# Pamela Girton-Hart

Taylor, MI 48180 pamelegirtonhart@yahoo.com 313-632-3618

### Work Experience

#### **Community Health Worker**

Priority Healthcare Group - Grand Rapids, MI March 2020 to Present

As a Community Health Outreach Work, Home Visits for Well-being Checks, assist Members in our (DSNP)Dual Special Needs with Medicare/Medicaid. Resources in Housing, Food, Clothing, Utilities, Home Repairs and Doctor/Dental Appointments for a Healthier Living.

#### **Support Staff**

Wayne County Neighborhood Legal Services - Detroit, MI March 2020 to Present

Part-Time Weekends Support Staff for a Safe Haven House for 8 Women, Men and or Families that are fleeing from Human Trafficking and Domestic Violence. I support with healthier living, housing resources, life skills for daily living, job resources and self care.

#### **Supportive Housing Specialist**

Central City Integrated Health - Detroit, MI December 2015 to June 2020

As an Outreach Worker/Case Manager, I visit with clients in their home to assist with life skills such as cleaning, managing money, arranging appointments and developing healthy eating habits. In addition, I assist the chronically homeless population transitioning from homelessness to independent living.

#### **Remote Security Officer**

Huffmaster - Troy, MI December 2011 to March 2015

Troy, MI

December 2011 to March 2015

Virtual Remote Monitor for companies via cameras around the United States monitoring site for criminal activities and safety issues

#### **Customer Service**

Infinity Valet Inc - Detroit, MI May 1993 to August 2014

Greeting customers with parking and securing customers cars during private events, payroll, and marketing.

#### Education

## **Some College**

### Skills

- Customer Service
- Customer Support
- Direct Support (10+ years)
- Case Management10
- Outlook (10+ years)
- Microsoft Excel
- · Organizational Skills
- Time Management
- Medical Terminology (10+ years)
- Documentation (10+ years)
- Section 8 (5 years)
- Social Work (5 years)
- Valet Parking (10+ years)
- Fair Housing Regulations
- Law Enforcement
- Intake Experience (6 years)
- Crisis Intervention (10+ years)
- Security (10+ years)
- Microsoft Word
- Case Management (6 years)
- Property Management
- Individual / Group Counseling (6 years)
- Behavioral Health (10+ years)
- · Customer Service Skills

### Certifications and Licenses

### **Community Health Worker**

Present

### **Certified Peer Support Specialist**

June 2015 to Present

# **HQS Housing Inspector**

June 2016 to Present