



Provider Choice



Frequently Asked Questions

Your answers to applying for the NDIS

QUICK GUIDE



Are you eligible?

The NDIS is supporting people with a permanent and significant disability who live in Australia, are citizens/permanent residents and under 65 years old.

How can I apply for the NDIS?

Australia's National Disability Insurance Scheme (NDIS) is still very new in some areas the country. It is nationwide now, making it available to all Australians.

If you already receive disability supports from one of the old state or territory programs, an NDIS representative will reach out to you when it's time to switch. The NDIS will send you the right application form. It's called 'Access Request Form'.

If you haven't been in a state-based disability program previously and the NDIS is already available in your area, you can download the Access Request form or call the NDIS directly on 1800 800 110 to request access.

What is an Access Request Form?

The Access Request Form is a special form that tells the NDIS why you apply for disability funding. The NDIS then determines if you can enter the scheme.

You can download the Access Request form on the NDIS website.

When should I apply?

The NDIS is now available for everyone across the country, so you can apply as soon as today. Some areas are very new to the NDIS where it has only been available since July 1 2019, for example, many Perth metropolitan areas.

Can someone apply on my behalf?

A guardian or nominee can apply on your behalf if you like.

What evidence do I need to prove my disability?

Before you can get NDIS funding, the agency running the scheme (NDIA) needs to know a few more things about your diagnosis and how your disability affects your life.

There's a section on the Access Request form, which your medical specialist or therapist can fill out to back up your request. You can also give the NDIS copies of reports that you've received from medical professionals.

When will I hear back from the NDIS?

Once you've sent in your Access Request form, it should take the NDIS 4-8 weeks to get back to you with a decision. Unfortunately it can take longer.

What if the NDIS rejects me?

If you're unhappy with a decision the NDIS has made about your eligibility, you can ask them to check it. This is called a 'review of a reviewable decision'. You need to fill out a form to start this. That form is available on the NDIS website.

When you get the result of the review and you're still unhappy, you can ask a group called the Administrative Appeals Tribunal to review the decision once again. The job of the Tribunal is to make sure all decisions are fair.

Questions? Get answers from our NDIS experts.



Once you're in the NDIS, you can get a Plan Manager to help you manage your disability funding. It's cost-free for all NDIS participants.



To learn more about plan management or to sign up today, please get in touch.

Who is Provider Choice?

We are NDIS experts. We provide plan management services and easy-to-use technology for all NDIS participants.

If you have any plan management questions or queries, please get in touch with:

Richard Socratous
Community Engagement Manager

 0408 024 532

 richard.socratous@providerchoice.com.au