



Reference No: 024-2016

## The Police & Crime Commissioner for Durham Decision Record Form

**REQUEST:** For PCC to approve the grant of a licence to the Office of the Police and Crime Commissioner for Northumbria (ONPCC) in relation to Peterlee Warehouse and Workshop for the purpose of archive storage.

**Title:** Licence agreement to the ONPCC for archive storage use at Peterlee Warehouse and Workshop

**Executive Summary:** The ONPCC has requested consent to share the archive facility at Peterlee Warehouse and Workshop. The requirement is 3,500 linear metres of document storage and 5 cages of bulk storage. This can be accommodated within the spare capacity in the Peterlee archive.

**Decision:** Durham PCC to approve that a licence is granted to the ONPCC in relation to Peterlee Warehouse and Workshop for the purposes of archive storage.

**OPCC Lead Officer:** Gary Ridley

**Contractor Details (if applicable):**

**Implications:**

Has consideration been taken of the following:	Yes	No	
Financial	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Legal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equality & Diversity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Human Rights	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Risk	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

**(If yes please provide further details below)**

## Decision Required – Supporting Information

**Financial Implications:** (Must include comments of the PCC's CFO where the decision has financial implications)

The Assistant Chief Officer confirms that the income received from the agreement will be taken into account in the 2015/6 budget.

**Legal Implications:** (Must include comments of the Monitoring Officer where the decision has legal implication)

No specific legal implications.

Equality and Diversity Implications

No specific equality and diversity implications

Human Rights Implications

No specific human resources implications

Sustainability Implications

No specific sustainability implications

Risk Management Implications

No specific risk management implications

### OFFICER APPROVAL

#### Chief Executive

I have been consulted about the decision and confirm that financial, legal, and equalities advice has been taken into account. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signed:

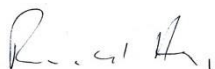


Date: 22nd March 2016

#### Police and Crime Commissioner:

The above request HAS my approval.

Signed:



Date: 22nd March 2016