



Thank you for accepting to submit a recommendation for the ESM Prep Equity Program. We appreciate your time.

After years of building our academic mentorship business, we've decided to tackle one of our long-held goals: providing pro bono support to students from communities that are underrepresented in higher education. Throughout the 2021 calendar year, ESM mentors will devote at least 10% of their collective time to working with scholarship students in our equity program. These scholarships will be provided for two services. First, ESM will identify 24 students who will receive free one-on-one college counseling, test prep, and academic tutoring from ESM mentors throughout the entirety of 2021. Additionally, ESM will provide 20 full scholarships for students to attend one of our week-long college prep summer camps in Lake Tahoe, California in July 2021.

Please see below some instructions to help you navigate the process of submission.

The recommendations **must** be submitted by **23:59 PST on December 1st**.

Recommendations can be submitted by family members and by non-family members. However, each applicant should only have a maximum one recommendation from a family member.

The same recommender can provide recommendations for several people.

The recommendation should contain answers to the following questions:

- What is your relationship to the applicant?
- How long have you known the applicant?
- What are some of the impressive things about the candidate in and out of school?
- Why do you believe the applicant deserves this scholarship?

Recommendations may be in any language, but they must be typed and submitted as a .docx or .pdf file. You can write a recommendation using Word or Google Docs, or any other word processor.

Recommendations **must** be saved under the name

“STUDENTLASTNAME-STUDENTFIRSTNAME-RECOMMENDATION”

For example, if the student is called Rab Torno, you should name the file TORNO-RAB-RECOMMENDATION

Recommendations should be submitted **by you (the recommender)** by email to equity@esmprep.com. Please use the following **email title**:

“STUDENTLASTNAME-STUDENTFIRSTNAME-RECOMMENDATION”

You can enlist the help of the applicant in the process of preparing the recommendation, should you need any technical help. We are also happy to assist. Feel free to contact us at equity@esmprep.com

Thank you for your time and support!