

## **Arthur Board Meeting Agenda**

**Thursday May 28th, 2020**

**4:00 pm Virtually via Google Meet**

In Attendance:

Nick Taylor - co- Editor in chief

Dante Piettapiece - President

Robert Gibson - Internal Affairs

Danny Taro - Business Manager & External Affairs

Meghan Hickey - Member at Large

Zoe Easton - Secretary

**4:08 PM**

### **I. Call Meeting to Order**

Dante:

### **II. Land Acknowledgement**

### **III. Approval of Agenda**

Robert - motion to approve the agenda

Seconded by Danny

Agenda is approved with the addition of AOB re: Anti-O

#### **IV. Approval of last meeting's minutes**

Meghan

- My name was misspelled but otherwise approved

Zoe

- Noted, will correct that

Danny

- motion to approve the minutes

Seconded by Robert

The minutes are approved

#### **V. Board Member Roles and New Vacancy**

Nick

- We've received a message from Elizabeth Beaney stepping down from her position as treasurer, which we will now have to fill either with the two board members without assigned roles (Meghan and Myanna) or through a call for new members

Robert:

- Does the vacancy have to be filled by a member of the staff collective?

Nick

- That is a good question, as Elizabeth was a representative from the staff collective. We'll have to consult the bylaws regarding representation of the staff collective. I will make a note to figure that out
- It's not necessary for us to fill that role immediately but it is important that we find someone to fill that role soon

Meghan

- I was looking over the roles and I didn't see an empty space available?

Danny

- You also have the option of being a member at large or make a new position for yourself.
- Do you have any interest in being the treasurer?

Meghan

- I don't think I'm the right fit for the treasurer position, I'm not the most comfortable with numbers.
- If all the positions were open I was most interested in internal/external affairs roles

Nick

- We have operated without a treasurer in the past and with Danny as our business manager, there is someone handling that aspect anyways, though there's a potential conflict of interest as he's being paid in that role.
- We can have you remain member at large for the time being until we find a role you'd most succeed in.

**4:25PM**

## **VI. Canada Summer Jobs**

Nick

- Danny sent out our CSJ agreement right before this meeting started, we did some switching around to better fit our needs right now
- We have two editor positions for myself and Brazil
- We got less money than expected so we've had to adjust the hours etc to fit

Danny:

- They did approve our changes, which is convenient. I think everything is essentially ready to begin on June 1st, which is monday
- I am hoping to also be employed by Arthur over the summer and Brazil and Nick have offered me a position after looking at the final statements from Trent Finance and CSJ, but it still needs to be approved by the board
- I think this will free up Brazil and Nick to work on content and will allow Leina to focus on training them
- I was very good at finding ads before COVID-19 but I'm hoping to bring that back to the Arthur during the pandemic, as we adjust to online content

Nick

- we don't know when we'll be able to move back to physical printing
- we (Arthur) are trying to move away from Trent payroll in paying our employees as we've had a lot of issues in terms of paying employees and working with Danny will help us bring that in house

Zoe

- thanks to Danny for working so hard on CSJ
- it's worth looking into getting an external bookkeeper if we're going to manage everything in house, it will save us a lot of trouble when we look into getting an audit etc

Dante

- Danny, Nick and Brazil, do we think we've been given enough money to do everything that we need to do over the summer?

Nick

- we asked for enough money to pay all of our employees 15/dollars per hour but CSJ has only approved 14
- we'd like to ask the board to help us make up the difference
- we'd also like to request funds for a quickbooks account which would save us time and money later on with regards to bookkeeping

Robert

- motion to approve the payment of all summer employees a 15 dollar an hour raise

Meghan

- motion seconded

The motion passes.

Danny

- for the first 6 months quickbooks will be roughly 15/dollars a month and the premium account will be around 50 after the the deal ends

Zoe

- we can pay for the six months subscription while there's a deal and we can reassess which level of QB membership is most effective after 6months

Meghan

- motion to approve a six month subscription to QB

Danny

- motion seconded

The Motion Passes.

[Danny has left the meeting so the board can discuss his summer hiring]

[IN CAMERA SESSION]

Meghan

- motion to approve the hiring of Danny Taro for a summer position with Arthur Newspaper

Robert

- motion seconded

The motion passes.

## **VII. Any Other Business**

Robert

- I talked to Sam and she's mostly available but needs a minimum of a week notice, two weeks preferred to do Anti-O
- It's designed to happen in person but it can be adapted
- She did want to know if this will just be for the board or board and staff and how many of us there will be

Nick

- as it stands it will be just the board, we'll reassess in the fall with the staff
- There should be 8-9 of us

Robert

- everyone will need access to internet and video access for between 1-2 hours
- we'll also need to pay roughly \$100, though it should be noted that I'm on the OPIRG

board

Nick

- thanks so much for organizing this
- I'm thinking next week we'll be in touch with Sam and find out the board's availability so we can organize it

Robert

- Sam did say we should know our availability going in when we contact her

Nick

- normally we'd do all our training at once but since we're doing it online, it makes sense to separate our board training and our anti-O
- I'll send out a doodle poll next week with everyone's availability
- Once we have our availability we can talk to Sam

## **VIII. Adjournment**

Meeting adjourned at 5:06 PM.