

## **Assembly of Councillors Councillor Briefing**

**Tuesday 25 February 2020  
Council Chamber, Bairnsdale Corporate Centre  
commencing at 1.00 pm**

### **Attendance:**

- All Councillors (Cr Mark Reeves from 1.54pm and Cr Jackson Roberts from 3.54pm) except Cr Richard Ellis, Cr Natalie O'Connell and Cr Marianne Pelz
- Chief Executive Officer
- General Managers as indicated
- Other staff members as indicated for individual items
- Vanessa Hack, Executive Support Officer (Note taker)

### **Declarations of Conflict of Interest:**

Cr John White declared a direct conflict of interest for item *1.1 Verbal Overview – Council's Roadside Slashing Program Activity 2019/20 Season* and left the chambers during the discussion of this item.

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### **Presentation – Bushfire Recovery – Economic Development**

In attendance: Stuart McConnell, General Manager Bushfire Recovery  
Sharon Raguse, Manager Economic Development and Tourism  
Documentation: To be distributed under separate cover prior to meeting.

#### **Operational matter**

Cr Mark Reeves entered the Council Chambers at 1.54pm.

### **Councillor Briefings**

#### **1. Bushfire Recovery**

In attendance: Stuart McConnell, General Manager Bushfire Recovery

#### **1.1 Verbal Overview – Council's Roadside Slashing Program Activity 2019/20 Season**

In attendance:

Stuart McConnell, General Manager Bushfire Recovery

Documentation: Nil

**Operational matter**

Cr John White declared a direct conflict of interest for item *1.1 Verbal Overview – Council's Roadside Slashing Program Activity 2019/20 Season* and left the chambers during the discussion of this item.

**2. Assets and Environment**

In attendance: Fiona Weigall, General Manager Assets and Environment

**2.1 Council Report – CON 2019 1338 Upgrade of Marlo Transfer Station**

In attendance: Tom Weatherall, Manager Assets and Projects  
Documentation: Doc 8388720

**Operational matter**

This item 2.1 discussed when Cr Roberts was in attendance

**2.2 Council Report – CON2019 1349 Davison Oval Skate Park Redevelopment**

In attendance: Tom Weatherall  
Documentation: Doc 8390412

**Action officer:** *Fiona Weigall, GM Assets and Environment*

**2.3 Council Report – CON2019 1312 Lake Tyers Beach Road Drainage and Road Improvement Works**

In attendance: Tom Weatherall  
Documentation: Doc 8388436

**2.4 Memorandum – Capital Works and Landfill Rehabilitation Program – Status January 2020**

In attendance: Tom Weatherall  
Documentation: Doc 8388325

**2.5 Memorandum – Bushfire Waste Disposal – Landfill Implications**

In attendance: Tom Weatherall  
Wayne Bath, Coordinator Waste Management and Compliance  
Liz Collins, Manager Finance  
Documentation: Doc 8389147

**2.6 Memorandum – Fire Impacted Bridges**

In attendance: Tom Weatherall  
Sean Heinemann, Project Supervisor  
Documentation: Doc 8387818

### **3. Business Excellence**

In attendance: Peter Cannizzaro, General Manager Business Excellence

#### **3.1 Council Report – Leasing and Licencing Policy for Council Owned Land and Council Managed Land**

In attendance: Chris Feil, Manager Governance

Documentation: Doc 8380966

##### **Operational matter**

Cr Jackson Roberts entered the chambers at 3.54pm

#### **3.2 Council Report – Public Interest Disclosure Policy**

In attendance: Chris Feil, Manager Governance

Documentation: Doc 8363670

#### **3.3 Verbal Update – Audit and Risk Committee Meeting 25 February 2020**

In attendance: Peter Cannizzaro

Documentation: Nil

### **4. Place and Community**

In attendance: Jodie Pitkin, Acting General Manager Place and Community

#### **4.1 Council Report - Planning Permit Application 177/2011/P/: Application for 166 Lot Subdivision, road works, removal of native vegetation and removal of existing power line easement at 54 Thorpes Lane Lakes Entrance (Merrangbaur Heights Residential Estate)**

In attendance: Aaron Hollow, Manager Planning

Documentation: Doc 8379942

#### **4.2 Memorandum – Monthly Briefing – Planning Permit Applications Lodged 1 December 2019 to 31 December 2019**

In attendance: Aaron Hollow

Documentation: Doc 8381170

#### **4.3 Memorandum – Monthly Briefing – Planning Permit Applications Lodged 1 January 2020 to 31 January 2020**

In attendance: Aaron Hollow

Documentation: Doc 8381170

#### **4.4 Council Report – Waiving of Development Fees Associated with Directly Impacted Bushfire Affected Properties**

In attendance: Aaron Hollow

Documentation: Doc 8387966

**4.5 LATE ITEM - Council Report - Planning Application 99/2019/P - 459 Princes Highway Lucknow**

In attendance: Jodie Pitkin  
Documentation: Circulated to Councillors separately

**5. Councillors General Business**

**5.1 Update on recent VCAT decisions (Cr Rettino)**

**5.2 Issues facing Mallacoota Preschool (Cr Roberts)**

**6. General Business**

**6.1 Council Assistance Fund**

In attendance: Peter Cannizzaro  
Documentation: PowerPoint Presentation

**6.2 Council Meeting 17 March 2020 to Mallacoota District**

In attendance: Peter Cannizzaro  
Documentation: Verbal discussion

**6.3 Golden Tag Launch Competition Event, Lakes Entrance (Anthony Basford)**

**6.4 Governor of Victoria Visit (Anthony Basford)**

**6.5 Aerodrome on the way to the Colquhoun Forest (Fiona Weigall)**

**Meeting closed 6.24pm**

## Assembly of Councillors Councillor Briefing

**Tuesday 3 March 2020**  
**Council Chamber, Bairnsdale Corporate Centre**  
**commencing at 1.00 pm**

### Attendance:

- All Councillors (except Cr Natalie O'Connell), Cr Jackson Roberts from 5.12pm
- Chief Executive Officer
- General Managers as indicated
- Other staff members as indicated for individual items
- Minute Taker - Vanessa Hack, Governance Administration Officer

### Declarations of Conflict of Interest:

Cr John White declared a direct conflict of interest for item 4.2 *Council Report - Planning permit application 187/2019/P – Use and development of a dwelling and creation of access to a road zone, category 1 at 515 Lindenow-Glenaladale Road, Lindenow South* and was absent during discussion of this item.

### Presentation – Wild Cherry School and Kindergarten

In attendance: Jodie Pitkin, Acting General Manager Place and Community  
Naomi Barr, Acting Manager Community Engagement  
Uli Hasel, School Leader, Wild Cherry School  
Bridie Cornall, Vice Chair, East Gippsland Steiner Education Group Inc  
Sally Kendall, Secretary, East Gippsland Steiner Education Group Inc  
Martin Poeder, Leading Teacher, Wild Cherry School

Documentation: Doc 8398763

### Presentation – Bushfire Recovery – Built Environment

In attendance: Stuart McConnell, General Manager Bushfire Recovery  
Sam McPherson, Manager Built Environment Recovery

Documentation: To be circulated under separate cover prior to meeting.

### Councillor Briefings

#### 1. Office of the Chief Executive Officer

In attendance: Anthony Basford, Chief Executive Officer

## **1.1 Regional Partnerships Update**

In attendance: Anthony Basford  
Documentation: Doc 8394277

## **1.2 Memorandum – Council Meeting Rolling Actions Document to December 2019**

In attendance: Anthony Basford  
Documentation: Doc 8383983

## **1.3 Memorandum – Councillor Briefing Rolling Actions Document to January 2020**

In attendance: Anthony Basford  
Documentation: Doc

## **2. Assets and Environment**

In attendance: Fiona Weigall, General Manager Assets and Environment

### **2.1 Memorandum – Jemmy's Point Stage Two Design and Stakeholder Engagement**

In attendance: Tom Weatherall, Manager Assets and Projects  
Documentation: Doc 8384329

### **2.2 Memorandum – Increase in Recycling Collection and Processing Fee**

In attendance: Fiona Weigall  
Documentation: Doc 8400278

#### **Operational matter**

Cr Roberts entered the Council Chambers at 5.12pm

## **3. Business Excellence**

In attendance: Peter Cannizzaro, General Manager Business Excellence

### **3.1 Memorandum – Chief Executive Officer Instrument of Delegation Increase**

In attendance: Chris Feil, Manager Governance  
Documentation: Doc 8399290

### **3.2 Memorandum – Mallacoota and District Community Visit and Council Meeting – 17 March 2020**

In attendance: Peter Cannizzaro  
Documentation: Doc 8399369

## **4. Place and Community**

In attendance: Jodie Pitkin, Acting General Manager Place and Community

**4.1 Memorandum – Planning Permit Application 99/2019/P – 459 Princes Highway, Lucknow – Use and Development of Land for a Camping and Caravan Park, Service Station, Car Wash, Storage, Vegetation Removal, Display of Signage and Creation of Access to a Road in a Road Zone Category**

In attendance: Aaron Hollow, Manager Planning  
Documentation: Doc 8393435  
Precis: Notice of decision to grant a planning permit.

**Operation Matter**

Cr John White declared a direct conflict of interest for item *4.2 Council Report - Planning permit application 187/2019/P – Use and development of a dwelling and creation of access to a road zone, category 1 at 515 Lindenow-Glenaladale Road, Lindenow South* and was absent during discussion of this item.

Cr Ben Buckley assumed chair of the meeting at 2.17pm.

**4.2 Council Report - Planning permit application 187/2019/P – Use and development of a dwelling and creation of access to a road zone, category 1 at 515 Lindenow-Glenaladale Road, Lindenow South**

In attendance: Nick Anderson, Principal Consultant, NBA Group Pty Ltd  
Documentation: To be circulated under separate cover prior to meeting.

**Operation Matter**

Cr White returned to the Council Chambers at 2.29pm and resumed chair of the meeting.

**Council Meeting Agenda Discussion**

In attendance: All Councillors  
Executive Leadership Team  
Documentation: Refer agenda provided separately

**Meeting closed 5.26pm**

## Assembly of Councillors Councillor Briefing

**Tuesday 10 March 2020**  
**Council Chamber, Bairnsdale Corporate Centre**  
**commencing at 1.00 pm**

### Attendance:

- All Councillors (Except Cr Natalie O'Connell), Cr Jackson Roberts from 4.18pm
- Chief Executive Officer
- General Managers as indicated
- Other staff members as indicated for individual items
- Vanessa Hack, Governance Administration Officer – Minute taker

### Declarations of Conflict of Interest:

Jodie Pitkin, Acting GM Place and Community declared a direct conflict of interest in item *4.1 Council Report - Proposal to End Section 173 Agreement P624303X as it relates to 41, 43, and 79 Bunga Creek Road, Lakes Entrance* and left the chambers during discussion of the item.

### Budget Workshop No 1 – Review of Budget Parameters 2020/21

In attendance: Executive Leadership Team  
Liz Collins, Manager Finance

Documentation: Doc 8408037

#### Operational Matter

Cr John White left the Council Chambers at 2.05pm and Cr Ben Buckley assumed Chair of the meeting.

### Presentation – Fenning Timbers Intermodal Freight Terminal

In attendance: Anthony Basford, Chief Executive Officer  
Brian Donchi, Resources and Special Projects Manager, Fenning Timbers  
Michael Zerbst, Development Consultant, MHZ Consulting

Documentation: Doc 8396298



## Presentation – East Gippsland Climate Action Network

In attendance: Fiona Weigall, General Manager Assets and Environment  
Sally Kendall, Resident of East Gippsland  
Carina Turner, Small Business Owner  
Nick Blandford, Climate Smart Farmer

Documentation: Doc 8405731

### **Operational matter**

Cr John White entered to the Council Chambers at 2.55pm and resumed Chair of the meeting

### **Operational Matter**

Cr John White left the Council Chambers at 3.39pm and Cr Ben Buckley assumed Chair of the meeting.

Cr John White entered to the Council Chambers at 3.41pm and resumed Chair of the meeting

## Councillor Briefings

### **1. Bushfire Recovery**

In attendance: Stuart McConnell, General Manager Bushfire Recovery

#### **1.1 CONFIDENTIAL Council Report – Metung Hot springs**

In attendance: Sharon Raguse, Manager Economic Development and Tourism  
Documentation: Doc 8410101

#### **1.2 Memorandum – Bushfire Recovery Update – Summary of Funding and IGEM's Inquiry**

In attendance: Stuart McConnell, General Manager Bushfire Recovery  
Documentation: Doc 8409825

### **Operational matter**

Cr Jackson Roberts entered the Council Chambers at 4.18pm  
Cr Mark Reeves left the meeting at 4.19pm

Cr John White left the meeting at 4.57pm and Cr Ben Buckley assumed Chair of the meeting.

### **2. Office of the Chief Executive Officer**

In attendance: Anthony Basford

#### **2.1 Memorandum - Inquiry into the Federal Government's response to the drought**

In attendance: Anthony Basford  
Documentation: Doc 8400473

## **2.2 Council Report – Proposed Formation of East Gippsland Agriculture Sector Reference Group**

In attendance: Anthony Basford  
Documentation: Doc 8409308

## **3. Business Excellence**

In attendance: Peter Cannizzaro, General Manager Business Excellence

### **3.1 Council Report – Council Assistance Fund Allocation**

In attendance: Liz Collins, Manager Finance  
Documentation: Doc 8406953

## **4. Place and Community**

In attendance: Jodie Pitkin, Acting General Manager Place and Community

### **Operational matter**

Jodie Pitkin, Acting GM Place and Community declared a direct conflict of interest in item *4.1 Council Report - Proposal to End Section 173 Agreement P624303X as it relates to 41, 43, and 79 Bunga Creek Road, Lakes Entrance* and left the chambers during discussion of the item.

### **4.1 Council Report - Proposal to End Section 173 Agreement P624303X as it relates to 41, 43, and 79 Bunga Creek Road, Lakes Entrance**

In attendance: Aaron Hollow, Manager Planning  
Documentation: Doc 8407431

### **Operational matter**

Cr John White returned to the meeting at 5.54pm and resumed Chair of the meeting.

## **5. Late Item**

### **5.1 Presentation – South East Australian Transport Strategy (SEATS)**

In attendance: Andrew Martin, Executive Officer, SEATS

**Meeting closed 6.24 pm**

# **Assembly of Councillors Councillor Briefing Notes**

**Tuesday 24 March 2020  
Skype Meeting  
commencing at 1.00 pm**

## **Attendance:**

- All Councillors (except Cr Natalie O'Connell), Cr Jackson Roberts from 4.00 pm
- Peter Cannizzaro, Acting Chief Executive Officer
- General Managers as indicated
- Other staff members as indicated for individual items
- Vanessa Hack, Governance Administration Officer (Note taker)

## **Apologies:**

Anthony Basford, Chief Executive Officer

## **Declarations of Conflict of Interest:**

Nil

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## **Presentation – Bushfire Recovery – Social Recovery**

In attendance: Stuart McConnell, General Manager Bushfire Recovery  
Documentation: Verbal presentation

## **Councillor Briefings**

### **1. Place and Community**

In attendance: Jodie Pitkin, General Manager Place and Community

#### **1.1 Workshop – Draft Rural Land Use Strategy**

In attendance: Aaron Hollow, Manager Planning  
Nicole Reynolds, Strategic Planning Coordinator  
Cazz Redding, Managing Director RedInk Planning (Via Skype)  
Documentation: Doc 8423924

## **1.2 Memorandum – Influenza Pandemic Response Plan**

In attendance: Tony Gullone, Manager Regulatory and Compliance Services  
Documentation: Doc 8424119

## **1.3 Memorandum – Marine and Coastal Policy**

In attendance: Aaron Hollow  
Nicole Reynolds  
Documentation: Doc 8425848

## **2. Councillors General Business**

### **2.1 Correspondence – Mr Neal Greig, Mallacoota – Cr Dick Ellis**

In attendance: Fiona Weigall, General Manager Assets and Environment  
Stuart McConnell, General Manager Bushfire Recovery  
Documentation: Doc 8424079

### **2.2 Correspondence - Mallacoota Foreshore Holiday Park, Ms Julie Parker – Cr Dick Ellis**

In attendance: Jodie Pitkin  
Documentation: Doc 8424486

### **2.3 Mayoral Letters of Support – Cr Dick Ellis**

In attendance: Stuart McConnell  
Sharon Raguse, Manager Economic Recovery  
Documentation: Doc 8424580

### **2.4 Letter to Hon. Daniel Andrews, Premier - Native Forest Timber Harvesting 18/11/19**

### **2.5 Public Toilet Conditions and Management throughout East Gippsland – Cr Ben Buckley**

### **2.6 Victorian Civil and Administrative Tribunal (VCAT) Applications – Cr Joe Rettino**

**Operational matter**  
Cr Roberts dialled into the meeting at 4.00pm.

### **2.7 Business Excellence Update**

### **2.8 Correspondence – 550 Metung Road, Metung – Ms Izzy Graham (Cr Jackson Roberts)**

### **2.9 Economic Development Advisory Board Committee Meeting**

**Meeting closed 4.47pm**



## Assembly of Councillors Councillor Briefing Notes

**Tuesday 31 March 2020  
Skype Meeting  
commencing at 1.00 pm**

### **Attendance:**

- All Councillors (Except Cr Natalie O'Connell), Cr Jackson Roberts from 2.21 pm
- Anthony Basford, Chief Executive Officer
- General Managers as indicated
- Other staff members as indicated for individual items
- Vanessa Hack, Governance Administration Officer (Note taker)

### **Declarations of Conflict of Interest:**

Cr Dick Ellis declared a conflict of interest for item 1.1. *CONFIDENTIAL Memorandum – Audit and Risk Acting Committee Membership Expressions of Interest* and was absent during discussions of this item.

Fiona Weigall, General Manager Assets and Environment declared a conflict of interest for item 3.3 *Planning Permit Application 319/2019/P – 31 Boyd Court Eagle Point – Multi Lot Subdivision (Staged)* and was absent during discussions of this item.

## Presentation – COVID 19 Update

In attendance: Jodie Pitkin, General Manager Place and Community  
Tony Gullone, Acting Manager Regulatory and Compliance  
Services  
Documentation: Verbal  
Precis: Provide Councillors with an update on the COVID 19 pandemic.  
Time Allocated: 20 Minutes

## Councillor Briefings

### 1. Office of the Chief Executive Officer

In attendance: Anthony Basford, Chief Executive Officer

#### Operational Matter

Cr Dick Ellis declared a conflict of interest for item 1.1. *CONFIDENTIAL Memorandum – Audit and Risk Acting Committee Membership Expressions of Interest* and was absent during discussions of this item.

### 1.1 CONFIDENTIAL Memorandum – Audit and Risk Committee Membership Expressions of Interest

In attendance: Peter Cannizzaro, General Manager Business Excellence  
Documentation: 8435427  
Precis: To brief Councillors on the recruitment for two new Audit and Risk Committee members.  
Time allocated: 10 minutes

### 1.2 Council Report – Appointment Audit and Risk Committee Member

In attendance: Peter Cannizzaro  
Documentation: 8433203  
Precis: To brief Councillors on the recruitment for two new Audit and Risk Committee members.  
Time allocated: 10 minutes

### 1.3 Tuesday 7 April Council Meeting

#### Operational matter

Cr Jackson Roberts dialled into the meeting at 2.21 pm

### 1.4 Council Report – Amendment to Council Meeting Schedule 2020

In attendance: Peter Cannizzaro  
Documentation: 8433065  
Precis: To brief Councillors on the proposed amendment to the Council Meeting Schedule 2020.  
Time allocated: 10 minutes

## **2. Assets and Environment**

In attendance: Fiona Weigall, General Manager Assets and Environment

### **2.1 Memorandum - Capital Works and Landfill Rehabilitation Program – Status February 2020**

In attendance: Tom Weatherall, Manager Assets and Projects

Documentation: 8427574

Precis: To advise Councillors of the Capital Works and Landfill Rehabilitation report for the month of February 2020.

Time allocated: 10 minutes

### **2.2 CONFIDENTIAL Council Report – CON2019 1340 Design of the Eagle Point Foreshore Redevelopment**

In attendance: Tom Weatherall

Documentation: 8423708

Precis: To review Council report prior to awarding the contract at the 7 April Council meeting.

Time allocated: 10 minutes

### **2.3 Council Report – Petition – Declaring a Climate Emergency**

In attendance: Megan Dennett, Environmental Sustainability Coordinator

Documentation: 8432233

Precis: To discuss Petition and declaring a climate emergency.

Time allocated: 15 minutes

## **3. Place and Community**

In attendance: Jodie Pitkin, General Manager Place and Community

### **3.1 Memorandum - Monthly Briefing - Planning Permit Applications Lodged February 2020**

In attendance: Aaron Hollow, Manager Planning

Documentation: 8423613

Precis: Monthly briefing for Councillors on planning applications lodged.

Time allocated: 15 minutes

### **3.2 Memorandum - Update on planning permit applications currently before Victorian Civil and Administrative Tribunal (VCAT)**

In attendance: Aaron Hollow

Documentation: 8423737

Precis: Update for Councillors on planning permit applications currently before VCAT.

Time allocated: 10 minutes

**Operational matter**

Fiona Weigall, General Manager Assets and Environment declared a conflict of interest for item 3.3 *Planning Permit Application 319/2019/P – 31 Boyd Court Eagle Point – Multi Lot Subdivision (Staged)* and was absent during discussions of this item.

**3.3 Council Report – Planning Permit Application 319/2019/P – 31 Boyd Court Eagle Point – Multi Lot Subdivision (Staged)**

In attendance: Aaron Hollow  
Documentation: 8422121  
Precis: Notice of decision to refuse a planning permit.  
Time allocated: 10 minutes

**3.4 Council Report – East Gippsland Shire Council Commercial Marinas Power Policy and Procedure**

In attendance: Kris Wain, Acting Manager Council Enterprises  
Documentation: 8432771  
Precis: Council report introducing new marinas power policy and procedure.  
Time allocated: 10 minutes

**3.5 CONFIDENTIAL - Council Report – Disability Advisory Committee Appointment 7 April 2020 to 31 December 2021**

In attendance: Naomi Barr, Acting Manager Community Engagement  
Documentation: 8435620  
Precis: Seeking appointment of community representatives to the East Gippsland Shire Council Disability Advisory Committee.  
Time allocated: 10 minutes

**4. Late Item****4.1 Inspector General of Emergency Management (IGEM) Inquiry**

In attendance: Stuart McConnell, General Manager Bushfire Recovery  
Documentation: 8438121  
Precis: Council report seeking support for a submission which has been prepared on behalf of Council addressing matters arising from Council's response to the fires and the experience of the East Gippsland community.  
Time allocated: 10 minutes

**5. Councillors General Business****5.1 Status Update Request - Planning Application 413/2016/P/A – Mr Ben Guzzardi (Cr Ellis)****5.2 Status Update Request - Planning Application 69/2020/P 15 Hosie Street, Bairnsdale**

Meeting closed 4.36 pm





## **Assembly of Councillors Councillor Briefing Notes**

**Tuesday 7 April 2020  
Skype Meeting  
commencing at 1.00 pm**

### **Attendance:**

- All Councillors, Cr Roberts from 2.55 pm
- Chief Executive Officer
- General Managers as indicated
- Other staff members as indicated for individual items
- Vanessa Hack, Governance Administration Officer (minute taker)

### **Declarations of Conflict of Interest:**

Cr Joe Rettino declared a conflict of interest for item 5.10 *Status Update Request - Planning Application 69/2020/P 15 Hosie Street, Bairnsdale* – Cr Toohey and was absent during discussions of this item.

## **Presentation - Raymond Island Ferry - Level of Service Agreement**

In attendance: Fiona Weigall, General Manager Assets and Environment  
Jason Connelly, Acting Manager Works  
Nick Murray, Principal, Nick Murray and Associates  
Documentation: 8441775  
Precis: To present Councillors with the Level of Services Agreement for the  
Raymond Island Ferry.  
Presentation Time: 45 mins  
Question Time: 15 mins

## **Presentation – Bushfire Recovery – Economic Recovery**

In attendance: Stuart McConnell, General Manager Bushfire Recovery  
Sharon Raguse, Manager Economic Recovery  
Documentation: PowerPoint presentation  
Precis: Provide Councillors with a weekly update on recovery activities.  
Time Allocated: 20 Minutes

### **Operational matter**

Cr Roberts joined the Skype meeting at 2.55pm

## **Urgent and other business**

### **1. Municipal Association of Victoria (MAV) 2020 Local Government Elections Questionnaire**

In attendance: Peter Cannizzaro

## **Presentation – COVID 19 Update**

In attendance: Jodie Pitkin, General Manager Place and Community  
Documentation: Verbal presentation  
Precis: Provide Councillors with an update of the COVID 19 pandemic.  
Time Allocated: 20 Minutes

## Councillor Briefings

### 2. Office of the Chief Executive Officer

In attendance: Anthony Basford, Chief Executive Officer

#### 2.1 Memorandum – Councillor Briefing Rolling Actions Document to March 2020

In attendance: Anthony Basford

Documentation: 8444011

Precis: Progress report on actions taken in relation to items listed from the last months Councillor Briefing Sessions and on actions taken at any previous Cr Briefing Sessions where matters have not yet been finalised.

Time allocated: 5 minutes

#### 2.2 Memorandum – Council Meeting Rolling Actions Document to March 2020

In attendance: Anthony Basford

Documentation: 8444144

Precis: Progress report on actions taken in relation to each of the decisions from the past quarter Council meetings and on decisions taken at any previous Council meeting where matters have not yet been finalised.

Time allocated: 5 minutes

### 3. Assets and Environment

In attendance: Fiona Weigall, General Manager Assets and Environment

#### 3.1 CONFIDENTIAL Council Report – CON2019 1352 Provision of Arboriculture General Tree Services (Panel of Suppliers)

In attendance: Wayne Richards, Manager Community Facilities and Open Space

Documentation: 8442530

Precis: To brief Council on the contract for awarding at the 21 April 2020 Council meeting

Time allocated: 10 minutes

#### 3.2 CONFIDENTIAL Council Report – CON2019 1353 Lakes Entrance Landfill Capping

In attendance: Tom Weatherall, Manager Assets and Projects

Documentation: 8436465

Precis: To brief Council on the contract to be awarded at the April Council Meeting

Time allocated: 10 minutes

#### Operational matter

Cr Pelz left the Skype meeting at 3.52pm

### **3.3 CONFIDENTIAL Council Report – CON2019 1371 Hospital Creek Bridge Wairewa Road, Wairewa**

In attendance: Tom Weatherall  
Documentation: 8436450  
Precis: To brief Council on the contract to be awarded at the April Council meeting  
Time allocated: 10 minutes

## **4. Business Excellence**

In attendance: Peter Cannizzaro, General Manager Business Excellence

### **4.1 Memorandum – Finance Report – Period Ending 29 February 2020**

In attendance: Liz Collins, Manager Finance  
Documentation: 8440449  
Precis: To provide Council with a year-to-date (YTD) financial performance and changes to the financial position for the period ending 29 February  
Time allocated: 10 minutes

## **5. Councillors General Business**

### **5.1 Hunting on Private Property - Cr Buckley**

### **5.2 Flu Vaccinations in light of Field Days being cancelled – Cr Ellis**

### **5.3 Lovegrass growing along Punt Road, Metung – Cr Ellis**

### **5.4 Job Keeper Allowance – Cr Reeves**

### **5.5 Green waste**

### **5.6 Concierge Service**

### **5.7 Postponed Council Meeting of 7 April 2020**

### **5.8 LGiU Australia Newsletter (Cr Ellis)**

### **5.9 Whelan's Contact Dispute**

#### **Operational matter**

Cr Joe Rettino declared a conflict of interest for item 5.10 was absent during discussions of this item. As this matter was the last item to be discussed in the briefing Cr Rettino left the meeting at 5.23pm.

### **5.10 Status Update Request - Planning Application 69/2020/P 15 Hosie Street, Bairnsdale – Cr Toohey**

## **Assembly of Councillors**

### **Councillor Only Time Meeting Notes**

**Tuesday 25 February 2020**  
**Corporate Centre, 273 Main Street, Bairnsdale**  
**commencing at 12.00 noon**

#### **Attendance:**

- Crs Buckley, Reeves, Rettino, Toohey and White.
- Anthony Basford, Chief Executive Officer.

#### **Declarations of Conflict of Interest:**

Nil

### **Councillor Only Time Meeting Notes**

Discussion regarding waste clean-up.

Impact of large property sales on valuations.

Bushfire Recovery Victoria community meetings.

Parks Victoria parks opening strategy.

General discussion about bushfire.

Discussion about shipping containers.

Bairnsdale Industrial Estate water issues.

**Meeting closed at 1.05pm**

# **Assembly of Councillors**

## **Councillor Only Time Meeting Notes**

**Tuesday 3 March 2020**  
**Corporate Centre, 273 Main Street, Bairnsdale**  
**commencing at 12.00 noon**

**NB: Notes were only taken from 12.25 pm upon Chief Executive Officer arrival as this triggered assembly of Councillor requirements.**

### **Attendance:**

- Crs Buckley, Pelz, Reeves, Rettino, Toohey and White (from 12.30 pm).
- Anthony Basford, Chief Executive Officer (from 12.25 pm).

### **Declarations of Conflict of Interest:**

Nil

## **Councillor Only Time Meeting Notes**

Discussion about Metung Hot Springs project and water licence.

Letter of support for upcoming comedy festival.

Ferndale/Glenaladale - Concern about gravel on road.

Enforcement update.

**Meeting closed at 12.59 pm**

# **Assembly of Councillors**

## **Councillor Only Time Meeting Notes**

**Tuesday 10 March 2020**  
**Corporate Centre, 273 Main Street, Bairnsdale**  
**commencing at 12.00 noon**

### **Attendance:**

- Crs Buckley, Ellis (from 12.15 pm absent between 12.25 – 12.40 pm), Pelz (from 12.20 pm), Reeves (from 12.42 pm), Rettino, Toohey and White (absent between 12.25 – 12.40 pm).
- Anthony Basford, Chief Executive Officer.

### **Declarations of Conflict of Interest:**

Nil

## **Councillor Only Time Meeting Notes**

Discussion about bushfire recovery matters.

Queries around COVID 19 preparations.

Addition to the Briefing Agenda to include South East Australian Transport Strategy update.

CEO performance review criteria.

**Meeting closed at 1.02pm**

**Assembly of Councillors**  
**Councillor Only Time Meeting Notes**

**Tuesday 31 March 2020**  
**Via Skype**  
**commencing at 12.00 noon**

**Attendance:**

- Crs Buckley, Ellis, Pelz, Reeves, Rettino, Toohey and White.
- Anthony Basford, Chief Executive Officer.

**Declarations of Conflict of Interest:**

Nil

**Councillor Only Time Meeting Notes**

Green waste - Managing the long term. Long term messaging needs to be in place.

South East Australian Transport Strategy trial on strategic transport routes - CEO to follow up status.

Planning permit matter in Lakes Entrance

**Meeting closed at 12.51pm**



# **Assembly of Councillors**

## **Councillor Only Time Meeting Notes**

**Tuesday 7 April 2020**  
**Via Skype**  
**commencing at 12.00 noon**

### **Attendance:**

- Crs Buckley, Ellis, O'Connell, Pelz (from 12.20 pm), Reeves, Rettino, Toohey and White.
- Anthony Basford, Chief Executive Officer.

### **Declarations of Conflict of Interest:**

Nil

## **Councillor Only Time Meeting Notes**

Boat access to island homes during COVID-19.

Planning matter in Bairnsdale.

Chief Executive Officer delegations.

General provisions for Council Meetings under COVID-19 environment. Need for stronger and faster State Government action.

Green waste management.

Flu vaccinations discussion.

Discussion about upcoming Easter break and people travelling to holiday homes.

Update on conversation with Jane Garrett MP.

**Meeting closed at 1.00 pm**

# **Assembly of Councillors**

## **Councillor Only Time Meeting Notes**

**Tuesday 14 April 2020**  
**Via Skype**  
**commencing at 12.00 noon**

### **Attendance:**

- Crs Buckley, Ellis, O'Connell, Pelz, Reeves, Rettino, Toohey and White.
- Anthony Basford, Chief Executive Officer.

### **Declarations of Conflict of Interest:**

Nil

## **Councillor Only Time Meeting Notes**

Council Meeting - On line meeting discussion.

Discussion about meeting with office of Jane Garrett MP.

Discussion about Chief Executive Officer delegation increase.

Feedback from meeting with new Kalbar Resources Chief Executive Officer

**Meeting closed at 1.00 pm**



# **EAST GIPPSLAND SHIRE COUNCIL MARINA CONSULTATIVE COMMITTEE**

**RECORD OF  
ASSEMBLY OF COUNCILLORS  
A MEETING OF THE  
East Gippsland Shire Marina Consultative  
Committee  
WAS HELD ON**

**Friday, 7 February 2020**

**Council Chambers, Business Corporate Centre,  
273 Main Street, Bairnsdale**

**1 PM**

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# PROCEDURAL

## 1. PROCEDURAL

### 1.1 ATTENDANCE COMMITTEE MEMBERS

Cr Richard Ellis (Chair) Cr Colin Toohey	East Gippsland Shire Council
Bill Newcomen Neil Hopkins	Chinaman's Creek & Metung Marinas
Alan Jackson Edward Fregon	Slip Bight Marina

### Officers / Visitors present (who are not Committee Members)

Jodie Pitkin, Acting General Manager, Place and Community	East Gippsland Shire Council
Kris Wain, Acting Manager Council Enterprises	
Angela Printz, Acting Commercial Business Coordinator	

### Minute Taker

Angela Printz

### 1.2 APOLOGIES

John Underwood and Sarn Eckhardt

Note – Stuart McConnell and John Morton are currently working in bushfire recovery roles.

### 1.3 DECLARATIONS OF CONFLICT OF INTERESTS

Nil

### 1.4 CONFIRMATION OF MINUTES

### 1.5 FUTURE MEETINGS

### 1.6 ACTION ITEMS REGISTER

# REPORTS

## **2. REPORTS**

### **2.1 STATEMENT OF FINANCIAL PERFORMANCE**

### **2.2 MAINTENANCE REPORT**

## ***ITEMS***

## **3. ITEMS (VERBAL)**

### **3.1 AUDIT REQUIREMENTS – DELWP AGREEMENT**

### **3.2 IT CCTV REVIEW – METUNG HARDSTAND**

### **3.3 LIGHTING REVIEW – METUNG HARDSTAND**

### **3.4 UPDATE ON INSURANCE REIMBURSEMENT – METUNG MARINA**

### **3.5 UPDATE ON MARKETING PLAN**

## **4. OTHER BUSINESS**

### **4.1 MARINA NEWSLETTER**

### **4.2 POWER POLICY**

### **4.3 WATER RESTRICTIONS**

## **5. MEETING CLOSED 2:15 PM**

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