



**EAST GIPPSLAND SHIRE COUNCIL  
PLANNING CONSULTATION MEETING  
3355/2012/P/C – Use and development of a  
winery, roadworks and removal of vegetation in  
accordance with the endorsed plans**

**Record of Assembly of Councillors  
16 September 2019**

**COUNCIL CHAMBERS  
BAIRNSDALE CORPORATE CENTRE**

**COMMENCING AT 6:00 P.M.**

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**1. Procedural**

**1.1 APOLOGIES**

**Councillors**

Cr Richard Ellis  
Cr Marianne Pelz  
Cr Mark Reeves

**1.2 IN ATTENDANCE**

**Councillors**

Cr Natalie O'Connell  
Cr Ben Buckley  
Cr John White  
Cr Jackson Roberts  
Cr Joe Rettino  
Cr Colin Toohey

**Applicant**

Rob Lightfoot, represented by Kate Young of Crowther and Sadler

## **Objectors**

Dennis Crane  
Brett Keeley  
Elsa Hodge  
Bill Hodge  
John Clancy  
Gwenda Clancy

## **Officers**

Aaron Hollow, Manager Planning  
Martin Ireland, Senior Land Use Planner

### **1.3 DECLARATIONS OF CONFLICT OF INTERESTS**

Nil

## **2. Reports/Presentations**

### **2.1 PLANNERS REPORT**

Martin Ireland, Land Use Planning Officer  
Aaron Hollow, Manager Planning

### **2.2 APPLICANT PRESENTATION**

The applicant, Rob Lightfoot, was represented by Kate Young of Crowther and Sadler.

### **2.3 OBJECTOR PRESENTATIONS**

Dennis Crane  
Brett Keeley  
Elsa Hodge  
Bill Hodge  
John Clancy  
Gwenda Clancy

### **2.4 SUPPORTER PRESENTATIONS**

Nil

### **2.5 FUTURE ACTIONS SUMMARY**

Aaron Hollow, Acting Director Place and Community presented the likely next steps for the application.

## **3. MEETING CLOSE**

The meeting closed at 7:05 PM

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## **Assembly of Councillors**

# **EAST GIPPSLAND SHIRE COUNCIL DISABILITY ADVISORY COMMITTEE**

**HELD ON**

**MONDAY, 28 October 2019**

**Meeting Room One  
Bairnsdale Library  
22 Service Street, Bairnsdale**

**12.30 pm**

# 1. PROCEDURAL

## 1.1. ACKNOWLEDGEMENT OF COUNTRY

## 1.2. IN ATTENDANCE

Committee Members: Jeff McNeill (Chair), Brenton Dinsdale (Deputy Chair), Bianca Basset, Brenda Murray, Steven Fletcher, Ben Gritt

Councillors: Cr Dick Ellis

Officers: Rebecca Pantry, Rural Access Project Officer, Donna Mraz, Rural Access Project Officer, (minute taker)

Guests: Robert Fletcher and Kayci Westwood

## 1.3. APOLOGIES

Laura Owen, Glenda McPhee and Deb Gray

## 1.4. DECLARATIONS OF CONFLICT OF INTERESTS

Nil

## 1.5. CONFIRMATION OF MINUTES

**MOVED** Brenda Murray      **SECONDED** Cr Dick Ellis

## 1.6. BUSINESS ARISING

1.6.1    **VAILD DISABILITY FORUM STALL**

1.6.2    **RECHARGE SCHEME LAUNCH**

1.6.3    **NDIS INFORMATION UPDATE**

1.6.4    **IDOPWD/SOCIAL INCLUSION WEEK UPDATE**

1.6.5    **GUEST PRESENTATION**

# 2. Reports

## 2.1    JEMMYS POINT KALIMNA LOOKOUT PROJECT

# 3. Urgent and Other Items

## 3.1    UNDERSTANDING COMMUNICATION ACCESS VLINE PROJECT

## 3.2    ECONOMIC DEVELOPMENT STRATEGY ENGAGEMENT OPPORTUNITY

## 3.3    NEW MH&WP REPRESENTATIVE

## 3.4    MAV DAC REVIEW

**3.5 DAC RECRUITMENT**

**3.6 FORGE/BARC - DISABILITY TRANSPORT ACCESS ISSUES IDENTIFIED**

**3.7 BARRIERS TO THE SAFE USE OF MOTORISED MOBILITY DEVICES SUBMISSION  
OPEN NATIONAL TRANSPORT COMMISSION 11 DECEMBER 2019**

## **4. Meeting Close**

Meeting closed 2. 40 PM

## Assembly of Councillors Councillor Briefing Notes

**Tuesday 24 September 2019**  
**Council Chamber, Bairnsdale Corporate Centre**  
**commencing at 1.00 pm**

### Attendance:

- All Councillors (except Cr Jackson Roberts, Cr Buckley until 2.27pm, Cr O'Connell until 3.10pm)
- Chief Executive Officer
- General Managers as indicated
- Other staff members as indicated for individual items
- Wendy Veldhuizen, PA Business Excellence (note taker)

### Declarations of Conflict of Interest:

Nil declared

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### Presentation – Agriculture Victoria

In attendance: Anthony Basford, Chief Executive Officer  
Prue McTaggart, Central and East Gippsland Drought Coordinator  
Julie Simons, Director Agriculture Industry and Rural Transition  
Bruce Western, Gippsland Regional Leader

Documentation: Presentation on the day.

### Confidential Workshop – Review of Economic Development and Tourism Structures

In accordance with s 77(2)(c) of the *Local Government Act 1989*, the following information is designated as confidential information on the grounds that it concerns information relating to personnel matters under s 89(2)(a) of the *Local Government Act 1989*.

In attendance: Stuart McConnell, General Manager Place and Community  
Stephen Kleinitz, Acting Manager Economic Development and Tourism

Documentation: Doc 8218406, 8211718, 8211719, 8211722, 8211725 and 8211736

### Procedural Matter

Cr Buckley left the chamber 2.27 pm

**Procedural Matter**

The meeting adjourned for a short break at 3.00 pm and resumed at 3.10 pm.  
The Mayor left the meeting at this juncture.

Cr John White, Deputy Mayor assumed the chair at the resumption of the meeting.

**Procedural Matter**

Cr Ellis left the chamber 3.11 pm.

**Councillor Briefings****1. Office of the Chief Executive Officer**

In attendance: Anthony Basford

**1.1 Memorandum – Councillor Briefing Rolling Actions Document**

In attendance: Anthony Basford

Documentation: Doc 8217555

**Procedural Matter**

Cr Ellis returned to the chamber at 3.17pm

**2. Assets and Environment**

In attendance: Fiona Weigall, General Manager Assets and Environment

**2.1 Council Report – Quick Response Capital Fund Policy**

In attendance: Wayne Richards, Manager Community Facilities and Open Space

Documentation: Docs 8184610, 8219464 and 8175159

**2.2 Memorandum – Capital Works and Landfill Rehabilitation Program – Status and adjustments for July and August 2019**

In attendance: Sam McPherson, Acting Manager Assets and Projects

Documentation: Docs 8211139, 8211018, 8211019

**Procedural Matter**

Cr Buckley returned to the chamber at 3.52 pm

**2.3 Council Report – East Gippsland New Energy Technology Roadmap – Business Case**

In attendance: Megan Dennett, Environmental Sustainability Coordinator

Documentation: Docs 8210864 and 8195322

### **3. Business Excellence**

In attendance: Peter Cannizzaro, General Manager Business Excellence

#### **3.1 Memorandum – Draft Annual Report 2018-19**

In attendance: Swathi Kartik, Manager Customer Experience and Communications  
Documentation: Docs 8219192 and 8218523

#### **3.2 Council Report – Adopt Local Law 1**

In attendance: Peter Cannizzaro  
Documentation: Docs 8219053, 8209429, 8209431, 8209432 and 8209433

### **4. Place and Community**

In attendance: Stuart McConnell

#### **4.1 Council Report – Planning Application No. 423/2017/P – 5 Penrose Place, Newlands Arm – Multi lot subdivision**

In attendance: Aaron Hollow, Manager Planning  
Documentation: Docs 8184588, 8169410, 8169452, 8169435, 8182719, 8169425, 8169430 and 8184599

#### **4.2 Council Report – East Gippsland Shire Council Grants Program Funding – Round 1, 2019/2020**

In attendance: Katherine McDonald, Acting Manager Community Engagement  
John Morton, Manager Council Enterprises  
Documentation: Docs 8217320, 8215487, 8215668, 8192803, 8215436 and 8218034

### **5. Councillors General Business**

#### **5.1 Property purchases Omeo area – Cr Buckley**

#### **5.2 Mr Hugh Deacon updated planning application – Cr Ellis**

#### **5.3 Funding sought for local person to present information on pelicans at an international conference - Cr Ellis**

#### **5.4 Barry Sheene Ride – Cr Ellis**

#### **5.5 Complaint – bus usage during next planned ferry– Cr White**

#### **5.6 Boundary realignment Ministers response – Cr White**

#### **5.7 Possible Council land for sale – Cr White**

#### **5.8 Slipway at Lakes Entrance – Cr Ellis**

#### **5.9 Mobile Stage update**

Meeting finished 5.30pm

## **Assembly of Councillors Councillor Briefing Notes**

**Tuesday 1 October 2019  
Cunninghame Room, Lakes Entrance Office  
55 Palmers Road, Lakes Entrance  
commencing at 10.00 am**

### **Attendance:**

- All Councillors (except Crs Ellis, Reeves and Roberts)
- Chief Executive Officer
- General Managers as indicated
- Other staff members as indicated for individual items
- Jacqui Walker, PA Asset and Environment (note taker)

### **Declarations of Conflict of Interest:**

Nil

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### **Strategic Planning Session**

In attendance: Anthony Basford, Chief Executive Officer  
Peter Cannizzaro, GM Business Excellence  
Stuart McConnell, GM Place and Community  
Fiona Weigall, GM Assets and Environment

Documentation: Doc 8228850

### **Councillor Only Time**

In attendance: All Councillors  
Anthony Basford

### **Councillor Briefings**

#### **1. Office of the Chief Executive Officer**

In attendance: Anthony Basford

#### **1.1 Memorandum – Review of Councillor representation on external organisations**

In attendance: Maryanne Bennett, Special Projects Officer  
Documentation: 8224020 and 8226742

## **2. Assets and Environment**

In attendance: Fiona Weigall, General Manager Assets and Environment

### **2.1 Confidential Council Report - CON2019 1290 Sandy Flat Road Bridge Replacement**

In attendance: Fiona Weigall  
Documentation: Docs 8218408, 8200209, 8196324, 8154541, 8154529, 8154554, 8153251 and 8137943

### **2.2 Confidential Council Report – CON2019 1279 Design and Construction of East Gippsland Livestock Exchange Sheep Pen Renewal**

In attendance: Sam McPherson  
Documentation: 8220366 and 8220176

### **2.3 Confidential Council Report – CON2019 1319 Disaster Recovery Consultancy Services**

In attendance: Tom Weatherall, Works Engineer  
Documentation: Docs 8221111, 8187961, 8221315, 8221311, 8221310 and 8221305

### **2.4 Council Report – Addition of Road to Register of Public Roads**

In attendance: Mark Burnett, Manager Works  
Tom Weatherall, Works Engineer  
Documentation: Docs 8221066 and 8221124

## **3. Business Excellence**

In attendance: Peter Cannizzaro, General Manager Business Excellence

### **3.1 Council Report – Proposed Locality Boundary Amendment – Hillside and Bairnsdale**

In attendance: Liz Collins, Manager Finance  
Documentation: 8215218 and 8209731

### **3.2 Council Report – Proposed road renaming – extension of Giles Street**

In attendance: Liz Collins  
Documentation: 8208313, 8208426 and 8197068

### **3.3 Confidential Council Report – CON1911/0631 - Debt Collection and Legal Services**

In attendance: Liz Collins  
Documentation: 8224232, 8213054 and 8213113

## **4. Place and Community**

In attendance: Stuart McConnell, General Manager Place and Community

**4.1 Memorandum – Monthly Briefing – Planning Permit Applications Lodged August 2019 to 31 August 2019**

In attendance: Aaron Hollow, Manager Planning  
Documentation: Docs 8217610 and 8197128

**4.2 Council Report – Approve Recommendations from Economic Development Advisory Board Meeting to be held 24/09/19**

In attendance: Stephen Kleinitz  
Documentation: Documentation to be circulated by close of business Monday 30/09/19.

**5. Councillors General Business**

- 5.1 Bairnsdale Aerodrome (Cr Buckley)**
- 5.2 Incoming correspondence - Mary McMahon (Cr Toohey)**
- 5.3 Incoming Correspondence - fire prevention issue (Cr Toohey)**
- 5.4 Lanes Road subdivision (Cr Rettino)**
- 5.5 Federal Government - Drought funding (Cr Rettino)**
- 5.6 Major Projects Workshop (Cr Rettino)**
- 5.7 Signage (Cr White)**
- 5.8 Craft Centre Paynesville (Cr White)**
- 5.9 Water Stand Pipes (Cr White)**
- 5.10 2 Crichton Street Kalimna (Cr Pelz)**
- 5.11 Rating Review**
- 5.12 Raymond Island ferry outage - Coralie Foxton (Cr Toohey)**
- 5.13 Dog Off lead issues**
- 5.14 Recording of Councillor briefings (Cr Rettino)**

Meeting closed at 5.02 pm

## **Assembly of Councillors Councillor Briefing Notes**

**Tuesday 8 October 2019  
Council Chamber, Bairnsdale Corporate Centre  
commencing at 1.00 pm**

### **Attendance:**

- All Councillors (except Cr Mark Reeves and Cr Joe Rettino and Cr Jackson Roberts at 4.15 pm)
- Chief Executive Officer
- General Managers as indicated
- Other staff members as indicated for individual items
- Jacqui Walker, PA Assets and Environment (note taker)

### **Declarations of Conflict of Interest:**

Nil

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### **Site Visit – 100 Racecourse Road, Bairnsdale**

In attendance: Stuart McConnell, General Manager Place and Community  
Ben Frew, Property Owner  
Michael Sadler  
Kate Young  
Richard Oxley  
Ken White  
Documentation: Nil

### **Workshop – Strategic Planning Priorities**

In attendance: Stuart McConnell  
Aaron Hollow, Manager Planning  
Nicole Reynolds, Strategic Planning Coordinator  
Documentation: To be distributed by COB Monday 7 October 2019.

### **Councillor Briefings**

#### **1. Office of the Chief Executive Officer**

In attendance: Anthony Basford, Chief Executive Officer

## **1.1 Council Meeting Rolling Actions Document – August and September**

In attendance: Anthony Basford  
Documentation: Doc 8235880

## **2. Assets and Environment**

In attendance: Fiona Weigall, General Manager Assets and Environment

### **2.1 Memorandum – Changes to Wairewa Waste Transfer Station Operational Hours**

In attendance: Kartik Venkatraman, Manager Sustainability and Waste Minimisation  
Documentation: Doc 8233713

## **3. Business Excellence**

In attendance: Peter Cannizzaro, General Manager Business Excellence

### **3.1 Memorandum – Orbost Community Visit and Council Meeting – 12 November 2019**

In attendance: Peter Cannizzaro  
Documentation: Doc 8234476

## **4. Councillors General Business**

- 4.1 State Government Drought Announcement (CEO)**
- 4.2 Recent pruning of Fig tree Mallacoota (Cr Toohey)**
- 4.3 Country Women's Authority – Orbost (Cr Rettino)**
- 4.4 Bollards in Nicholson St (Cr Rettino)**
- 4.5 Disabled park in Bairnsdale (Cr Roberts)**
- 4.6 Code of Conduct (Cr Buckley)**
- 4.7 Restoration of Gun Pit (Cr Buckley)**
- 4.7 Lightfoot and Sons (Cr Ellis)**
- 4.8 Bairnsdale Drag Club (Cr Ellis)**
- 4.9 Steiner School – Open day (Cr Ellis)**
- 4.10 EOI for Slipway (Cr Ellis)**

## **Assembly of Councillors Councillor Briefing Notes**

**Tuesday 15 October 2019  
Council Chamber, Bairnsdale Corporate Centre  
commencing at 10.30 am**

### **Attendance:**

- All Councillors (Cr Ellis arrived late, except Cr Roberts)
- Chief Executive Officer
- General Managers as indicated
- Other staff members as indicated for individual items
- Jacqui Walker, PA Assets and Environment (note taker)

### **Declarations of Conflict of Interest:**

Nil

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### **Discussions – Cross Border Commissioner**

In attendance: Anthony Basford Chief Executive Officer  
Councillors  
Executive Leadership Team  
Luke Wilson, Victorian Cross Border Commissioner  
James McTavish NSW Cross Border Commissioner

Documentation: Nil

Separate notes were taken for this item.

### **Councillor Only Time**

In attendance: Councillors  
Anthony Basford,

Separate notes were taken for this item.

### **Councillors ICT Support Session**

In attendance: ICT Support Staff

## Workshop – Councillor Strategic Workshop

In attendance: Anthony Basford  
Peter Cannizzaro, GM Business Excellence  
Stuart McConnell, GM Place and Community  
Fiona Weigall, GM Assets and Environment  
Documentation: Nil

## Councillor Briefings

### 1. Assets and Environment

In attendance: Fiona Weigall, General Manager Assets and Environment

#### 1.1 Memorandum – Proposed Introduction Green Waste Charges

In attendance: Kartik Venkatraman, Manager Sustainability and Waste Minimisation  
Documentation: Doc 8243366, 7729324 and 7960291

#### 1.2 Memorandum – Ceasing Acceptance of Green waste at Bruthen Waste Facility

In attendance: Kartik Venkatraman  
Documentation: Doc 8243287

### 2. Business Excellence

In attendance: Peter Cannizzaro, General Manager Business Excellence

#### 2.1 Memorandum – Final Motions for MAV State Council Meeting 18/10/19

In attendance: Simon Alleaume, Acting Manager Governance  
Documentation: Docs 8239122 and 8242407

#### 2.2 Memorandum – Supporting Drought Affected Farmers in East Gippsland

In attendance: Liz Collins, Manager Finance  
Kylie Mitchell, Rates and Valuations Coordinator  
Documentation: Docs 8243272 and 8243269

### 3. Place and Community

In attendance: Stuart McConnell, General Manager Place and Community

#### 3.1 Council Report – Adoption of the Draft Eagle Point Marine and Coastal Management Plan 2019

In attendance: Aaron Hollow, Manager Planning  
Nicole Reynolds, Strategic Planning Coordinator  
Ben Marchbank, Strategic Planner  
Documentation: Docs 8243066, 8242110, 8242107, 8238698, 8218748, 8205795 and 8242099

**3.2 Memorandum – Monthly Briefing - Planning Permit Applications Lodged  
1 September 2019 to 30 September 2019**

In attendance: Aaron Hollow

Documentation: Doc 8241752, 8235223 and 8235220

**4. Councillors General Business**

**4.1 Local Government Complaint Handling – Revisiting Councils and Complaints  
Victorian Ombudsman (Cr Ellis)**

## **Assembly of Councillors Councillor Briefing Notes**

**Tuesday 22 October 2019  
Council Chamber, Bairnsdale Corporate Centre  
commencing at 1.00 pm**

### **Attendance:**

- All Councillors
- Chief Executive Officer
- General Managers as indicated
- Other staff members as indicated for individual items
- Jacqui Walker, PA Assets and Environment (note taker)

### **Declarations of Conflict of Interest:**

Nil

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### **Special Council Meeting**

Documentation: Refer agenda provided separately

### **Presentation – Paynesville Business & Tourism Association (PBTA)**

In attendance: Stuart McConnell, General Manager Place and Community  
Stephen Kleinitz, Acting Manager Economic Development and Tourism  
Martin Richardson, PBTA President  
Tamara Cook, PBTA Vice President  
Janet McLeod, PBTA Committee member  
Robyn Peile, PBTA Committee member

Documentation: 8216013

### **Post Presentation Discussion**

## Councillor Briefings

### 1. Assets and Environment

In attendance: Fiona Weigall, General Manager Assets and Environment

#### 1.1 **CONFIDENTIAL Council Report – CON2019 1330 Design of WORLD Sporting Precinct Bairnsdale**

In accordance with section 77(2)(c) of the *Local Government Act* 1989, on 17 October 2019 the report and attachments prepared in respect of this contract were designated by the Chief Executive Officer as confidential. As such, they are captured by the provisions of section 89(2)(d) of the *Local Government Act* 1989 and should be considered in closed session.

In attendance: Sam McPherson, Acting Manager Assets and Projects  
Documentation: Docs 8251135 and 8251276

#### 1.2 **CONFIDENTIAL Council Report – CON2019 1313 Lakes Entrance Seawalls Reconstruction Stage 2**

In accordance with section 77(2)(c) of the *Local Government Act* 1989, on 17 October 2019 the report and attachments prepared in respect of this contract were designated by the Chief Executive Officer as confidential. As such, they are captured by the provisions of section 89(2)(d) of the *Local Government Act* 1989 and should be considered in closed session.

In attendance: Sam McPherson  
Documentation: Docs 8251375, 8251208 and 8246412

#### 1.3 **Council Report – Capital Works and Landfill Rehabilitation Projects Report 2018-2019 – Quarter Ending 30/09/19**

In attendance: Sam McPherson  
Documentation: Doc 8249926

#### 1.4 **Council Report – Community Infrastructure Loans Scheme**

In attendance: Liz Collins, Manager Finance  
Documentation: Doc 8250742

### 2. Business Excellence

In attendance: Peter Cannizzaro, General Manager Business Excellence

#### 2.1 **Verbal Update – Audit and Risk Committee Meeting 22/10/19**

In attendance: Peter Cannizzaro  
Documentation: Nil

## **2.2 Council Report – Finance Quarterly Report 30/09/19**

In attendance: Liz Collins  
Documentation: Docs 8241835, 8241806 and 8241844

## **2.3 Verbal – Review Statutory Meeting Agenda and Running Sheet**

In attendance: Simon Alleaume, Acting Manager Governance  
Documentation: Docs 8251405 and 8251397

## **3. Place and Community**

In attendance: Stuart McConnell, General Manager Place and Community

### **3.1 Council Report – Dogs in Public Places – Review of off leash areas**

In attendance: Stuart McConnell  
Documentation: Docs 82439875 and 8248314

### **3.2 Memorandum – 2018 Cycling Australia Masters Road National Championships – Post Event Report**

In attendance: Stephen Kleinitz  
Documentation: Docs 8243140, 7996720, 7996783, 7996766, 7996763 and 8217507

## **4. Councillors General Business**

### **4.1 Lightfoot Planning matter**

### **4.2 Lucknow Recreation Reserve upgrade**

### **4.3 MAV State Council meeting (Cr Ellis)**

### **4.4 Barry Sheene Ride (Cr White)**

### **4.5 Cattle Grazing – Ensay North (Cr Buckley)**

### **4.6 Barking dogs – Kalimna (Cr Roberts)**

### **4.7 Signage (Cr Toohey)**

### **4.8 Genoa Town Committee (Cr Toohey)**

### **4.9 Bottle Exchange (Cr Pelz)**

### **4.10 Signage at sporting clubs (Cr Rettino)**

### **4.11 Circus in Bairnsdale (Cr Ellis)**

### **4.12 Rate Relief for farms (Cr White)**

#### **4.13 Business and Tourism East Gippsland (Cr White)**

Meeting closed at 6.42 pm

## **Assembly of Councillors Councillor Briefing Notes**

**Tuesday 29 October 2019  
Council Chamber, Bairnsdale Corporate Centre  
commencing at 3.00 pm**

### **Attendance:**

- All Councillors (Cr Jackson Roberts from 3.22 pm)
- Chief Executive Officer
- General Managers as indicated
- Other staff members as indicated for individual items
- Wendy Veldhuizen, PA Business Excellence (note taker)

### **Declarations of Conflict of Interest:**

Nil

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### **Councillor Briefings**

#### **1. Office of the Chief Executive Officer**

In attendance: Anthony Basford, Chief Executive Officer

##### **1.1 Memorandum – Draft Submission to Parliamentary Inquiry into Regional Australia – House of Representatives Select Committee**

In attendance: Maryanne Bennett, Executive Projects Officer

Documentation: 8249883, 8259406 and 8249884

#### **2. Place and Community**

In attendance: Stuart McConnell, General Manager Place and Community

##### **2.1 Confidential Council Report – CON2019 1332 Provision of Pound and Shelter Services**

In attendance: Leah McLeod, Acting Manager Regulatory and Compliance Services

Documentation: 8258947, 8258936 and 8254962

##### **2.2 Lightfoot planning matter**

General Manager Place and Community advised that Officers are doing further works as to whether or not the uses are ancillary. This will require a further briefing of Councillors and as a result the matter will be scheduled for the December meeting.

## **Statutory Council Meeting**

Separate notes were taken at this meeting.

**Meeting closed 3.54 pm**

## **Assembly of Councillors Councillor Briefing Notes**

**Tuesday 19 November 2019  
Council Chamber, Bairnsdale Corporate Centre  
commencing at 11.30 am**

### **Attendance:**

- All Councillors (Cr Jackson Roberts from 4.21 pm)
- Chief Executive Officer
- General Managers as indicated
- Other staff members as indicated for individual items
- Vanessa Hack, Executive Support Officer (note taker)

### **Declarations of Conflict of Interest:**

Nil

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### **Presentation – Pre fire season update**

In attendance: Stuart McConnell, GM Place and Community  
Sacha Johns, Manager Community Engagement  
Shane Turner, Emergency Management Coordinator  
Glenn Harrap, Operations Officer, Country Fire Authority  
Brad Fisher, District Manager Tambo, Forest and Fire Operations  
Division, DELWP  
Will McCutcheon, District Manager East Gippsland, Parks Victoria  
Miles Malcolm, Country Fire Authority, District 11 Operations Officer

Documentation: 8283408

### **Presentation – The Hon. Darren Chester, MP Member for Gippsland**

In attendance: Anthony Basford, Chief Executive Officer  
Documentation: Verbal presentation

### **Presentation – CEO Performance Review and Remuneration Report**

In attendance: Rebecca Aston, Manager People, Performance and Culture  
Documentation: Documentation to be provided on the day

## **Presentation – Peer Review of Rural Land Use Strategy**

In attendance: Stuart McConnell  
Nicole Reynolds, Strategic Planning Coordinator  
Cazz Redding, Consultant, Redink Planning  
Documentation: 8283293

## **Councillor Briefings**

### **1. Assets and Environment**

In attendance: Fiona Weigall, General Manager Assets and Environment

#### **1.1 CONFIDENTIAL Memorandum – Lakes Entrance Old Slipway Update**

In attendance: Wayne Richards, Manager Community Facilities and Open Space  
Documentation: 8280258

### **2. Business Excellence**

In attendance: Peter Cannizzaro

#### **2.1 Sensitive Information Memorandum – Rent review: Lease Agreement: Bairnsdale Dragway Inc Property: 150 Aerodrome Road Forge Creek**

In attendance: Peter Cannizzaro  
Documentation: 8264566

#### **2.2 Memorandum - Proposal to amend Road Name – Lanes Road, Lucknow/Nicholson**

In attendance: Peter Cannizzaro  
Liz Collins, Manager Finance  
Documentation: 8276024, 8249517 and 8249519

#### **Procedural matter**

Cr Toohey left the chamber at 5.24pm

### **3. Councillors General Business**

#### **3.1 Mr Ian Long – Subdivision - Lanes Rd Lucknow (Cr Rettino)**

#### **3.2 Removing Regional Roads Victoria Stack Sites at Town Entrances (Cr Reeves)**

#### **3.3 Reedy Flat War Memorial (Cr O'Connell)**

#### **3.4 Omeo Historical Society Fence (Cr Buckley)**

#### **3.5 Swifts Creek Swimming Pool (Cr Buckley)**

#### **3.6 Request to Lease Council land - Cowells Lane (Cr Buckley)**

- 3.7 Former Benambra School (Cr Roberts)**
- 3.8 Various Requests (Cr Ellis)**
- 3.9 Livestreaming of Cameras (Cr Roberts)**
- 3.10 Planning application for Christmas lights (Cr Roberts)**
- 3.11 Building Better Regions Application (Cr Pelz)**
- 3.12 Various Issues (Cr White)**

Meeting closed at 6.01pm

# **Assembly of Councillors Councillor Briefing Notes**

**Tuesday 26 November 2019  
Council Chamber, Bairnsdale Corporate Centre  
commencing at 1.00 pm**

## **Attendance:**

- All Councillors (Cr O'Connell via Skype until 3.47pm), Cr Buckley from 3.13pm, Cr Roberts from 4.09pm and Cr Joe Rettino from 5.20pm
- Chief Executive Officer
- General Managers as indicated
- Other staff members as indicated for individual items
- Vanessa Hack, Executive Support Officer (note taker)

## **Declarations of Conflict of Interest:**

Nil

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## **Councillor Briefings**

### **1. Office of the Chief Executive Officer**

In attendance: Anthony Basford

#### **1.1 Memorandum – Review of the Organisation's Operations**

In attendance: Executive Leadership Team  
Documentation: Doc 8288929

### **2. Assets and Environment**

In attendance: Fiona Weigall, General Manager Assets and Environment

#### **2.1 Memorandum – Future Timber Bridge Replacement Prioritisation Model**

In attendance: Sean Heinemann, Project Supervisor  
Documentation: Docs 8291030, 8289959 and 8290237

## **2.2 Memorandum – Status of Various Investigations Regarding Raymond Island Ferry**

In attendance: Mark Burnett, Manager Works  
Documentation: Doc 8291727

## **2.3 Memorandum – Capital Works and Landfill Rehabilitation Program – Status and Adjustments for October 2019**

In attendance: Tom Weatherall, Manager Assets and Projects  
Documentation: Docs 8291792, 8285195 and 828195015

## **2.4 CONFIDENTIAL Memorandum – Overview of Road Maintenance Contract Process**

In attendance: Fiona Weigall  
Documentation: Doc 8292379

### **Operational matter**

Ben Buckley entered the chambers 3.13pm

### **Operational matter**

Cr O'Connell left the meeting at 3.47pm (via Skype)  
The meeting adjourned for a short recess at 3.49pm and resumed at 4.04pm

## **2.5 Verbal Update – Drought Communities Program Extension Additional Funding Applications**

In attendance: Fiona Weigall  
Wayne Richards, Manager Community Facilities and Open Space  
Documentation: Doc 8280922

### **Operational matter**

Cr Jackson Roberts entered the chamber at 4.09pm  
Cr Buckley re-entered the chambers at 4.10pm from the recess

## **3. Business Excellence**

In attendance: Peter Cannizzaro, General Manager Business Excellence

### **3.1 Memorandum – Council Meeting Schedule 2020**

In attendance: Peter Cannizzaro  
Documentation: Doc 8289006

### **3.2 Memorandum – Rent Review Paynesville Motor Cruiser Club – Property: 80 Slip Road, Paynesville**

In attendance: Lou Wigg  
Documentation: Doc 8291347

### **Operational matter**

Mayor, Cr John White left the meeting at 5.00pm  
Cr Buckley resumed chair of the meeting at 5.00pm

### **3.3 Council Report – Election Period Policy 2019**

In attendance: Peter Cannizzaro  
Documentation: Docs 8289396, 8289627 and 8289595

## **4. Place and Community**

In attendance: Stuart McConnell, General Manager Place and Community

### **4.1 Memorandum – Rotary Club of Orbost Community Grant Application Round 1 2019 / 2020**

In attendance: Sascha Johns, Manager Community Engagement  
Documentation: Doc 8291003

#### **Operational matter**

Cr Rettino entered the chamber at 5.20pm

### **4.2 Council Report – Planning Permit Application 145/2019/P: Application for Use and Development of Land for a Dwelling and Creation of Access to a Road in RDZ1 at 1321 Bullumwaal Road, Mt Taylor**

In attendance: Aaron Hollow  
Documentation: Docs 8292335 and 8278234

### **4.3 Memorandum – Short Term Accommodation and the Planning Scheme**

In attendance: Aaron Hollow  
Documentation: Docs 8292434, 8182841 and 8250007

### **4.4 Council Report – Planning Permit Application 335/2012/P/C: Application to Amend Permit Conditions to Increase Patron Numbers, Increase the Number of Private Functions per Calendar Year and Increase Operating Hours at 717 Wy Yung-Calulu Road, Calulu**

In attendance: Aaron Hollow  
Documentation: Docs 8292676, 8291439, 8281714, 8281715, 8281716, 8281717, 8291441 and 8281719

**Meeting closed at 6.00pm**

## **Planning Consultation Meeting**

**Planning Application No. 187/2019/P – 515 Lindenow-Glenaladale Road, Lindenow South – Use and Development of Land for a Dwelling and Creation of Access to a Road in RDZ1**

Separate Notes were taken of this meeting.

# **Assembly of Councillors**

## **Councillor Only Time Meeting Notes**

**Tuesday 12 November 2019**  
**Corporate Centre, 273 Main Street, Bairnsdale**  
**commencing at 12 noon**

### **Attendance:**

- Crs Buckley (left at approx. 12.15 and returned at approx. 12.30), Ellis, O'Connell, Pelz, Reeves, Roberts (from 12.21pm), Toohey and White.
- Anthony Basford, Chief Executive Officer

### **Declarations of Conflict of Interest:**

Cr White declared that he would not be part of the Council decision related to drought rate relief.

## **Councillor Only Time Meeting Notes**

Discussion about drought allocations to community agencies.

Cr Ellis left at 12.14 pm and returned at 12.15 pm.

Discussion about motion related to State Government Timber Harvesting announcement.

**Meeting closed at 12.52 pm.**

# **Assembly of Councillors**

## **Councillor Only Time Meeting Notes**

**Tuesday 19 November 2019**  
**Corporate Centre, 273 Main Street, Bairnsdale**  
**commencing at 11.30 am**

### **Attendance:**

- Crs Buckley (from 12.05pm), Ellis (from 11.46pm), O'Connell, Pelz (from 11.54), Reeves, Rettino, Toohey and White.
- Anthony Basford, Chief Executive Officer

### **Declarations of Conflict of Interest:**

Nil declared.

## **Councillor Only Time Meeting Notes**

Editorial about Mayor column in Advertiser and misinformation.

Pop up stalls and market impact on existing businesses.

Additional funding for Orbost Chamber of Commerce and Industry Christmas Fireworks.

Regional Councils Victoria update.

Australian Coastal Councils and Timber Towns Victoria update.

Statutory Council Meeting feedback.

Concern regarding the National Road Masters economic impact figures.

Discussion about future Notice of Motion.

Discussion about staff seating arrangements.

Property matter discussion.

**Meeting closed at 12.15pm.**

# **Assembly of Councillors**

## **Councillor Only Time Meeting Notes**

**Tuesday 26 November 2019**  
**Corporate Centre, 273 Main Street, Bairnsdale**  
**commencing at 12.00 noon**

### **Attendance:**

- Crs Ellis, Pelz (from 12.20 pm), Reeves, Toohey and White.
- Anthony Basford, Chief Executive Officer (from 12.10 pm).

### **Declarations of Conflict of Interest:**

Nil declared.

## **Councillor Only Time Meeting Notes**

Benambra School and Round Oak Minerals lease of the site.

Freight and passenger rail information discussion.

Discussion about proposed South East airport.

Discussion about City of Casey IBAC investigation.

Concern raised about gum trees in public places under stress from drought. Possible need to audit trees.

Thank you from resident about information provided by staff.

Snowy River Rail Bridge and Orbost 2020 report.

Forestry decision discussion.

Discussion about airport masterplan.

Destination Gippsland Board.

**Meeting closed at 12.15pm**



**EAST GIPPSLAND SHIRE COUNCIL  
PLANNING CONSULTATION MEETING  
Planning Permit application 205/2019/P  
275 Hardys Road, METUNG  
Dwelling extension**

**Record of  
Assembly of Councillors  
21 November 2019**

**COUNCIL CHAMBERS, CORPORATE CENTRE  
273 MAIN STREET, BAIRNSDALE**

**COMMENCING AT 6:00 P.M.**

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**1. Procedural**

**1.1 APOLOGIES**

Cr John White (conflict of interest)  
Cr Maryanne Pelz

**1.2 IN ATTENDANCE**

**Councillors**

Cr Natalie O'Connell (Mayor - via Skype)  
Cr Joe Rettino (Meeting chair)  
Cr Ben Buckley  
Cr Colin Toohey  
Cr Jackson Roberts  
Cr Richard Ellis

**Applicant**

Hugh Deacon (represented by his daughter Alice Deacon)

## **Objectors**

Neil Hopkins  
John Ward

## **Officers**

Stuart McConnell, General Manager Place and Community  
Aaron Hollow, Manager Planning  
Martin Ireland, Senior Land Use Planner

### **1.3 DECLARATIONS OF CONFLICT OF INTERESTS**

Cr. John White declared a conflict of interest and did not attend the meeting.

## **2. Reports/Presentations**

### **2.1 PLANNERS REPORT**

Martin Ireland, Senior Land Use Planner presented the application and summarised considerations that are made for assessment of the application.

### **2.2 APPLICANT PRESENTATION**

The applicant was represented Alice Deacon. Ms Deacon presented the applicant's perspective of the application.

### **2.3 OBJECTOR PRESENTATIONS**

Neil Hopkins  
John Ward

### **2.4 FUTURE ACTIONS SUMMARY**

Martin Ireland, Senior Land Use Planner presented the likely next steps for the application.

## **3. MEETING CLOSE**

The meeting closed at 6:43 PM



**EAST GIPPSLAND SHIRE COUNCIL  
PLANNING CONSULTATION MEETING  
Planning Permit application 187/2019/P  
515 Lindenow-Glenaladale Road  
LINDENOW SOUTH  
Use and development of land for a dwelling and  
creation of access to a road in Road Zone,  
Category 1**

**Record of  
Assembly of Councillors  
Tuesday, 26 November 2019**

**COUNCIL CHAMBERS, CORPORATE CENTRE  
273 MAIN STREET, BAIRNSDALE**

**COMMENCING AT 6:12 P.M.**

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**1. Procedural**

**1.1 APOLOGIES**

**Councillors**

Cr Mark Reeves

**Objectors**

Hugh Deacon  
Pamela Deacon  
Alice Deacon

**Applicant**

J White (Owner)

## **1.2 IN ATTENDANCE**

### **Councillors**

Cr Ben Buckley  
Cr Natalie O'Connell (via Skype)  
Cr Joe Rettino  
Cr Maryanne Pelz  
Cr Colin Toohey  
Cr Jackson Roberts  
Cr Richard Ellis

### **Applicant**

Courtney Campbell, Managing Director – Development Solutions Victoria

### **Objectors**

Nil in attendance

### **Officers**

Stuart McConnell, General Manager Place and Community  
Aaron Hollow, Manager Planning  
Robert Pringle, Land Use Planning Officer

## **1.3 DECLARATIONS OF CONFLICT OF INTERESTS**

Cr. John White declared a conflict of interest and did not attend the meeting.

## **2. Reports/Presentations**

### **2.1 PLANNERS REPORT**

Robert Pringle, Land Use Planning Officer presented the application and summarised considerations that are made for assessment of the application.

### **2.2 APPLICANT PRESENTATION**

The applicant was represented by Courtney Campbell of Development Solutions Victoria. Ms Campbell presented the applicant's perspective of the application.

### **2.3 OBJECTOR PRESENTATIONS**

Nil present. Councillors were directed to the written objections.

### **2.4 FUTURE ACTIONS SUMMARY**

Robert Pringle, Land Use Planning Officer presented the likely next steps for the application.

## **3. MEETING CLOSE**

The meeting closed at 6:36 PM



## **ASSEMBLY OF COUNCILLORS**

**EAST GIPPSLAND SHIRE COUNCIL  
ECONOMIC DEVELOPMENT ADVISORY BOARD**

**TUESDAY 26 NOV 2019**

**FRASER ROOM  
34 PYKE STREET BAIRNSDALE**

**COMMENCING AT 9 AM**

## **1. PROCEDURAL**

### **1.1 In Attendance**

Cr Marianne Pelz
Greg Beadle
Michelle Brooker
Andrew Cruickshank
Jane Ponting
Jeanette Severs

### **Officers / Visitors (who are not Committee Members)**

Stuart McConnell, GM Place and Community EGSC
Sharon Raguse, Manager Economic Development
Stephen Kleinitz, Senior Economic Development Officer, EGSC
Marlene Rickhuss, Economic Development Administration, EGSC

Minute taker: Marlene Rickhuss

### **1.2 Apologies**

Cr. Joe Rettino

### **1.3 Declarations of Conflict of Interests**

Nil

### **1.4 Confirmation of Minutes**

Confirmed: Jane Ponting, Jeanette Severs.

## **2. WELCOME**

2.1 Economic Development Manager, Sharon Raguse

## **3. AGENDA ITEMS**

- 3.1 Structure of Economic Development - update
- 3.2 EDAB Terms of Reference – update
- 3.3 Economic Development Strategy – update
- 3.4 East Gippsland Events Complex – update
- 3.5 Native Timber Logging - industry announcement

## **4. ECONOMIC DEVELOPMENT DISCRETIONARY FUND**

- 4.1 Proposal for Youth Development Program
- 4.2 FLOAT Funding application

## **5. PRESENTATIONS**

5.1 Destination Gippsland

## **6. MEETING CLOSE – 12.15am**