1. Opening/Call to Order

Chair, Satoshi Ohtake called the hybrid Annual Meeting of Members to order at 5:33 PM PT at Beckman Institute Auditorium on campus in Pasadena.

a. Registration and Attendance Report

12 members registered and 7 members were present in person
58 members registered for zoom and 42 people were present on zoom.

Quorum Present

Board Members present in person (5): Satoshi Ohtake, Keith Karasek, Dan Liebling, Tara Gomez-Hampton, Miral Kim-E
Board Members present on zoom (8): Jenn Lee, Christie Canaria, Kevin Noertker, Nick Hutzler, Frederic Caldwell, Liz Stameshkin, Jasmine Sears, Martin Tangora
Staff Present in person (3): Ralph Amos, Mark Davis, Srikar Poruri, Xochilt Bravo
Staff Present on zoom (3): Chu Chu, Zach Kelch, Michele Yamamoto

b. Participation Guidelines

Vice Chair of Governance, Christie Canaria reminded the attendees of the participation guidelines: the engagement of attendees in person is moderated by CAA staff on site and for those participate online, audios and videos will be disabled except for those presenting. People online were instructed to contact the tech team for any technical issues. For people who have signed up for Alumni Voice, they were asked to be prepared to unmute and show video when it's their turn to speak.

c. Consent Agenda: Approval of 2021 Minutes

Christie Canaria motioned to approve the June 17, 2021 and December 3, 2021 minutes of the 2021 Annual Meeting of Members as posted. A poll was given and votes were counted.

The minutes were approved with 25 votes of yes, and 6 of no.

2. Chair's Report

Chair, Satoshi Ohtake welcomed all to attend the meeting. He reported that there were a total of 24,676 living alumni, including 650 who just graduated in 2022.

Satoshi reviewed the recent events that took place which were online Seminar Day, in-person Reunion Weekend and two in-person regional events in Seattle and Chicago, and the Distinguished Alumni Award webinars. For the first time, the board got to participate in the commencement representing the alumni. The hybrid formality allowed increased engagement to include people who are unable to attend in person due to
geography and time zone. Also the membership had increased from around 7000 alumni to near 25,000, CAA is still working on the budget to make sure that we have the right scale to offer services to the different demographics of the alumni base.

3. CEO Report
CEO, Ralph Amos gave a report of impacts that CAA’s had made in FY22 with the introduction of the demographics of the alumni base which are the drivers of the activities and programs to make them timely and relevant for Techers today. Ralph shared the major vehicles of communication and engagement CAA had with the alumni in FY22, which includes:
- Improved communication via two issues of Techer Magazines, enhanced Techer Alumni Website, regular eNews Letter with the latest updates and activity offerings, new partnership with CCE on the CCE Division eNews Letter targeting the alumni graduated from CCE.
- Increased engagement through programs such as Distinguished Alumni Awardee Webinars, which allowed more people to participate in the sessions and also recordings were made available for viewers post the event. 2022 Seminar Day was delivered online with record attendance.
- Outreach programs such as in-person 2022 Senior Celebrations, a collaborative initiative with President team; Alumni Oral History Project and two face-to-face regional events in Seattle and Chicago.

4. Election Result Updates
a. Outgoing Board Member Recognition
Chair, Satoshi Ohtake appreciated the outgoing directors. They are:
- Jennifer Blank, PhD (PhD ’93) Senior Research Scientist, NASA Ames Research Center, Livermore, CA
- Anthony Chong, BS (BS’10) Chief Executive Officer, IKASI, Mountain View, CA
- Christie Canaria, PhD (PhD ’08) Interagency Policy Specialist, NIST, US Department of Commerce, Silver Spring, MD
- Nick Hutzler, PhD (BS’07), Assistant Professor of Physics, Caltech, Pasadena, CA
- Alice Tang, MS (BS’ 79) Regional Manager, Chevron (Ret.), Moraga, CA

b. New Board Members Announcement
Vice Chair, Governance, Christie Canaria, as one of the Chairs of 2022 Nomination Committee, thanked and acknowledged the hard work of alumni serving on this year's nomination committee, the board and the CAA staff who worked together for this year's election. She gave special thanks to the League of Women Voters Pasadena for their voluntary support in canvassing the votes. Chair, 2022 Nomination Committee, Christie Canaria introduced the newly elected directors to the Caltech Alumni Association Board:
- Amanda Cashin, PhD (PhD ’06 CH), VIP, Global Head, Illumina for Startups, San Francisco, CA
- David Chavez, PhD (BS ’96 ENG), Scientist 5, Los Alamos National Laboratory, Ranchos de Taos, NM
Christie introduced the new Executive Committee:
- Chair, Jennifer Lee, PhD (PhD’10 CHMB)
- Vice Chair of Leadership, Dan Liebling, MS (BS’02 ENG)
- Vice Chair of Finance, Kevin Noertker, BS (BS’09 ME)
- Vice Chair of Governance, Tara Gomez-Hampton, PhD (PhD’11 BI)

4. Incoming Chair’s Remarks
Incoming Chair, Jennifer Lee, PhD (PhD’10 CHMB) gave her remarks. She welcomed
the new board members and appreciated the outgoing members and the support of the
CAA staff. Jenn shared her reflection on what is needed for the alumni and the
objective to reach broader alumni base domestically and internationally, to reengage
alumni personally and professionally, in person and remote. The board has approved
financial investment to venture into different areas to increase engagement. She
pledged the alumni to attend CAA events happening in their areas, and volunteer in
different capacities to help CAA grow. Jenn introduced the new dinner program which
will take place in early 2023 to host meals over a weekend.

5. Alumni Voice
Incoming Chair, Jennifer Lee introduced Alumni Voice. Members who had signed up to
speak in this session were given 90 seconds to share their voice. The following four
alumni who signed up shared their opinions and concerns regarding the mission, timing
of some programs and the 2021 bylaws of the alumni association.

Rob Drew (BS'69 PH)
John Abbott (BS'74 MA)
Jeff Hecht (BS'69 ENG)
James Roth (BS'76 ENG)

6. Adjourn
Incoming Chair, Jenn Lee motioned to adjourn the meeting, Director, Dan Liebling
seconded it. The poll was given and votes passed to adjourn. The meeting adjourned
at 6:14pm, PT.