

Council Meeting Minutes

TUESDAY 2 JUNE 2020

**Council Chamber (and by video conferencing)
273 Main Street
commencing at 1.00 pm**

Councillors Cr John White (Mayor), Ben Buckley, Richard Ellis (via Skype), Natalie O'Connell (via Skype), Marianne Pelz, Mark Reeves (via Skype), Joe Rettino, Jackson Roberts and Colin Toohey.

Officers Anthony Basford (Chief Executive Officer), Peter Cannizzaro via Skype (General Manager Business Excellence), Jodie Pitkin via Skype (General Manager Place and Community), Fiona Weigall via Skype (General Manager Assets and Environment) and Vanessa Hack via Skype (Governance Administration Officer)

Our Vision

East Gippsland is the most liveable region in Australia. A place of natural beauty, enviable lifestyles, and opportunities.

Our Mission

A leading local government that works together with our communities to make East Gippsland the most liveable region in Australia.

Our Values

Accountability

We will take responsibility for our actions and decisions in an open and transparent way.

Inclusion

We will be accessible and active in engaging with our community. We will invite, listen to and seek to understand the views of others, and proactively share information about Council's plans, projects, services and activities.

Integrity

We will honour our commitments and conduct ourselves in an honest, ethical way.

Respect

We will value, support and help to develop our diverse community. We will respect the views and contributions of others and act with courtesy and consideration in all our interactions.

Resourcefulness

We will turn the challenges faced by our community into opportunities by being flexible and innovative in our response. We will actively seek better and more cost-effective ways to achieve the best outcomes for East Gippsland

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Anthony Basford
Chief Executive Officer

1. Procedural

1.1 Opening and Recognition of Traditional Custodians

Welcome to East Gippsland Shire Council's Ordinary Council meeting of 2 June 2020.

Effective from 1 May 2020, amendments to the *Local Government Act 2020*, allows virtual council meetings to ensure decision making can continue during the coronavirus pandemic.

The Council meeting must be livestreamed.

East Gippsland Shire Council will livestream, record and publish its meeting via webcasting to enhance the accessibility of the meetings to the broader East Gippsland community. These recordings are archived and available for viewing by the public or used for publicity or information purposes.

Pre-recorded videos for public questions and requests to speak on an agenda item, submitted in the correct form prior to the Council meeting, will be played at the appropriate time during the meeting and included in the recording of the meeting.

No other person has the right to record Council meetings unless approval has been granted by the Chair.

As per the Minister's Good Practice Guideline issued by the Minister for Local Government on 29 April 2020, the intention is to ensure the normal ordinary business of council can continue through the use of electronic communication.

A member's attendance can only be recorded as present where the member can confirm that they meet all three of the following:

1. They can hear proceedings;
2. They can see other members in attendance and can be seen by other members;
3. They can be heard (to speak).

Councillors must confirm all of the above conditions to be noted as present for the meeting.

A quorum will not be made if these conditions are not met and the meeting will be adjourned until a quorum is met or postponed if a quorum cannot be met.

If technical difficulties are encountered by Council during the meeting including with the livestreaming, we will adjourn until resolution of the issue or postpone to later time and/or date.

I will now confirm with each Councillor, in turn, that they can see, hear and be heard by each other and to note assurance from each that the location they are participating from is secure to ensure deliberations are confidential. Councillors Ellis, O'Connell and Reeves:

- Can you see and hear us?
- Can you confirm that the location you are participating from is secure to ensure deliberations are confidential?

Councillors Ellis, O'Connell and Reeves confirmed.

On behalf of Council, I would like to acknowledge the Gunaikurnai People, the traditional owners of the land on which we are gathered and pay our respects to their elders both past and present.

1.2 Apologies

Nil

1.3 Declaration of Conflict of Interest

Nil

1.4 Confirmation of minutes

Cr Joe Rettino / Cr Colin Toohey

THAT THE MINUTES OF THE ORDINARY COUNCIL MEETING 5 MAY 2020 BE CONFIRMED WITH THE FOLLOWING CORRECTIONS:

- ***ITEM 5.2.2 - THE RESOLUTION SHOULD READ 306/2019/P RATHER THAN 306/2019; AND***
- ***ITEM 5.2.3 - THE RESOLUTION SHOULD READ 366/2019/P RATHER THAN 306/2019.***

CARRIED UNANIMOUSLY 02/06/20

Procedural note

Minor amendment to correct the planning application number for Item 5.2.3 at the Council meeting on May 5 2020. The resolution should read 336/2019/P rather than 366/2019/P. The full correct title for item 5.2.3 on 5 May 2020 is - Planning Permit Application 336/2019/P – Proposed Use and Development of Land for Dwelling at 475 Hammonds Road Reedy Flat.

1.5 Next meeting

Ordinary Council Meeting, 23 June 2020 be held at the Corporate Centre, 273 Main Street, Bairnsdale and by electronic means commencing at 1.00pm.

Members of the public are invited to view the next Council Meeting by following the livestreaming link on Council's website or Facebook page.

1.6 Requests for leave of absence

Nil

1.7 Requests to speak about your Community Project

Nil

1.8 Public question time

Nil

1.9 Record of Assemblies of Councillors

1.9.1 Assemblies of Councillors (April/May 2020)

Authored by Michelle Ingram, Governance and Compliance Officer

Endorsed by Peter Cannizzaro, General Manager Business Excellence

Document No 8507063

EXECUTIVE SUMMARY

In accordance with section 80A(2) of *the Local Government Act 1989* (the Act), this report provides a summary record of assemblies of Councillors held during the period 28 April to 25 May 2020, refer to table below.

The assemblies of Councillors covered by this report are as follows:

Assembly of Councillors meetings:	Meeting date:
Councillor Briefing	28 April 2020 5 May 2020 12 May 2020 19 May 2020
Councillor Only Time	28 April 2020 5 May 2020 12 May 2020
Planning Consultation Meeting – Planning Application 372/2019/p – 7 MacLeod Street, Bairnsdale Use of land for industry (boat repairs) and building and works and display business identification signage and reduction in carparking.	12 May 2020

A copy of the formal record for each of these assemblies of Councillors is provided at **Appendix 1**.

RECOMMENDATION

That Council notes the record of assemblies of Councillors that occurred during the period 28 April to 25 May 2020, as provided at Appendix 1.

Cr Mark Reeves / Cr Joe Rettino

THAT THE RECOMMENDATION BE ADOPTED

CARRIED UNANIMOUSLY 02/06/20

OFFICER COMMENT / CONTEXT

Discussion

As required by the Act, this report presents a formal record of assemblies of Councillors held during the period 28 April to 25 May 2020.

An assembly of Councillors is defined as a meeting at which matters are considered that are intended or likely to be the subject of a Council decision or the exercise of a delegated authority which is either of the following:

- A meeting of an advisory committee where at least one Councillor is present; or
- A planned or scheduled meeting that includes at least half the Councillors and at least one Council officer.

Organisational

- **Financial**

There are no financial implications for Council arising from this report.

- **Climate Change**

This report has been prepared and aligned with the following Climate Change function/category:

Corporate/Strategic/Council Plan: Consideration is given to climate change in corporate, strategic or council plan(s) and includes responses to direct and indirect impacts.

Council Plan

Good Governance Goal 1 East Gippsland Shire Council is inclusive, engaged and open.

Legislation

On 24 March 2020 the Government passed the *Local Government Act 2020* (the new Act). Provisions from the new Act are being commenced in four stages. The first tranche of provisions commenced on 6 April 2020 with other tranches commencing on 1 May 2020 and 24 October 2020. All remaining provisions are commencing on 1 July 2021. The *Local Government Act 1989* applies in circumstances where the new Act has not commenced.

The East Gippsland Shire Council is required to make decisions under both Acts as the transition occurs. Council has implemented mechanisms to ensure decisions are made according to the relevant provisions of either the *Local Government Act 1989* or the *Local Government Act 2020* as in force at the date of the decision.

This report has been prepared in accordance with *Local Government Act* 1989 s80A and s80A(2). S80A sets out the requirements Councils must observe in respect of assemblies of Councillors and s80A(2) requires the Chief Executive Officer to ensure that as soon as practicable after any meeting that is an assembly of Councillors under the Act, a written record of the meeting is reported at an ordinary meeting of Council and incorporated in the minutes of that meeting. The Act also specifies the type of information to be provided in the written record.

The implications of this report have been assessed and are not considered likely to breach or infringe upon the human rights detailed in the Victorian Government's *Charter of Human Rights and Responsibilities Act* 2006.

APPENDICES AND ATTACHMENTS

Appendices

1. Assemblies of Councillors records

Attachments

Nil

1.10 Petitions

Nil

2 Notices of Motion and/or Rescission

Nil

3 Deferred Business

Nil

4 Councillor and Delegate Reports

4.1 Cr Dick Ellis

Cr Ellis provided his written report at folio 1991

4.2 Cr Natalie O'Connell

Cr O'Connell provided her written report at folio 1991

4.3 Cr Colin Toohey

Cr Toohey provided his written report at folio 1993

4.4 Cr Joe Rettino

Cr Rettino spoke to his written report at folio 1993

4.5 Cr Marianne Pelz

Cr Pelz spoke to her written report at folio 1994

4.6 Cr John White

Cr White spoke to his written report at folio 1995

COUNCILLOR WRITTEN REPORT

Cr Dick Ellis

First and foremost, I would like to welcome everyone who may be viewing the streaming of our “remote Ordinary Meeting” streamed live from the Chamber in Bairnsdale this afternoon. I should also like to thank those Councillors who agreed to attend the Chamber in person to some sense of normality.

Having run through the activities recorded in my diary the majority of which have been cancelled or held remotely it is easy to reflect on how different a world we are still operating in despite the lifting of some restrictions yesterday.

That said I aside from mentioning that I have been involved in a number of business as usual teleconferences and have adapted to working from home, I have little to report aside from:

- Remotely attending an Australian Coastal Councils executive meeting.
- Remotely attending a Planning Consultation Meeting for a property situated at Suddings Road, Bairnsdale, off McLeod Street.
- Remotely attending a Planning Mediation Session in regard to the use of a property by Grocon P/L at 15 Hosie Street, Bairnsdale. Both of these applications contained challenging aspects to the effective provision of planning processes in our Shire.
- Remotely attended the Rail Freight Alliance Meeting.
- Remotely chaired the Marina Consultative Committee meeting in company with Cr Toohey.
- Remotely attended Budget Workshops in company with other members of the Councillor Group.
- Accepted a large array of calls and exchanges from members of the public in regard to matters relative to the Shire or the conduct of the Shire.

Cr Natalie O’Connell

During last month some of the things I have attended include:

Omeo Region catch up with Bushfire Recovery Victoria (BRV) CEO Lee Miezi and other key BRV staff and a number of Omeo Region community representatives. It was the first time a community group had met with BRV to discuss the issues that the Omeo Region have been facing post bushfires. The need for a BRV hub and coordinator was a key take away from the meeting as was the need for a Community Recovery Committee (CRC) to be set up as soon as possible.

The Planning Consultation Meeting (PCM) for the use of land for industry (boat repairs) and buildings and works and display business identification signage and reduction in car parking at 7 MacLeod Street, Bairnsdale.

Last week I was lucky enough to read the story Whitney and Britney Chicken Divas written and illustrated by Lucinda Gifford, for National Simultaneous Storytime. Each year National Simultaneous Storytime uses an Australian children’s book that explores age-appropriate themes and addresses key learning areas of the National curriculum for Prep to Grade 6.

Cr Colin Toohey

11/05/20	Planning Mediation Session - 330-386 Gravelly Point Road, Raymond Island
12/05/20	Planning Consultation Meeting. 372/2019/P – 7 Macleod Street, Bairnsdale
13/05/20	Planning Mediation Session - 15 Hosie Street, Bairnsdale
15/05/20	Marina Consultative Committee Meeting

Cr Joe Rettino

Date	Report Item
05/05/20 07/05/20	<p>East Gippsland Vegetable Innovation Days (EGVID) 2020 held at Lindenow:</p> <p>This international event some two years in the making went ahead. After much work by the EGVID committee the innovation days went ahead with a digital plan in place and very small numbers allowed on the trial sites out at Lindenow. An agreement was reached with Victoria Police to allow a small controlled number of people on site from Tuesday the 5th of May to Thursday the 7th of May. I went out on Thursday 7th of May and caught up with one of the organisers Noel Janz. Noel is an Agronomist who works with Elders Bairnsdale and is currently part of the Fed Uni MBA cohort in East Gippsland. I had heard firsthand of the days, weeks and months that went into the preparation and planning for this international event.</p> <p>The East Gippsland Shire Council has been heavily involved in sponsoring this key industry event. What I really wanted to highlight in this summary is the industry International reach we enjoyed even in this modified Covid-19 regulatory framework.</p> <p>To accommodate this critical event preceding all be it in a modified format the social media promotion and delivery of the event achieved some outstanding statistics.</p> <p>The statistics showed:</p> <p>>10 thousand engagements >19 thousand posts reached >13 thousand people watched the EGVID20 field videos</p> <p>This industry engagement occurred across the world and included other countries such as: India, New Zealand, Egypt, Mexico, Turkey, Brazil, Cambodia, Malaysia, Algeria and others. On behalf of East Gippsland, we wish to thank the organisers for their resilience in still being able to provide an International industry forum under such difficult and trying circumstances. Innovation was well and truly on display with the local Lindenow Cricket Club scoreboard in place keeping track/tally of the registered people visiting the trial plots.</p>
28/04/20	<p>Destination Gippsland GS3 regional smart specialisation workshop Visitor Economy Ride Nation Innovation strategy:</p> <p>This workshop is a series of LVA smart specialisation regional model focused on tourism and the visitor economy.</p>

11/05/20	<p>East Gippsland Livestock Exchange (EGLSE):</p> <p>The EGLSE meeting highlighted the importance of our facility to the East Gippsland regional economy and most recently as an emergency staging area for impacted livestock during the black summer bushfires. The facility was also used as a coordination point for fodder distribution during the bushfires. Our facility has managed to stay operational during the covid-19 pandemic by implementing access restriction and social distancing procedures in line with National & State requirements. There was an acknowledgment by the committee of the extraordinary work that our staff did over the summer bushfire disaster but in particular the tireless work Mal Leys.</p>
11/05/20	<p>Planning mediation meeting Gravelly Point Rd Raymond Island:</p> <p>Councillor Toohey and I participated in this mediation session.</p>
14/05/20	<p>Destination Gippsland GS3 regional smart specialisation workshop Visitor Economy:</p> <p>This workshop is a series of LVA smart specialisation regional model focused on tourism and the visitor economy. The workshop was run by David elder of Destination Gippsland and I was in attendance as a regional training representative. Smart Specialisation (SS) is a European model for regional growth, resilience and economic development. The SS model involves identifying regional strengths/opportunities/priorities through a 'quadruple helix' process involving engagement methodology that encompasses community, government, business and learning/training/education.</p>
18/05/20	<p>East Gippsland Shire Economic Development Advisory Committee (EDAC) extraordinary workshop #1:</p> <p>I opened and attended this workshop along with Councillor Pelz. This was the first of two workshops assisted/guided by the Boston consulting Group (BCG). The workshops were instigated to assist in identifying bushfire recovery focused workshop to help East Gippsland communities priorities for our region. The BCG Team through this work will help provide an important road map for recovery.</p> <p>Boston consulting Group is a renowned and highly regarded international consultancy that regularly partners with leaders in business and society to tackle the most challenging issues/challenges and to identify opportunities to overcome adversity. By way of background the Victorian State Government through RDV provided significant economic analysis regarding the black summer bushfire disaster. BCG have completed this work pro bono, and I would like to acknowledge their generosity in helping our Region. I would like to personally thank two of their lead consultants that have been working with us Katy Mixter and Rachelle Dunstan. As mentioned, this piece of work will provide a significant roadmap forward for our region.</p>
21/05/20	<p>East Gippsland Shire Economic Development Advisory Committee (EDAC) extraordinary workshop #2:</p> <p>I opened and attended this workshop too, which fleshed out the findings and work from workshop one. The full report will be presented to EGSC with some key recommendations from EDAC. Again, I would like to personally thank two of their lead consultants that have been working with us Katy Mixter and Rachelle Dunstan for their guidance and support through this critical process.</p>

Cr Marianne Pelz

Thank You Mr. Mayor,

Rural Councils Victoria have been working hard behind the scenes lobbying Politician's in the best interest of Rural Council needs.

Rural Councils Victoria (RCV) Chair, Cr Mary-Anne Brown wrote to the rural Victorian Federal MPs welcoming the Prime Minister's comments at the National Press Club where he voiced his support for rural communities and the Federal Government announcement of a \$1.8 billion infrastructure funding package which aims to accelerate projects that support Jobs during this Coronavirus crisis.

RCV especially welcomes the Prime Minister's commitment to "ensuring equal opportunities for those in rural and regional communities to be the same as those in our cities and our suburbs".

RCV made a submission to the Aged Care Royal Commission using its recently finished report, which I circulated last month, including key statistics to support their submission.

The last thing I wish to raise which should be of interest to this Council is a group of useful upcoming community engagement webinars:

Karina Bonnitcha, Director from Projectura, has been in touch regarding the community engagement webinars that will take place towards the end of June and into July. Five online training sessions have been developed and are aimed at Council officers, Managers and Executives.

The sessions will cover:

- The community engagement principles and provisions under the Act.
- Best practice frameworks, approaches, and resources.
- Enabling your communities to provide meaningful input into Council decision making.
- Strengthening Council's relationship with the community.
- Improving Council reputation.

Projectura will begin promoting these sessions next week starting with information in their May newsletter and continue throughout the month.

I hope East Gippsland will use these useful tools to inform and engage staff to get some great upskilling techniques.

Lastly, I would like to flag that South East Australian Transport Strategy Inc (SEATS) is looking for support from member Councils in applying for some Federal Government bushfire recovery funding grants to do a study in support of telecommunication upgrades along the Roads of National Importance. For East Gippsland Shire Council, that includes the Princes Highway, Monaro Highway and the Great Alpine Road. The aim will be to highlight the issues and problems during the recent Black Summer bushfires as to what went wrong, hardships lessons learned and cross border issues which arose including appropriate solutions. We feel it is a very important necessary project that we would like to undertake which will benefit not only our members but also most importantly safeguard our communities in future natural disasters. Each supportive member Council will be able to use the study as support documentation when advocating for appropriate funding.

This concludes my report for the month.

Cr John White

07/05/20	East Gippsland Vegetable Innovation Day
11/05/20	East Gippsland Livestock Exchange Consultative Committee Meeting
12/05/20	Planning Consultation Meeting
13/05/20	Canberra Region Joint Organisation Board Meeting
19/05/20	Photo Opportunity – COVID-19 Respiratory Clinic Opening
22/05/20	One Gippsland Mayors and Board Meeting
29/05/20	Visit to Buchan, Gelantipy and Surrounds

5 Officer Reports

5.1 Strong Communities

5.1.1 Amendment to the Constitution of Destination Gippsland Ltd and Appointment of the East Gippsland Shire Council Chief Executive Officer as a Director to the Board

Authored by Anthony Basford, Chief Executive Officer

Document No 8486910

EXECUTIVE SUMMARY

Destination Gippsland Ltd (DGL) is the Regional Tourism Board and the peak tourism organisation for the Gippsland region.

Local government currently has observer status on the DGL Board, and the Chief Executive Officer from Bass Coast Council was fulfilling that role, prior to being appointed to the DGL Board in January 2020.

The DGL Board is now moving to appoint the remaining five local government chief executive officers (CEO's) to the Board. This move has followed discussion at DGL Board level, Gippsland Local Government Network (GLGN), councillors and chief executive officers. Governance was highlighted in the recently released Gippsland Destination Management Plan.

This report seeks the approval of Council as a financial member of DGL, to amend the company's constitution see **Appendix 1**, to enable the appointment of Anthony Basford, Chief Executive Officer as a Director on the DGL Board.

RECOMMENDATION

That Council

- 1. endorses the amended Destination Gippsland Ltd Board constitution at Appendix 1; and***
- 2. authorises the appointment of Anthony Basford, Chief Executive Officer as a Director on the Destination Gippsland Ltd Board.***

Cr Marianne Pelz / Cr Natalie O'Connell

THAT THE RECOMMENDATION BE ADOPTED

CARRIED 02/06/20

For: Crs Buckley, O'Connell, Pelz, Reeves, Rettino, Roberts, Toohey and White

Against: Cr Ellis

OFFICER COMMENT / CONTEXT

Discussion

DGL is the Regional Tourism Board and the peak tourism organisation for the region in eastern Victoria.

The organisation was established in 2008 with the support of Visit Victoria, Parks Victoria and the six member councils of GLGN. DGL's role is to grow and serve the Gippsland tourism sector and work in partnership with the industry and government to deliver rewarding and lasting economic, environmental and social outcomes.

In 2019 DGL developed and launched the Gippsland Destination Management Plan – 'A Blueprint for Growth'. The development of the Plan identified seven strategic objectives including one on Governance and resolving the role of all major partners including local government.

Around the same time, the Victorian State Government instigated a review of regional tourism boards. That review has concluded, and the release of the review has been delayed due to COVID-19 pandemic response. It was hoped that a State preferred model for destination boards would be available by now, but in the absence of any advice the DGL Board has moved to include local government. Should there be any direction from the State around board make up or structure this can be addressed at the time.

The Victorian Tourism Industry Council that has East Gippsland Shire representation highlighted in its submission to the regional tourism board review the role of local government. In the submission a chapter is dedicated to *"Effective operating structures - with strong local industry and local government participation - are key to supporting the regional visitor economy."* The chapter goes on to say, *"Local government plays an important role in managing local development and supporting the visitor economy in their areas."*, and *"The contribution of local government to the visitor economy is significant and local governments have a significant interest and role in the visitor economy, especially as this sector drives the creation and maintenance of local jobs."* The full submission can be found at https://www.vtic.com.au/publication_list/.

DGL is a public company limited by guarantee with six financial members (each Gippsland Council is a member). DGL has reporting responsibilities to ASIC as well as funding partners, One Gippsland / GLGN and Visit Victoria.

DGL currently has a skills-based Board of Directors and observer positions for a representative from One Gippsland / GLGN, Visit Victoria, Regional Development Victoria and Parks Victoria. Bass Coast Shire Council Chief Executive Officer, Ali Wastie has until recently, occupied the role of GLGN / One Gippsland representative. At the Board's January 2020 meeting, Ali Wastie was appointed as a director of the company. The DGL Board committed to a process to appoint the remaining five Gippsland CEOs as Directors after the necessary revisions to the company constitution were researched and approved by the Board and financial members.

The current DGL Board structure and membership can be found at <https://www.visitgippsland.com.au/destination-gippsland/about/our-board>.

It is proposed that Local Government Authority CEOs attend a Special General Meeting to vote on the amendments to the constitution on Friday 19 June 2020. Immediately after that Special General Meeting, the Board will hold its scheduled meeting at which the LGA CEOs can be formally appointed to the Board of Directors.

Council Plan

This report has been prepared and aligned with the following goal set out in the Council Plan 2017-2021:

Strong Communities Goal 1 - East Gippsland has connected, inclusive and vibrant communities

Legislation

On 24 March 2020 the Government passed the *Local Government Act 2020* (the new Act). Provisions from the new Act are being commenced in four stages. The first tranche of provisions commenced on 6 April 2020 with other tranches commencing on 1 May 2020 and 24 October 2020. All remaining provisions are commencing on 1 July 2021. The *Local Government Act 1989* applies in circumstances where the new Act has not commenced.

The East Gippsland Shire Council is required to make decisions under both Acts as the transition occurs. Council has implemented mechanisms to ensure decisions are made according to the relevant provisions of either the *Local Government Act 1989* or the *Local Government Act 2020* as in force at the date of the decision.

This appointment of the Chief Executive Officer to the Board of Directors of DGL is being made at the request of the financial members of the company (being the six LGAs) to enable this, the constitution needs to be amended (see **Appendix 1**). The voting process to amend the constitution is per the Corporations Act and advice from ASIC. All Directors are bound by the Corporations Act and ASIC rules.

The implications of this report have been assessed and are not considered likely to breach or infringe upon the human rights detailed in the Victorian Government's *Charter of Human Rights and Responsibilities Act 2006*.

Organisational

- **Financial**

The cost to Council for membership of DGL was \$33,940.00 (excluding GST) for 2019/20. All Gippsland Councils contribute an equal amount in accordance with the current Tourism Services Funding Agreement. It should be noted that the agreement includes a 2% increase for the next financial year.

Any additional costs of this Board appointment will be borne by Council and would relate to items such as travel and/or incidental expenses incurred as a result of attendance at Board meetings.

Consultation

Greater involvement of local government in the Destination Gippsland has been discussed at the DGL Board level, GLGN and with Councillors. Appointment of CEO's formalises this involvement. Representatives of DGL have provide updates and briefings of the Mayors and CEO's through the One Gippsland / GLGN forum and briefed Councillors regarding DGL and its initiatives on a number of occasions over the last 18 months.

APPENDICES AND ATTACHMENTS

Appendices

1. Amended DGL Constitution.

Attachments

Nil

5.1.2 East Gippsland Shire Council Arts and Heritage Grants Program Round Two 2019-2020

Authored by Andrea Court, Arts and Culture Coordinator

Endorsed by Jodie Pitkin, General Manager Place and Community

Document No 8501377

In Attendance Kris Wain, Acting Manager Council Enterprises

EXECUTIVE SUMMARY

The East Gippsland Shire Council supports a wide range of projects and innovative activities through its grants program. This report is in relation to the Arts and Heritage Project Grants program.

The objective of the East Gippsland Shire Council Arts and Heritage grants program is to provide local individuals (Artists) and organisations the opportunity to access funding for a variety of needs and initiatives in a manner that is open, transparent and accountable. It offers support to individuals (Artists) and local organisations to present and / or develop arts activity and heritage projects. The program aims to foster a strong sense of local identity, creativity and community spirit.

The community value-adding aspect of the program means that Council achieves more value for each dollar expended than would be the case for projects without these partnerships. All funding is provided on a matched dollar for dollar basis with a minimum of 50% of the grant request showing as cash support.

RECOMMENDATION

That Council adopts the recommendations for funding through the East Gippsland Shire Council Arts and Heritage Grants program. A full list of recommended applicants is outlined in Appendix 1 and allocated to the grant categories as follows:

Funding Program	Funding Recommended	Total Project Investment	Number Recommended
Arts Projects	\$7,000.00	\$25,152.00	2
Major Arts Projects	\$6,000.00	\$20,100.00	1
Heritage Projects			0
Total	\$13,000.00	\$45,252.00	3

Cr Joe Rettino / Cr Ben Buckley

THAT THE RECOMMENDATION BE ADOPTED

CARRIED UNANIMOUSLY 02/06/20

OFFICER COMMENT / CONTEXT

Discussion

Round two of the Arts and Heritage grants programs opened on Wednesday 8 January 2020 and closed on Wednesday 4 March 2020. The grant round was advertised by direct email to community groups, in the Arts Connect monthly newsletters, local newspapers, through the East Gippsland Shire website, and on the East Gippsland Shire Council Facebook page.

The current round attracted five applications requesting a total of \$23,935.00 to support projects, with a total project value of \$59,077.00 (refer Table 1 for a category breakdown). A list of all applications received can be found in **Attachment 1**.

Before the grant round opened, the Guidelines (**Attachment 2**) were updated to reflect date changes only.

Table 1

Funding Applications for the East Gippsland Shire Council Arts and Heritage Grants Program Round Two 2019/2020

Funding Program	Funding Requested	Total Project Investment	Number of Applications
Arts Projects	\$13,935.00	\$38,977.00	4
Major Arts Projects	\$10,000.00	\$20,100.00	1
Heritage Projects			0
TOTAL	\$23,935.00	\$59,077.00	5

Council Plan

This report has been prepared and aligned with the following goals set out in the Council Plan 2017-2021:

Strong Communities Goal 1 - East Gippsland has connected, inclusive and vibrant communities

Applicants are asked to make a connection between their projects and the Council Plan or adopted strategy. A table of connections outlined from recommended Community Project grants can be found at **Attachment 3**.

Council Policy

The recommendations included in this report are consistent with the Council Plan 2017-2021:

Increase people's skills and capabilities to participate in their community and make a difference.

1. Deliver creative programs, services and activities that encourage people of all ages, cultures and means to participate in their communities, including through lifelong learning opportunities.
2. Provide activities and events that strengthen and celebrate the diverse cultural identity of our communities.
3. Provide programs that support the development, capacity, and services of community

Legislation

The implications of this report have been assessed and are not considered likely to breach or infringe upon the human rights detailed in the Victorian Government's *Charter of Human Rights and Responsibilities Act 2006*.

Organisational

• Financial

The Arts and Heritage funding allocation for 2019/2020 is \$50,000.00. \$5,000.00 is set aside to distribute annually via the Arts and Heritage Quick Response grants of up to \$500.00 each. \$3,000.00 is set aside to pay for the Arts and Heritage proportion of the annual Smarty Grants program fee. The remainder of that fee (\$12,000 annually) is paid by Community Grants and Regional and District Event grants, leaving \$42,000.00 for the Arts and Heritage for rounds 1 and 2.

Due to the number of high-quality applications received in Round 1, 2019-2020, traditionally the larger of the two rounds, only left \$13,000.00 was left for Round 2.

• Human Resources

Council Officers are not involved in the implementation or project management of any funded projects, this remains the sole responsibility of the applicant.

Council Officers in the Council Enterprises Unit are responsible for the administration of the Arts and Heritage Grants Programs.

The process

The process for assessment of the applications requires a minimum of three people to assess and score each application against program specific criteria. The Officers also provide comments as part of the assessment process to be used as feedback to any applicants that request it.

The Arts and Heritage Program Assessment Panel consists of:

- Manager of the Forge and Arts Hub
- Arts and Culture Coordinator
- Box Office Administration Officer

After the applications are assessed and scored they are then individually discussed at a Grants Program Assessment Panel meeting (Skype) where the panel considered the five Arts Project applications based on the eligibility and specific program criteria within the East Gippsland Shire Council Grants Guidelines (**Attachment 2**).

The Grants Assessment Panel was attended by:

- General Manager Place and Community
- Manager Bushfire Recovery
- Place Manager
- Forge Theatre and Arts Hub Manager
- Arts and Culture Coordinator
- Rural Health Access Officer

The purpose of the assessment panel is:

- to review, assess and provide objective, independent recommendations to Council in relation to funding for grants; and
- to ensure that the guidelines and assessment criteria have been applied consistently and equitably for all applications.

The Grants Program Assessment Panel's recommendations for funding allocations are detailed at **Appendix 1**.

Consultation

The funding round dates have been on the Council website for over 12 months. Advertisements were published in local newspapers as well as in the monthly Arts Connect newsletter. Posters advertising information sessions and the funding round were sent to Service Centres and Neighbourhood House's before the sessions to inform the community of the funding round. Application guidelines were made available on the Shire website and printed copies at all the Service Centres.

Applicants were invited to contact the Arts and Culture Coordinator for information regarding:

- Completing applications correctly.
- Budget assistance.
- Understanding timelines and processes involved.
- Need for supporting documentation; and
- Importance of acquitting the grant and acknowledging Council for the support.

This provides the potential applicants with an opportunity to seek advice and become competent in completing funding applications. In turn, they may then be confident in applying for alternative grants from other funding bodies.

A series of Council grants information sessions were held across the Shire in February 2020. The information sessions were held at the following locations: Bairnsdale, Paynesville, Lakes Entrance, Orbost and Omeo.

Multiple one on one meetings between program staff and applicants were also held in the lead up to the closing date.

APPENDICES AND ATTACHMENTS

Appendices

1. Arts Grant Round Two, 2019/2020 Recommendations.

Attachments

1. List of all applications received in Round Two, 2019/2020.
2. East Gippsland Shire Council Grants Program Guidelines.
3. Connection to the Council Plan or Adopted Strategy by recommended Arts Project Applicants.

5.2 Good Governance

5.2.1 Draft Rating Strategy 2020/21

Authored by Liz Collins, Manager Finance

Endorsed by Peter Cannizzaro, General Manager Business Excellence

Document No 8476748

In Attendance Liz Collins, Manager Finance

EXECUTIVE SUMMARY

This report presents a draft Rating Strategy for the 2020/21 financial year for Council's consideration and adoption, with or without amendment. A copy of the draft Rating Strategy 2020/21 ('draft Rating Strategy') is provided at **Appendix 1**.

Each year Council determines its rating strategy for the coming financial year. This enables informed decisions about rating to be made, and modelling to be undertaken when developing the annual draft Budget.

The Victorian Government introduced rate capping commencing from the 2016/17 year, which means that Council no longer has autonomy to determine the level of annual rate increases. This is factored into the draft Rating Strategy, with the focus being on differential rates, the use of the Municipal Charge, cost recovery principles in relation to waste, and the role each of these play in the equitable distribution of rates.

In preparing the draft Rating Strategy, officers have reviewed all aspects of Council's current strategy and having done so, are proposing only minor amendments which include the addition of a section regarding waiver and rebates.

It is officers' view that the draft Rating Strategy as presented provides for a fair, equitable and transparent rating system.

The Rating Strategy will form part of the 2020/21 annual budget development process, which in accordance with legislative requirements, means the community will have an opportunity to comment on any aspect of the draft Strategy and any other element of the Draft Budget.

RECOMMENDATION

That Council adopts the East Gippsland Shire Council Rating Strategy 2020/21, as provided at Appendix 1.

Cr Colin Toohey / Cr Joe Rettino

THAT THE RECOMMENDATION BE ADOPTED

CARRIED UNANIMOUSLY 02/06/20

OFFICER COMMENT / CONTEXT

In preparing the draft Rating Strategy 2020/21, officers have reviewed all aspects of Council's current strategy and as a result, formed the view only minor amendments to the draft Strategy as presented are proposed.

In undertaking the review, officers' focus was on the need to ensure that the draft Strategy provides for a fair, equitable and transparent rating system.

Various scenarios were modelled in terms of the impact of changes to the differential rates on the various ratepayer categories. These included the impact of reducing the discount for farming properties, as well as a reduction in the differential rate surcharge for commercial and industrial properties, and a combination of both. The modelling for all scenarios examined showed that there was no material impact on any one category of ratepayer, given the significant number of residential assessments across which any change would be distributed. For this reason, Council officers support maintaining the current rating differentials for the 2020/21 rating period.

In light of the impact that the drought has had on the farming community, the impact of the 2019 bushfires on many ratepayers across the municipality and the COVID-19 pandemic and its impact on all of the community, a section has been included in the draft Strategy for Council to consider waiver and rebates for ratepayers for the 2020/21.

Council Plan

This report has been prepared and aligned with the following goal set out in the Council Plan 2017-2021:

Good Governance Goal 3 Council is in a strong financial position and can provide for future generations of East Gippslanders.

Legislation

On 24 March 2020 the Government passed the *Local Government Act 2020* (the new Act). Provisions from the new Act are being commenced in four stages. The first tranche of provisions commenced on 6 April 2020 with other tranches commencing on 1 May 2020 and 24 October 2020. All remaining provisions are commencing on 1 July 2021. *The Local Government Act 1989* applies in circumstances where the new Act has not commenced.

The East Gippsland Shire Council is required to make decisions under both Acts as the transition occurs. Council has implemented mechanisms to ensure decisions are made according to the relevant provisions of either the *Local Government Act 1989* or the *Local Government Act 2020* as in force at the date of the decision.

Section 131(3)(a)(ii) of the *Local Government Act 1989* requires councils to include compliance against the prescribed Management Checklist as set out in the *Local Government (Planning and Reporting) Regulations 2014* in their annual report. Part of this checklist requirement is to report whether Council has an adopted Rating Strategy.

The implications of this report have been assessed and are not considered likely to breach or infringe upon the human rights detailed in the Victorian Government's *Charter of Human Rights and Responsibilities Act 2006*.

Organisational

- **Financial**

While there will be no direct financial implications as a result of adopting the draft Rating Strategy, its content sets out the basis for budgetary decisions in relation to rates and charges, Council rates concessions, waiver and rebates and payment options.

- **Climate Change**

This report is assessed as having no direct impact on climate change.

Consultation

No public consultation has been undertaken to inform the framing of the draft Rating Strategy. However, the Rating Strategy will form part of the 2020/21 annual budget development process and therefore, when the Draft Budget is released for public comment, the community will have an opportunity to comment on the draft Strategy along with any other aspect of the draft Budget.

APPENDICES AND ATTACHMENTS

Appendices

1. Draft Rating Strategy 2020/21

Attachments

Nil

5.2.2	Council Instrument of Delegation to Chief Executive Officer and Instrument of Appointments
Authored by	Patricia Clive, Governance and Compliance Coordinator
Endorsed by	Peter Cannizzaro, General Manager
Document No	8503085

EXECUTIVE SUMMARY

This report seeks Council's approval for the Instrument of Delegation to the Chief Executive Officer under section 11 of the *Local Government Act 2020* and the Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*).

The power of delegation under the *Local Government Act 2020* (2020 Act) commenced on 1 May 2020. Under section 11 of the 2020 Act the Council can delegate to the Chief Executive Officer and delegated committees. Unlike the *Local Government Act 1989* (1989 Act) there is no power in the 2020 Act for Council to delegate powers direct to Council staff. The Chief Executive Officer, under section 47 of the 2020 Act, will sub-delegate powers to Council staff.

The Instrument of Delegation provides the Chief Executive Officer with the power to determine any issue, take any action or do anything arising out of or connected with any duty imposed, function or power conferred on Council by or under any Act. These powers are provided with conditions and limitations. The draft Instrument of Delegation is provided in **Appendix 1** and tracked changes version is provided in **Attachment 1**.

The Instrument of Appointment and Authorisation enables officers to act on behalf of Council in certain circumstances. Council staff are authorised under the *Planning and Environment Act 1987* to represent the Council in enforcing the provisions of that Act. Section 224 of the 1989 Act remains in force and is the authorising provision for appointments and authorisations under any Act. The power to commence proceedings was replaced on 1 May 2020 with section 313 of the 2020 Act.

To ensure authorised officers can commence proceedings Council needs to update the Instrument of Appointment and Authorisation for Planning Enforcement Officers in line with the 2020 Act. The draft Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*) is provided in **Appendix 2** and the tracked changes version is provided in **Attachment 2**.

The Authorisation Certificates for the Authorised Officers are provided in **Appendix 3** for approval and signing.

RECOMMENDATION

That Council:

- 1. in the exercise of the power conferred by s 11(1)(b) of the Local Government Act 2020 resolves that:***
 - a. there be delegated to the person holding the position, or acting in or performing the duties, of Chief Executive Officer the powers, duties and functions set out in the Instrument of Delegation to the Chief Executive Officer provided at Appendix 1, subject to the conditions and limitations specified in that Instrument;***
 - b. the Instrument comes into force immediately the common seal of Council is affixed;***
 - c. the Instrument of Delegation to the Chief Executive Officer provided at Appendix 1, be signed and sealed;***
 - d. on the coming into force of the Instrument of Delegation to the Chief Executive Officer at Appendix 1, the previous Instrument of Delegation to the Chief Executive Officer is revoked; and***
 - e. the duties and functions set out in the instrument must be performed, and the powers set out in the Instrument must be executed, in accordance with any policies of Council.***
- 2. in the exercise of the powers conferred by section 224 of the Local Government Act 1989 and section 147(4) of the Planning and Environment Act 1987, resolves that:***
 - a. the Instrument of Appointment and Authorisation and Instrument of Appointment and Authorisation Certificates dated 18 February 2020 be revoked;***
 - b. Council officers named in the Instrument of Appointment and Authorisation provided at Appendix 2 and Instrument of Appointment and Authorisation Certificates provided at Appendix 3 be appointed and authorised;***
 - c. the Instrument of Appointment and Authorisation and Instrument of Appointment and Authorisation Certificates comes into force once the common seal of Council is affixed and remains in force until Council determines to vary or revoke it; and***
 - d. the Instrument of Appointment and Authorisation provided at Appendix 2 and Instrument of Appointment and Authorisation Certificates provided at Appendix 3, both be signed and sealed.***

Cr Jackson Roberts / Cr Colin Toohey

THAT THE RECOMMENDATION BE ADOPTED

CARRIED UNANIMOUSLY 02/06/20

OFFICER COMMENT / CONTEXT

Discussion

Commencement of provisions of the *Local Government Act 2020* requires Council to make new Instruments of Delegation to the Chief Executive Officer, Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*) and Instrument of Appointment and Authorisation Certificates (*Planning and Environment Act 1987*).

Instrument of Delegation to Chief Executive Officer

Instruments of Delegation are used to enable the day-to-day functioning of the legislative framework by investing powers, duties and functions of Council in the Chief Executive Officer.

The power of delegation under the *Local Government Act 2020* (2020 Act) commenced on 1 May 2020. Under section 11 of the 2020 Act the Council can delegate to the Chief Executive Officer and delegated committees. Unlike the *Local Government Act 1989* (1989 Act) there is no power in the 2020 Act for Council to delegate powers direct to Council staff. The Chief Executive Officer, under section 47 of the 2020 Act, will sub-delegate powers to Council staff.

The Instrument of Delegation provides the Chief Executive Officer with the power to determine any issue, take any action or do anything arising out of or connected with any duty imposed, function or power conferred on Council by or under any Act.

These powers are provided with conditions and limitations which have been expanded under the 2020 Act to preclude the Chief Executive Officer from making determinations on behalf of Council on the election of Mayor and Deputy Mayor, requests for Councillor leave (s35), employment of the Chief Executive Officer, appointment of an acting Chief Executive Officer and the approval or amendment of the Governance Rules and Council policies.

The limitations on the Chief Executive Officer, provided under the 1989 Act that continue into the 2020 Act include not being able to exceed a spending limit, declare rates, borrow money, make a Local Law, approve a Council Plan, adopt a Strategic Resource Plan or prepare or adopt a Budget.

Under the 2020 Act the Chief Executive Officer may only appoint an acting Chief Executive Officer for up to 28 days. Beyond 28 days the Council is required to appoint an acting Chief Executive Officer.

Council must keep a public register of delegations made under section 11 of the Act (s11(8)). The Instrument of Delegation to Chief Executive Officer will be published on the Council's website. Council will be required to review all delegations made under section 11 of the 2020 Act within 12 months of a general election.

Sub-delegations from the Chief Executive Officer to Council staff for the transition from the 1989 Act to the 2020 Act are currently being prepared by staff for the Chief Executive Officer to make following this Council decision. Existing delegations from Council to Council staff in relation to other Acts will continue in force until 1 September 2020 or until replaced by Chief Executive Officer sub-delegations.

Instrument of Appointment and Authorisation

The appointment of Authorised Officers allows the authorised Council staff to act on behalf of Council in the administration and enforcement of various Acts, regulations or local laws in accordance with the powers granted to them. Under the *Planning and Environment Act 1987* staff represent the Council in enforcing the provisions of the Act.

While section 224 of the 1989 Act remains in force as the authorising provision for appointments and authorisations, the power to commence proceedings was replaced by section 313 of the 2020 Act. To enable staff to commence proceedings it is necessary to update the Instrument of Appointments and Authorisations.

Council Plan

This report has been prepared and aligned with the following goals set out in the Council Plan 2017-2021:

Good Governance Goal 1 - East Gippsland Shire Council is inclusive, engaged and open

Good Governance Goal 2 - Our relationships with other levels of government and partners deliver great outcomes for East Gippslanders

Legislation

On 24 March 2020 the Government passed the *Local Government Act 2020* (the new Act). Provisions from the new Act are being commenced in four stages. The first tranche of provisions commenced on 6 April 2020 with other tranches commencing on 1 May 2020 and 24 October 2020. All remaining provisions are commencing on 1 July 2021. The *Local Government Act 1989* applies in circumstances where the new Act has not commenced.

The East Gippsland Shire Council is required to make decisions under both Acts as the transition occurs. Council has implemented mechanisms to ensure decisions are made according to the relevant provisions of either the *Local Government Act 1989* or the *Local Government Act 2020* as in force at the date of the decision.

This report has been prepared in accordance with *Local Government Act 2020* with the commencement of section 11 (Power of Delegation) on 1 May 2020. This section allows the Council to delegate powers to the Chief Executive Officer except for certain powers (s11(2)). The Instrument of Delegation at **Appendix 1** has been prepared under section 11 of the *Local Government Act 2020*.

The Instrument of Appointment and Authorisation Planning and Enforcement Officers for at **Appendix 2** has been prepared under the *Planning and Environment Act 1987*, the *Local Government Act 1989* and the *Local Government Act 2020*.

The appointment of Authorised officers is made under section 147 and 188 of the *Planning and Environment Act 1987*. Section 188(1)(b) of the Act provides for a responsible authority to delegate powers, discretions or functions under the Act to an employee. Section 147(4) of the Act prescribes that a reference to an authorised officer is describing any officer or employee of Council with written authorisation, either generally or specifically, granting the power to exercise functions or duties on behalf of Council.

Section 224 of the *Local Government Act 1989* remains in force and is the authorising provision for appointments and authorisations. However, the power to commence proceedings on behalf of Council was replaced on 1 May 2020 with section 313 of the *Local Government Act 2020*. The updated Instrument will enable authorised officers to commence proceedings.

The Instrument of Appointment and Authorisation Certificates at **Appendix 3** are prepared under the Planning and Environment Act 1987 and the Local Government Acts 1989 and 2020.

The implications of this report have been assessed and are not considered likely to breach or infringe upon the human rights detailed in the Victorian Government's *Charter of Human Rights and Responsibilities Act 2006*.

Organisational

- **Financial**

There are no financial implications arising from this report.

- **Human Resources**

Updating the Instrument of Appointment and Authorisation will allow the appropriate staff to commence proceedings on behalf of Council in line with the relevant legislation.

- **Climate Change**

There are no climate change considerations arising from the preparation of this report.

Consultation

Consultation has been undertaken with internal stakeholders.

APPENDICES AND ATTACHMENTS

Appendices

1. Draft Instrument of Delegation to the Chief Executive Officer – clean copy
2. Draft Instrument of Authorisation and Appointment (*Planning and Environment Act 1987*) – clean copy
3. Draft Instrument of Appointment and Authorisation Certificates (*Planning and Environment Act 1987*) – clean copy

Attachments

1. Instrument of Delegation to the Chief Executive Officer – tracked changes
2. Instrument of Authorisation and Appointment (*Planning and Environment Act 1987*) – tracked changes

6 Urgent and Other Business

Nil

Cr Joe Rettino / Cr Colin Toohey

COUNCIL WILL NOW CLOSE THE MEETING TO THE PUBLIC IN ACCORDANCE WITH THE PROVISION OF SECTION 66(2) OF THE LOCAL GOVERNMENT ACT 2020 TO CONSIDER ITEMS 7.1 AND 7.2 AS THESE ITEMS RELATE TO CONTRACTUAL MATTERS.

CARRIED UNANIMOUSLY 02/06/20

The meeting was closed to the public at 2.12 pm.

7 Confidential Business

Consideration of confidential matters under section 66(2) of the *Local Government Act 2020*.

Deliberations of Council while in closed session are recorded in Council's Confidential Minute Book.

Reports and Attachments are located in Council's Confidential Minute Book.

The meeting was re-opened to the public 2.25 pm.

7.1 Repair of Davis Creek Bridge, Mallacoota

Cr Joe Rettino / Cr Marianne Pelz

THAT COUNCIL:

- 1. AUTHORISES PAYMENT TO JARVIS NORWOOD CONSTRUCTIONS PTY LTD FOR THE TOTAL AMOUNT OF \$266,405.90 EXCLUDING GST FOR WORKS UNDERTAKEN TO REPAIR DAVIS CREEK BRIDGE.**
- 2. NOTES THAT THESE WORKS WERE UNDERTAKEN DUE TO AN EMERGENCY, IN ACCORDANCE WITH SECTION 186(5)(A) OF THE LOCAL GOVERNMENT ACT 1989;**
- 3. NOTES THAT THE WORKS WILL BE FULLY FUNDED UNDER THE NATIONAL DISASTER RECOVERY PROVISIONS; AND**
- 4. RESOLVES THAT THIS REPORT, ITS ATTACHMENTS, APPENDICES AND ALL DISCUSSIONS IN RELATION TO THIS MATTER REMAIN CONFIDENTIAL.**

CARRIED UNANIMOUSLY 02/06/20

7.2 CON2019 1370 Provision of Waste and Recycling Trailers Services

Cr Colin Toohey / Cr Jackson Roberts

THAT COUNCIL:

- 1. ACCEPTS THE TENDER SUBMITTED BY ORBOST CIVIL AND CIVIC PTY LTD FOR AREA 1 OF CON2019 1370 PROVISION OF WASTE AND RECYCLING TRAILER SERVICES FOR A PERIOD OF TWO (2) YEARS WITH ONE EXTENSION OPTION OF UP TO TWO (2) YEARS TO BE MADE AVAILABLE SOLELY AT COUNCIL'S DISCRETION, FOR THE LUMP SUM CONTRACT AMOUNT OF \$91,900 EXCLUDING GST, PLUS ANNUAL ADJUSTMENTS IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE CONTRACT AND THE TENDERED SCHEDULE OF RATES LISTED AT APPENDIX 1;**
- 2. ACCEPTS THE TENDER SUBMITTED BY JAMIE V INGRAM PTY LTD FOR AREA 2 OF CON2019 1370 PROVISION OF WASTE AND RECYCLING TRAILER SERVICES FOR A PERIOD OF TWO (2) YEARS WITH ONE EXTENSION OPTION OF UP TO TWO (2) YEARS TO BE MADE AVAILABLE SOLELY AT COUNCIL'S DISCRETION, FOR THE LUMP SUM CONTRACT AMOUNT OF \$104,000 EXCLUDING GST, PLUS ANNUAL ADJUSTMENTS IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE CONTRACT AND THE TENDERED SCHEDULE OF RATES LISTED AT APPENDIX 2;**
- 3. ACCEPTS THE TENDER SUBMITTED BY ORBOST CIVIL AND CIVIC PTY LTD FOR AREA 3 OF CON2019 1370 PROVISION OF WASTE AND RECYCLING TRAILER SERVICES FOR A PERIOD OF TWO (2) YEARS WITH ONE EXTENSION OPTION OF UP TO TWO (2) YEARS TO BE MADE AVAILABLE SOLELY AT COUNCIL'S DISCRETION, FOR THE LUMP SUM CONTRACT AMOUNT OF \$43,960 EXCLUDING GST, PLUS ANNUAL ADJUSTMENTS IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE CONTRACT AND THE TENDERED SCHEDULE OF RATES LISTED AT APPENDIX 1;**
- 4. ACCEPTS THE TENDER SUBMITTED BY ORBOST CIVIL AND CIVIC PTY LTD FOR AREA 4 OF CON2019 1370 PROVISION OF WASTE AND RECYCLING TRAILER SERVICES FOR A PERIOD OF TWO (2) YEARS WITH ONE EXTENSION OPTION OF UP TO TWO (2) YEARS TO BE MADE AVAILABLE SOLELY AT COUNCIL'S DISCRETION FOR THE SCHEDULE OF RATES PRICES SUBMITTED AS APPENDIX 1;**
- 5. AUTHORISES THE SIGNING AND SEALING OF THE CONTRACTS IN THE FORM PROPOSED; AND**
- 6. RESOLVES THAT THIS REPORT, ITS ATTACHMENTS, APPENDICES AND ALL DISCUSSIONS IN RELATION TO THIS MATTER REMAIN CONFIDENTIAL.**

CARRIED UNANIMOUSLY 02/06/20

8 Close of meeting

The meeting closed at 2.31 pm.

Confirmed _____

Cr John White, Mayor

Date: 23 June 2020