

WHITE PINE COUNTY HOSPITAL DISTRICT

WILLIAM BEE RIRIE HOSPITAL

BOARD OF TRUSTEES

MINUTES

This was a duly noticed Regular Board of Trustees Meeting of the White Pine County Hospital District Board of Trustees held Monday, February 22, 2021 at 5:00 p.m.

TRUSTEE'S PRESENT

Julie Gianoli – Chairman
Burton Hilton – Trustee/Secretary
Todd Brewster – Trustee/Secretary
Richard Rowley – Vice Chairman
Haley McKay - Trustee
Michael Mugosa, M.D. – Trustee/
Chief of Staff

STAFF PRESENT

Matthew Walker - Chief Executive Officer
Edwin Szewczyk – Chief Financial Officer
Tracie Gust, RN – Chief Nursing Officer
Shalayne Manning – Administrative Assistant
Bryan Pyle – Attorney
G. Norman Christensen, M.D. – Clinic Physician

TRUSTEES ABSENT

STAFF ABSENT

GUESTS PRESENT

Attached hereto is the sign-in sheet and by reference incorporated herein.

WHITE PINE COUNTY HOSPITAL DISTRICT

Regular Board of Trustees Meeting

1. Call to Order

2. Roll Call

3. Public Comment: *Comments not exceeding five (5) minutes in length will be accepted from the general*

*public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item. **Comments during Discussion Items will not be accepted from the General public.** “Section 7.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.*

4. Approval and reading of minutes of the last regular meeting and of any special meetings, which may have been held since the last Regular meeting.

- 1) **Discussion/For Possible Action: Approval of the minutes from the Board of Trustees Meeting – January 25, 2021**

UNFINISHED BUSINESS

**A. Discussion Only: Enterprise Safety & Risk Management & Quality Assurance:
Matthew Walker, PharmD/CEO**

B. Financial / Statistical Reports:

- 1) **Review and Approval of Financial Statements For the Period Ended:**

- a) **Discussion/For Possible Approval: Approval of January 2021 Financial Statement – Edwin Szewczyk, CFO**

NEW BUSINESS

**A. Discussion/For Possible Action: Review/Revise/Approve Governance Policies -
Chairman Gianoli**

- 1) **Discussion/For Possible Action: Approval of Governance Policy – 1.3 Treatment of Patients**
- 2) **Discussion/For Possible Action: Approval of Governance Policy – 1.4 Treatment of Staff**

B. Discussion/For Possible Action: Acceptance of resignation of Trustee/Secretary Hilton from the Board of Trustees for William Bee Ririe Hospital

C. Discussion/For Possible Action: Nomination and Election of 2021 Secretary of the Board of Trustees

D. Discussion/For Possible Action: Approval to request the White Pine County Commission to appoint a Trustee to the Board of Trustees of William Bee Ririe Hospital to fill vacancy.

E. Discussion/For Possible Action: Approval to increase current budgeted amount for Clinic construction

cost to an amount not to exceed 1.9 million, or discussion and/or approval of other pricing options.

F. Discussion Only: Administrators' Report – Matthew Walker, PharmD/CEO

- 1) **Coronavirus update:**
 - a. **Current numbers**
- 2) **Covid Vaccine update**
- 3) **Pharmacy update**
- 4) **X-Ray Update**

G. Discussion/For Possible Action: Direction and/or Approval of next steps to be taken regarding Hospital District's Housing Project

H. Set Date and Time for Next Regular and/or Special Meeting

- 1) **Discussion/For Possible Action: Approval to set the Next Regular Meeting – Monday, March 22, 2021 at 5:00 p.m.**

I. CONSENT AGENDA

The following are "action" items that may be considered in one motion/one vote. They are considered routine, non-public items that have no protests. Any Board of Trustee member may remove any item from the Consent Agenda and have it placed as an individual action item.

1. Request for Approval of Vouchers a, b, and c – Todd Brewster, Secretary

- a) **Discussion/For Possible Action: Accounts Payable - vouchers #119068 - #119299**
- b) **Discussion/For Possible Action: Payroll – vouchers #36168 - #36215**
- c) **Discussion/For Possible Action: Refunds – vouchers #7815 - #7825**

F. Public Comment: *Comments not exceeding five (5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item. **Comments during Discussion Items will not be accepted from the General public.** "Section 7.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers".*

G. Discussion/For Possible Action: Adjournment

**** Note:** The meeting minutes are presented as outlined on the posted agenda. The meeting may have visited agenda items out of order.

1. Call to Order

Chairman Gianoli called the White Pine County Hospital District Board of Trustees Regular Meeting to order on Monday, February 22, 2021 at 5:02 p.m.

2. Roll Call

Chairman Gianoli noted the sign in sheet reminding everyone to sign in.

3. Public Comment: *Comments not exceeding five (5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item. Comments during Discussion Items will not be accepted from the General public. “Section 7.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.*

Chairman Gianoli asked for public comment.

4. Approval and reading of minutes of the last regular and of any special meetings, which may have been held since the last regular meeting.

1) Board of Trustees Meeting – January 25, 2021

Chairman Gianoli entertained a motion to approve the minutes for the Board of Trustees Meeting January 25, 2021.

MOTION: Trustee Brewster moved to approve the minutes for the Board of Trustees Meeting for January 25, 2021. The motion was seconded by Vice Chairman Rowley and carried unanimously.

UNFINISHED BUSINESS

A. Enterprise Safety & Risk Management & Quality Assurance: Matthew Walker, PharmD/CEO

Matthew Walker, PharmD/CEO stated that we did have one Worker’s Compensation claim.

B. Financial / Statistical Reports:

a) Review and Approval of Financial Statements For the Period Ended: January 2021.

CFO, Edwin Szewczyk reviewed the January 2021 financial statements with the Board of Trustees. Please

see attached financial statement.

Edwin Szewczyk, CFO answered all questions asked by the Board of Trustees.

Chairman Gianoli entertained a motion to approve the Financial Statements for the period ending January 2021.

MOTION: Trustee Mckay made a motion to approve the Financial Statement for the period ending January 2021. The motion was seconded by Vice Chairman Rowley and carried unanimously.

NEW BUSINESS

A. Review/Revise/Approve Governance Policies – Chairman Gianoli

1) Approval of Governance Policy – 1.3 Treatment of Patients

Chairman Gianoli entertained a motion to approve with changes Governance Policy 1.3 Treatment of Patients

MOTION: Trustee/Secretary Brewster made a motion to approve with changes Governance Policy 1.3 Treatment of Patients. The motion was seconded by Vice Chairman Rowley and carried unanimously.

2) Approval of Governance Policy – 1.4 Treatment of Staff

Chairman Gianoli entertained a motion to approve Governance Policy 1.4 Treatment of Staff

MOTION: Trustee/Secretary Brewster made a motion to approve Governance Policy 1.4 Treatment of Staff. The motion was seconded by Trustee Mckay and carried unanimously.

B. Acceptance of resignation of Trustee/Secretary Hilton from the Board of Trustees for William Bee Ririe Hospital

Chairman Gianoli entertained a motion to accept the resignation of Trustee/Secretary Hilton from the Board of Trustees for William Bee Ririe Hospital.

MOTION: Trustee Brewster made a motion to accept the resignation of Trustee/Secretary Hilton from the Board of Trustees for William Bee Ririe Hospital. The motion was seconded by Vice Chairman Rowley and carried unanimously

C. Nomination and Election of 2021 Secretary of the Board of Trustees

Chairman Gianoli entertained a motion to approve Trustee Brewster for 2021 Secretary of the Board of Trustees.

MOTION: Vice Chairman Rowley made a motion to approve Trustee Brewster to serve as Secretary for the Board of Trustees. The motion was seconded by Trustee Mckay and carried unanimously.

D. Approval to request the White Pine County Commission to appoint a Trustee to the Board of Trustees of William Bee Ririe Hospital to fill vacancy.

Chairman Gianoli entertained a motion for approval to request the White Pine County Commission to appoint a Trustee to the Board of Trustees of William Bee Ririe Hospital to fill vacancy.

MOTION: Trustee/Secretary Brewster made a motion for approval to request the White Pine County Commission to appoint a Trustee to the Board of Trustees of William Bee Ririe Hospital to fill vacancy. The motion was seconded by Vice Chairman Rowley and carried unanimously.

E. Approval to increase current budgeted amount for Clinic construction cost to an amount not to exceed 1.9 million, or discussion and/or approval of other pricing options.

Matthew Walker, PharmD/CEO presented the Clinic remodel plans to the Board of Trustees.

Chairman Gianoli entertained a motion for approval to increase current budgeted amount for Clinic construction cost to an amount not to exceed \$2.8 million

MOTION: Vice Chairman Rowley made a motion for approval to increase current budgeted amount for Clinic construction cost to an amount not to exceed \$2.8 million. The motion was seconded by Trustee/Secretary Brewster and carried unanimously.

D. Administrator's Report – Matt Walker, CEO

1) Coronavirus update:

a. Current numbers: Matthew Walker, PharmD/CEO stated that we had 27 current active cases.

2) Covid Vaccine update: Matthew Walker, PharmD/CEO stated that the vaccines are going well.

3) Pharmacy update: Matthew Walker, PharmD/CEO presented pictures of the clinic retail pharmacy after Ridley's Pharmacy vacated the space. Matthew Walker, PharmD/CEO stated that they removed everything including everything affixed to the walls.

4) X-Ray Update: Matthew Walker, PharmD/CEO stated that the x-ray equipment that the Board of Trustees previously approved has run into a problem with the ceiling height.

E. Direction and/or Approval of next steps to be taken regarding Hospital District's Housing Project

Matthew Walker CEO/PharmD stated that the house across the street that is currently the orthopedic house will be opened up sometime this year to all physicians.

F. Set Date and Time for Next Regular and/or Special Meeting

1) Regular Meeting – Monday, March 22, 2021 at 5:00 p.m.

Chairman Gianoli entertained a motion to approve the scheduling of the Regular Board of Trustees meeting on Monday, March 22, 2021 at 5:00 p.m.

MOTION: Trustee/Secretary Brewster moved to approve the scheduling of the next Regular Board of Trustees meeting on Monday, March 22, 2021 at 5:00 p.m. The motion was seconded by Trustee Mckay and carried unanimously.

I. CONSENT AGENDA

The following are “action” items that may be considered in one motion/one vote. They are considered routine, non-public items that have no protests. Any Board of Trustee member may remove any item from the Consent Agenda and have it placed as an individual action item.

1. Request for Approval of Vouchers a, b, and c – Todd Brewster, Secretary

- a) Accounts Payable - vouchers #119068 - #119299**
- b) Payroll – vouchers #36168 - #36215**
- c) Refunds – vouchers #7815 - #7825**

Chairman Gianoli entertained a motion to approve the consent agenda items.

MOTION: Trustee/Secretary Brewster moved to approve the consent agenda. The motion was seconded by Vice Chairman Rowley and carried unanimously.

H. Public Comment: *Comments not exceeding five (5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item. **Comments during Discussion Items will not be accepted from the General public.** “Section 7.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.*

Chairman Gianoli asked for public comment, none.

I. Adjournment:

Chairman Gianoli entertained a motion to adjourn the White Pine Hospital District Board of Trustees Meeting.

MOTION: Vice Chairman Rowley moved to approve the adjournment of the White Pine Hospital District Board of Trustees meeting. The motion was seconded by Trustee Mckay and carried unanimously.

Adjournment: 6:03 p.m.