

# CATALOGUE OF POSSIBILITIES

## QUESTIONS AND ANSWERS

### GENERAL

**Q1. Do I need to register for the competition or simply submit my ideas by the submission deadline?**

A registration is not necessary.

**Q2. Is the winning amount for the production - planning and plans for execution or for construction and execution?**

The maximum amount of 6,000 Euros (incl. all taxes) covers all costs including planning, production as well as artistic fees. However, participants are free to acquire additional funds or resources through advanced payments or sponsorship (also see Q4).

**Q3. The call for proposals states: "CARING INFRASTRUCTURE for Vienna: A selected project idea will be awarded an amount of EUR 6,000 (incl. all taxes) to cover implementation costs and fees". Does this mean that the EUR 6,000 includes fees and implementation (production costs)? Or is the EUR 6,000 exclusively the fee?**

See Q2.

**Q4. If an intervention is maybe going to cost more than the 6000euros, is it allowed to ask companies for a sponsorship? Not directly with money, but more with stuff that is needed for the intervention. For example maybe a wood company would sponsor the materials.**

Participants are free to acquire additional funds or resources. Especially in the case of proposals that can not be realised within the available budget, a strategy for financing is welcomed.

**Q5. Is it possible to submit an idea that was further developed out of an already implemented project?**

Yes, as long as the submitted proposal is an autonomous project and the participant owns all rights to intellectual property – including copyright (see terms and conditions for detailed information).

**Q6. For how long will the implemented proposals exist in public space?**

The interventions in public space are temporary. Their exact duration will depend on the project, but should be conceived such as to achieve the maximum effect within the framework of budget, local conditions etc. The intention to plan long-term improvements for public space are generally appreciated.

**Q7. How many projects are selected?**

- CARING INFRASTRUCTURE for Tel Aviv: 1 selected proposal
- CARING INFRASTRUCTURE for Vienna: 1 selected proposal
- CARING INFRASTRUCTURE Idea: 2 selected proposals

**Q8. Which locations, e.g. in Vienna, should be considered for the intervention? Please be more specific, especially with regard to implementation (location, size, park, pavement, squares, etc.)?**

Any location in public space or accessible to the the public can be considered as potential project location under the condition that the implementation of the proposal does not interfere with safety regulations (eg. emergency exits, access for the fire department, etc). A specific project location (or exemplary project location – in case the proposal is not bound to a specific place) will help the jury to understand the conditions of the site context (in Tel Aviv and Vienna) and discuss alternative locations if necessary.

**Q9. I am interested in submitting the proposal that relates to the public space in Tel Aviv, is there a priority for planning in one area or another?**

No, the participant is free to propose the most suitable area for the intervention or assign the project to a specific location (also see Q8).

## **PROJECT CATEGORY**

**Q10. As it was said at the lecture, it is possible to enter a couple of projects. Is it also possible to enter in the different categories? I know both cities - Vienna and Tel Aviv - very well and I am thinking about doing some interventions for the both of them.**

Yes, entries can be submitted for one or several categories.

**Q11. Is it possible to enter an intervention for Tel Aviv/Vienna in the 'CARING INFRASTRUCTURE Idea' category? I have some ideas, but am not sure if I could realize them on my own. Or should I change the location so I can enter in this 'not to be realised' category?**

Proposals which are not intended to be realised can be submitted via the category "CARING INFRASTRUCTURE Idea".

**Q12. Should one project be submitted for each category or can one project be suitable for all categories and should it be stated (if the project is suitable for one category) to which category it is related?**

When submitting a project, participants must decide for a project category. If a proposal is fit for two categories (e.g. in the case that a proposal could be realised both in Tel Aviv and Vienna), it can be submitted in both categories.

## SUBMISSION

**Q13. How to submit and if you need to submit or just send the offer by email**

Only submissions submitted via the submission form on the website of the Catalogue of Possibilities ([www.possibilities.space/submit](http://www.possibilities.space/submit)) will be accepted.

**Q14. What should be entered under Project Location?**

The project location should be as specific as possible. It can be an address or it can contain geodata (coordinates).

**Q15. What should be entered under MM/YYYY? Which month and year is meant here?**

The project date is the month and year of submission to the Catalogue of Possibilities.

As the catalogue exceeds the duration of the competition, proposals may also be submitted after the competition has ended. The aim of the project date is to represent this chronology.

**Q16. According to the tender submission, it says: “When submitting proposals to be realised, please include a technical description on dimensions, working material, etc., as well as a strategy for the implementation of the project in physical space.”. How can plans with dimensions be produced if no exact location is given? Where, and in what form should these plans be submitted?**

Plans and drawings should demonstrate the general plausibility and feasibility of the proposal. What matters first and foremost is the concept. A level of detail reflecting a conceptual stage is sufficient at this point – e.g. sketches, descriptions, 3D visualizations, photomontages etc. Detailed drawings or detailed plans for implementation are not expected.

Presentations should be produced on the basis of the location that the participant chooses for his/her proposal. Presentations / plans can be included via the image upload in the submission form.

**Q17. The explanatory booklet states that a detailed description must include a technical specification with dimensions, materials, etc., a strategy for the actual implementation of the project, is this part of what I upload in the online form? I prefer to detail in images rather than text the details of the project, such as costs, materials, construction method, research background and more. How can this be done? Should a conceptual proposal be made without much detail and only then elaborated if necessary, i.e. only for the purpose of illustrating the general idea?**

Yes, a conceptual presentation and description is sufficient for the call, although a basic description of (the cover of the) costs will be very helpful to understand the prerequisites for the implementation of the project proposal (also see Q16 & Q4).

Technical information about the proposal may be included in written and/or in graphic form.

**Q18. It is mentioned that proposals should include technical details. Should this information just be described in the detailed project description or also shown in the 3 images?**

See Q16 & Q17

**Q19. When submitting a proposal for a specific location, for example Vienna, do the 3 Images have to pertain to one project at one location or can the 3 images be 3 separate small projects at different locations?**

Images included in a single proposal can show different locations within the city. It is also possible to submit different (but related) project proposals for different sites (see also Q16 & Q8 ).

**Q20. What size should the 3 images be? For example, 3 Ao portrait oriented images.**

There are no restrictions for the size or format of images. To be displayed correctly on the website, it is recommended that images measure around 1000 - 1500px on the larger side.

**Q21. Can video file size exceed 10MB?**

No. The maximum file size for videos is 10MB.

**Q22. Will the submission be uploaded to your site right away, regardless of the winners' advertising? Will it be posted elsewhere at this point?**

All submitted proposals will be published on the website of the Catalogue of Possibilities ([www.possibilities.space](http://www.possibilities.space)) if they are not esteemed inappropriate or do not offend the call's terms and conditions. At this point it is not intended to publish projects elsewhere than the website. Project may appear in further publications or on social media (see the terms of conditions) – but definitely not before the end of the jury.

## IMPLEMENTATION

**Q23. Is the realization of the idea done by us or by professionals under our supervision?**

The responsibility for the realisation of the proposal lies generally with the participant. The call's initiators may support the participant by providing him/her with contact information from their professional network.

**Q24. In case of realization, will the project be inspected and approved by a safety engineer?**

A safety inspection is not explicitly intended by the initiators of the call. The

responsibility lies with the participant to arrange a safety inspection in case one is necessary.

## **JURY**

**Q25. Based on what criteria and parameters will the awarded proposals be selected?**

Proposals are evaluated for the quality of the idea, their feasibility and their potential for generating lasting improvements in public space.

**Q26. How will the images be presented to the jury?**

Proposals will be presented to the jury via the website of the Catalogue of Possibilities ([www.possibilities.space](http://www.possibilities.space)).

**Q27. Will participants remain anonymous during the jury?**

No, as it is an open competition with nomination of the authors.