with it – either text or record audio



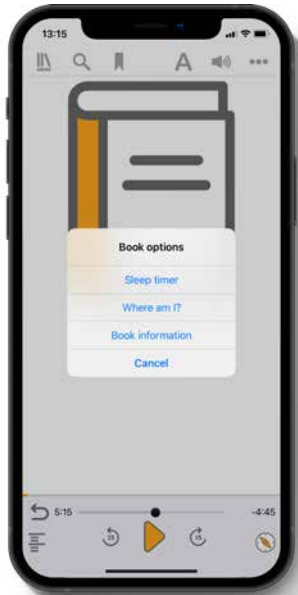
3. Style settings

You can alter the font size, spaces and colours to make the app look just how you want it to



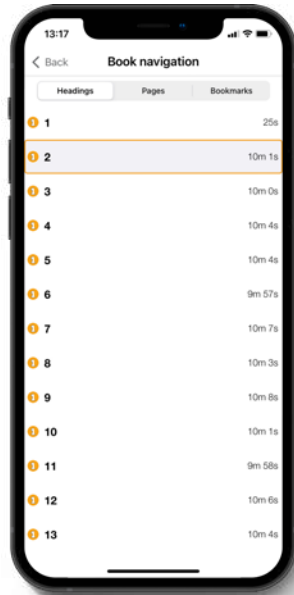
4. Audio settings

Here you can set the speed of the audio as well as notification sounds. The volume is controlled in the normal way using the phone



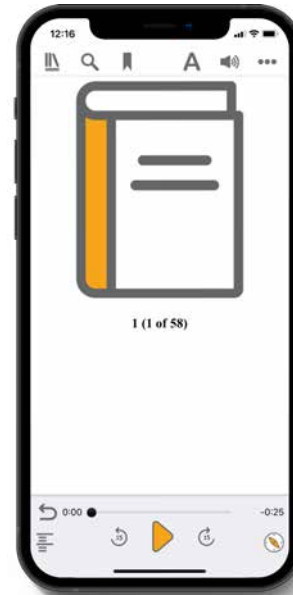
5. Book options

With these options you can set a sleep timer, find out where in the audiobook you are, or get more information about the audiobook



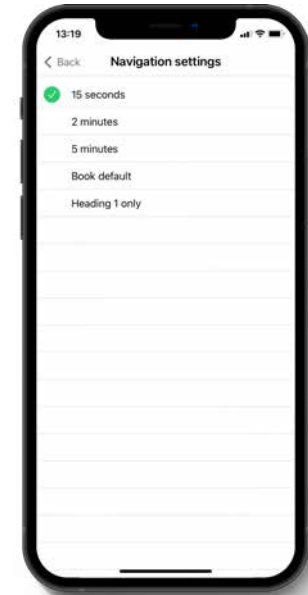
6. Track listing

Using the track listing you can navigate to a desired track by tapping on it



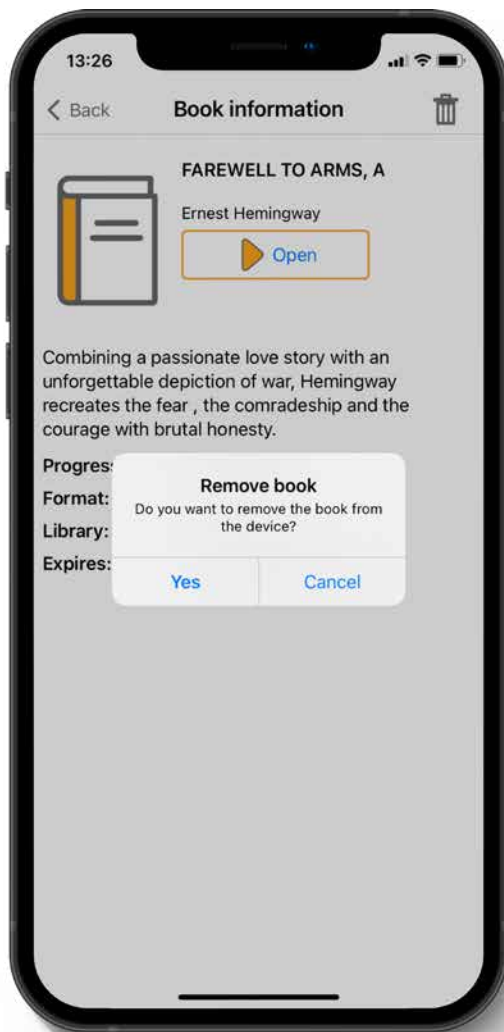
7. Player controls

The player controls allow you to play, pause, skip forwards or backwards within the track



8. Navigation settings

With these settings you can alter the skip forwards / backwards amount



Returning an audiobook

1. Select the 'side menu' button at the top left of the screen
2. Select "My Books"
3. Tap on the information icon to the right of the title you want to return
4. Tap on the bin icon in the top right of the screen and confirm when the dialog box appears

Any questions

If you have any questions or require further help, please do not hesitate to get in touch with our Membership Services team:

Email: membershipservices@calibre.org.uk

Telephone: **01296 432 339**

calibreaudio.org.uk