

NOTICE AND INSTRUCTION TO BIDDERS
15 kV SWITCHGEAR & RELAY PANELS
FOR
MATANUSKA ELECTRIC ASSOCIATION, INC.
PARKS SUBSTATION
W.O. 102855

Matanuska Electric Association, Inc. (MEA) is soliciting bids for 15 kV Switchgear, Relay Panels, and related field engineering services, collectively known as the “Equipment.”

RFB 21-20694 and all attachments are available through MEA’s ShareFile Site. Access to the ShareFile site can be obtained by contacting Marcy Sutton, Procurement and Warehouse Manager, at 1-907-761-9292. Execution of a confidentiality agreement is required prior to receiving this RFB.

Bids are required to be submitted through MEA’s ShareFile site no later than 4:00 PM Alaska Standard Time (AKST), Wednesday, May 5th, 2021. Access to the ShareFile site will be provided upon request to the Procurement Manager and submission of signed confidential agreement.

The Equipment is to be delivered and off-loaded, F.O.B. MEA’s Parks Substation 15 kV Switchgear foundation, located at 20418 Steffes Street, Chugiak, Alaska, 99567, not later than August 2, 2022.

Liquidated damages for delinquent delivery are set at \$5,000 per week up to 15% of the contract value.

MEA reserves the right to require a Performance Bond to guarantee the delivery schedule.

Bidders shall specify in their response to this RFB in writing whether exceptions are taken to any of the terms and conditions of the attached Equipment Contract. Exceptions taken at a later date may result in bid rejection.

Bidders shall complete the Bid Form and Evaluation and the Bidder’s Qualification Form for bid evaluation. MEA will evaluate the Equipment costs based on the information provided in these two forms.

Facsimile (Fax) transmittal of bids is NOT acceptable. Bids are to be valid for 45 days from the bid due date.

Questions related to this RFB are due no later than, 12:00 PM, AKST, Wednesday, April 21st, 2021. Questions shall be submitted electronically (email) to marcy.sutton@mea.coop. Responses to questions will be provided by 5:00 PM, AKST, Wednesday, April 28th, 2021 through an addendum distributed to all Bidders.

MEA reserves the right to define and waive irregularities, to accept or reject any or all bids, in whole or part, and to reissue, withdraw or cancel the project in its entirety for any reason, including to perform the work in house, without liability of any type to bidder, including but not limited to any costs associated with bid preparation and submittal.