



Equity Scholars Program Application Details

1. Application Form:

Do not write your essays directly into the text boxes on the website, as the text will not be saved. Instead, we recommend you work in a word processor (such as Word or Google Docs) and copy & paste the text into the application boxes when you are ready to submit it.

2. Transcript:

The copy of your transcript does not need to be official or translated (in case it is not in English). Taking pictures or a scan of your transcript and uploading them is sufficient although a PDF is preferred.

Once you have taken pictures, you can send them from your phone to your computer by email, for example.

You should only submit ONE document for your transcript; if you have several pages to photograph/scan, then you can combine them by copying & pasting each picture directly into a Word document or Google Doc, then saving the file as

"LASTNAME-FIRSTNAME-TRANSCRIPT"

3. Video Cover Letter:

You can make a video using a phone or computer camera. In lieu of a video cover letter you can schedule an interview with an ESM Prep mentor. Your application will not be at a disadvantage for opting for an interview. To arrange an interview with an ESM Prep mentor please email equity@esmprep.com.

Using an iOS phone

Go to Camera Choose Video Mode Tap the red Record button to start the recording Tap the red Record button to stop the recording Anything captured gets saved automatically to the device's Photo Library Go to Photo Library-->Albums-->Camera Roll-->click on the video When the video opens, go to the bottom of the screen for the share icon Click on the mail/gmail icon. This should open a window for your email provider and automatically attach the file to your email account. If this does not happen, you can select another app, such as facebook/Whatsapp to share the video Email/send the video to yourself, so you can access it on a computer On a computer, download the video and attach it on our website under Video Cover Letter

Using an Android phone

Go to Camera Choose Video Mode Tap the red Record button to start the recording Tap the red Record button to stop the recording Anything captured gets saved automatically to the device's Gallery Go to Gallery and you should see the video. Click on it When the video opens, go to the bottom of the screen for the share icon Click on the mail/gmail icon. This should open a window for your email provider and automatically attach the file to your email account. If this does not happen, you can select another app, such as facebook/Whatsapp to share the video Email/send the video to yourself, so you can access it on a computer On a computer, download the video and attach it on our website under Video Cover Letter File size must be 500MB maximum (and the duration of the video should not exceed 3 minutes).

4. Recommendations:

Please share [this document](#) with whomever is writing a recommendation for you. Ensure they have submitted the recommendations [here](#) by the deadline of **October 1st 23:59 PST** .

Please contact equity@esmprep.com with any questions and we'll be happy to support.