

APPLICATION FOR EMPLOYMENT

ProTec Building Services is an Equal Opportunity Employer. We adhere to a policy of making all employment decisions without regard to race, color, sex, religion, national origin, age, disability, veteran status, sexual orientation, gender identity, citizenship or any other protected classification which may be applicable under federal, state or local law.

A clear understanding of your background and work history will aid us in placing you in the position that best meets your qualifications. Please complete and sign the application. Failure to complete and/or sign the application will result in disqualification from further consideration for employment. A completed and signed application will remain active for a period of 30 days from the date of the application.

Last Name		First Name		Mid. Initial	
Street Address			City		State Zip
Email		Phone Number (Area Code)	Are you currently legally eligible to work in the U.S? <input type="checkbox"/> Yes <input type="checkbox"/> No		
How did you learn of our employment opportunities?		Are you related to any employee of ProTec? <input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, please provide name:		
If you learned of our opportunities from a current ProTec employee, please provide first/last name and location.				Can you lift a minimum 50 lbs? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Previously employed by ProTec? <input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, when and where?	Are you over the age of 18? <input type="checkbox"/> Yes <input type="checkbox"/> No	If you are under the age of 18, can you furnish a work permit? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Desired Location(s): <input type="checkbox"/> San Diego <input type="checkbox"/> Orange County <input type="checkbox"/> Inland Empire <input type="checkbox"/> Los Angeles <input type="checkbox"/> Las Vegas					
Desired Work Status: <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time					
Would you be available to work overtime or alternate work schedule, if necessary? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Would you be willing to work an intermittent schedule (Saturday and/or Sunday) when required? <input type="checkbox"/> Yes <input type="checkbox"/> No					
For positions that require driving, do you have a valid driver's license and California/Nevada auto insurance? <input type="checkbox"/> Yes <input type="checkbox"/> No					
POSITION DESIRED:		PAY DESIRED: \$	DATE AVAILABLE TO BEGIN:	ARE YOU CURRENTLY EMPLOYED? <input type="checkbox"/> Yes <input type="checkbox"/> No	

EDUCATION

School	Name and location of school	Course of study	# of years completed	Did you graduate?	Degree or diploma
High School				<input type="checkbox"/> Yes <input type="checkbox"/> No	
College				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Business/Trade Technical				<input type="checkbox"/> Yes <input type="checkbox"/> No	

CERTIFICATIONS/LICENSES

Name of Certification/License	Issuing State	Expiration Date	Certification/License Number

EMPLOYMENT HISTORY

Starting with your present or most recent job, list all work experience and periods of unemployment for the past **10 years**. **A resume does not substitute for this portion of the application.** You may also include voluntary experience if desired. If additional space is needed, attach additional sheets.

NOTE: REGARDING MILITARY SERVICE, a dishonorable discharge or anything other than an honorable conditions discharge does not automatically disqualify you from consideration for employment. Other factors will affect a final decision. Do not include information regarding services in the military of a foreign country. Do not include information regarding date or type of discharge.

Employer	From (month/year)	To (month/year)	Phone
Address		Supervisor's Name	
Job Title	EXPLAIN: <input type="checkbox"/> Quit <input type="checkbox"/> Layoff <input type="checkbox"/> Discharge <input type="checkbox"/> Current Employer: Reason for making this change:		May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No
Duties/Responsibilities			
Employer	From (month/year)	To (month/year)	Phone
Address		Supervisor's Name	
Job Title	EXPLAIN: <input type="checkbox"/> Quit <input type="checkbox"/> Layoff <input type="checkbox"/> Discharge Reason for Leaving:		May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No
Duties/Responsibilities			
Employer	From (month/year)	To (month/year)	Phone
Address		Supervisor's Name	
Job Title	EXPLAIN: <input type="checkbox"/> Quit <input type="checkbox"/> Layoff <input type="checkbox"/> Discharge Reason for Leaving:		May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No
Duties/Responsibilities			

Have you ever entered into any agreements with any former employer or other entity (for example, an agreement not to compete or confidentiality agreement) that may impact your ability to work for ProTec Building Services? Yes No

If yes, please provide us with a copy of such agreement(s).

PROFESSIONAL OR PERSONAL REFERENCES

List below 3 persons not related to you who have knowledge of your work performance or work history.

Name	Occupation	<input type="checkbox"/> Professional <input type="checkbox"/> Personal
Address		Phone Number
Name	Occupation	<input type="checkbox"/> Professional <input type="checkbox"/> Personal
Address		Phone Number
Name	Occupation	<input type="checkbox"/> Professional <input type="checkbox"/> Personal
Address		Phone Number

PLEASE READ CAREFULLY, INITIAL EACH PARAGRAPH AND SIGN BELOW

_____ I understand that this application is not intended to create, nor should create, an express or implied contract of employment. It does
 Initials not create contractual obligations of any kind. If hired, I will be employed at will; I understand that this means that either I am or
 the employer is free to terminate the employment relationship at any time with or without cause or prior notice.

_____ I certify that all of the information furnished on this application and during the application process is true, complete and correct to
 Initials the best of my knowledge. I understand that any misrepresentation or omission of facts called for will result in refusal to hire or, if
 hired, will result in my dismissal at any time regardless of when the false answer or omissions are discovered.

_____ I authorize the investigation of all matters contained in this application, including a criminal background check, and hereby authorize
 Initials ProTec Building Services to thoroughly investigate my references, work record and other matters related to my suitability for
 employment. Furthermore, I authorize the references I have listed to disclose to ProTec any and all letters, reports and other
 information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the
 company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands
 or liabilities arising out of or in any way related to such investigation or disclosure.

_____ As a condition of my employment, I hereby agree that if I am offered employment, I will submit to a required medical evaluation. I
 Initials understand that any medical evaluation procedure is consistent with the company's commitment to the disabled and consistent with
 the Americans with Disabilities Act. I further understand that the purpose of the medical examination is solely to determine whether
 I am able to perform the essential functions of the position offered, with or without any reasonable accommodation.

_____ I understand that no representative of ProTec Building Services, other than the Board of Directors, has any authority to enter into an
 Initials agreement for employment for any specified period of time or, in any way, to modify the at-will nature of the employment
 relationship. I understand that if I am offered employment, I may be required to sign a non-solicitation and non-disclosure
 agreement, as a condition of the employment. I further understand that, at a minimum, such agreement will restrict my ability to
 solicit business from ProTec Building Services clients and customers or induce ProTec Building Services' employees to leave their
 employment during my employment and for a one-year period following the termination of my employment. Such agreement will
 also prohibit the use and disclosure by me of certain confidential information that I have acquired during my employment.

_____ I understand that ProTec Building Services has adopted an Employment Arbitration Policy to resolve any dispute which may arise
 Initials related to my employment or termination of employment. I understand that arbitration is exclusively used for the resolution of
 employment related disputes, which are based on a legal claim, and that arbitration decisions are final and binding upon both ProTec
 Building Services and myself. I agree to comply with ProTec Building Services' Employment Arbitration Policy in any covered
 employment dispute with ProTec.

_____ SIGNATURE

_____ DATE

APPLICANT NAME: _____ PHONE NO. _____

Do you own a pick-up truck or cargo van that will be used for work? <input type="checkbox"/> Yes <input type="checkbox"/> No	If not, what type of vehicle do you own?
Which of the following tools do you own: <input type="checkbox"/> Power Tools <input type="checkbox"/> Cordless Tools <input type="checkbox"/> Hand Tools <input type="checkbox"/> Tool Shop at Home <input type="checkbox"/> Other:	

SKILL & EXPERIENCE EVALUATION

PLEASE INDICATE WHETHER YOU HAVE PREVIOUS EXPERIENCE, YEARS OF EXPERIENCE AND RATE YOUR SKILL LEVEL (1=Low to 5=High)

COMPUTER SKILLS	YES	NO	# OF YEARS	SKILL LEVEL (1=Low; 5=High)	NOTES:
Computer Skills	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
MS Word, Excel, PP	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
Internet/Email	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
Estimating Software	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____

TRADE SKILLS	YES	NO	# OF YEARS	SKILL LEVEL (1=Low; 5=High)	NOTES:
Carpentry	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
Cabinetry	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
Electrical	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
Plumbing	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
Soldering Copper	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
Roofing	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
Flooring	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
Stucco Repair	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
Masonry/Brick/Block	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
Concrete Finishing	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
Texture & Drywall	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
Painting	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
Welding Steel	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____

VOLUNTARY STATISTICAL INFORMATION

ProTec Building Service is subject to certain governmental recordkeeping and reporting requirements for the administration of civil rights laws and regulations. In order to comply with these laws, ProTec invites applicants and employees to voluntarily self-identify their race or ethnicity. Submission of this information is voluntary and refusal to provide it will not subject you to any adverse treatment. The information obtained will be kept confidential and may only be used in accordance with the provisions of applicable laws, executive orders, and regulations, including those that require the information to be summarized and reported to the federal government for civil rights enforcement. When reported, data will not identify any specific individual.

Last Name

First Name

MI

Position

Education

- Less than High School
- High School or GED
- Junior College
- Four-year College
- Graduate School or beyond
- Do Not Wish to Disclose

Citizenship

- Naturalized
- Native
- Alien

Gender

- Male
- Female
- "X" (non-binary)
- Do Not Wish to Disclose

Ethnic Affiliation (Mark one)

- Hispanic or Latino
- White (Not Hispanic or Latino)
- Black or African American (Not Hispanic or Latino)
- Native Hawaiian or Pacific Islander (Not Hispanic or Latino)
- Asian (Not Hispanic or Latino)
- Native American or Alaska Native (Not Hispanic or Latino)
- Two or More Races (Not Hispanic or Latino)
- Do Not Wish to Disclose

Job Source Information

I first learned of this job opening through (mark one):

A friend or relative:

Name: _____

Advertising (newspaper)

Publication: _____

On-line Job Posting:

Website: _____

ProTec Building Services Website

Walk-In to our office

ProTec's Truck Advertising