



**WELLINGTON**

SHIRE COUNCIL

*The Heart of Gippsland*

## **Council Meeting Agenda**

**Meeting to be held via Skype**

**Tuesday 4 August 2020, commencing at 3pm**

**or join Wellington on the Web:  
[www.wellington.vic.gov.au](http://www.wellington.vic.gov.au)**

# ORDINARY MEETING OF COUNCIL – 4 AUGUST 2020

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## Council Meeting Information

*As the COVID-19 social distancing requirements continue to remain in place, the Minister for Local Government, has issued the “Minister’s Good Practice Guideline MGPG-1: Virtual Meetings”. Pursuant to section 87 of the Local Government Act 2020, these guidelines ensure that local Government decision making can continue in line with COVID-19 requirements and further details can be found on the Local Government Victoria website.*

*These guidelines took effect on the 1<sup>st</sup> May 2020 and will remain in place through to the 1<sup>st</sup> November 2020.*

*While members of the public can no longer attend meetings in person, we have provided options for you to interact with us virtually via our Council Meetings page on the Wellington Shire Council Website. You are able to interact with Council in two ways:*

- Email through a specific question or comment relating to a particular Council Agenda item no later than 1:00pm on the day of the Council Meeting; or*
- For general communication with Council, via the webcasting chat room early in the meeting to ensure that your submissions can be dealt with at the end of the meeting.*

*While we face a new way of gathering, we thank you for your continued support and look forward to a new way of keeping in touch with all of Wellington Shire.*



## **A - PROCEDURAL**



### **STATEMENT OF ACKNOWLEDGEMENT**

***“We acknowledge the traditional custodians  
of this land the Gunaikurnai people,  
and pay respects to their elders past and present.”***



### **PRAYER**

***“Almighty God, we ask your blessing upon the Wellington  
Shire Council, its Councillors, officers, staff and their families.***

***We pray for your guidance in our decisions so that the  
true good of the Wellington Shire Council may result to  
the benefit of all residents and community groups.”***

***Amen***



## A - PROCEDURAL

### A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

**ITEM A4****ADOPTION OF MINUTES OF PREVIOUS MEETING/S**

ACTION OFFICER:

GENERAL MANAGER CORPORATE SERVICES

DATE:

4 AUGUST 2020

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**OBJECTIVE**

To adopt the minutes of the Ordinary Council Meeting of 21 July 2020.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

*That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 21 July 2020.*

**CONFLICT OF INTEREST**

No Staff and/or Contractors involved in the compilation of this report have declared a Conflict of Interest.



## A - PROCEDURAL

### **A5 BUSINESS ARISING FROM PREVIOUS MEETING/S**





## A - PROCEDURAL

### A6 ACCEPTANCE OF LATE ITEMS



## A - PROCEDURAL

### A7 NOTICE/S OF MOTION



## **A - PROCEDURAL**

### **A8 RECEIVING OF PETITIONS OR JOINT LETTERS**

**ITEM A8(1)****OUTSTANDING PETITIONS**

ACTION OFFICER

GOVERNANCE

DATE:

4 AUGUST 2020

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ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

**ITEM A8(2)****RECEIPT OF PETITION: REQUEST FOR GORMANDALE BIKE TRACK/PUMP TRACK**

ACTION OFFICER: MANAGER NATURAL ENVIRONMENT AND PARKS

DATE: 4 AUGUST 2020

Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓							

**OBJECTIVE**

To present Council with a petition from residents in Gormandale and surrounding areas in relation to a request for a pump track/bike path in Gormandale.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That Council receive the attached petition from residents in Gormandale and surrounding areas in relation to a request for a pump track/bike path in Gormandale.***

**BACKGROUND**

Wellington Shire Council have received a petition from residents in Gormandale and surrounding areas in relation to a request for a pump track/bike path in Gormandale.

The petition states that *“a pump track would be a fabulous addition to the town as it would allow for bike riders, scooters and skateboarders. It would help to build community and provide a meeting place for children and adults alike from the surrounding communities which would help to reduce the isolation which is extremely common in rural areas. In terms of tourism, this would be fabulous as Gormandale acts as a gateway to Yarram “Heesco town”, Port Albert, and Woodside from Traralgon/Morwell”.*

A copy of the petition is provided in Attachment 1.

**LEGISLATIVE IMPACT**

Section L6.59 of Wellington Shire Council Processes of Municipal Government (Meetings and Common Seal) Local Law No 1 provides for petitions and joint letters:

“A petition or joint letter presented to the Council must lay on the table for a period determined by the Council but not exceeding the next two Council Meetings. No motion, other than to receive the petition or joint letter may be accepted by the Chairperson, unless the Council unanimously agrees to deal with it earlier.”

## ATTACHMENT 1

20th June 2020

To Wellington Shire Council,  
Re: Community Infrastructure Plan Consultation

On behalf of the Gormandale and surrounding communities, I would like to put forth the attached petition and comments in seeking a pump track/bike path in Gormandale. This will also be forwarded to local MP, Hon Darren Chester.

As a mother of two young boys and a local physiotherapist living in Willung South I have found there to be a lack of outdoor infrastructure in the area. There is a large number of children living in Gormandale and surrounding towns and therefore have limited access to facilities, with most living on farms with no access to footpaths and roads either being highway, hilly or dangerous due to log trucks etc. This makes it very challenging terrain for new and young bike riders and also limits children with the use of scooters and skateboards. There is currently only a small playground in Gormandale, otherwise most families have to travel to Yarram, Port Albert, Rosedale or Traralgon to access footpaths and decent playgrounds. These families are spending copious time in the car for school, work and essential services, so reducing this time for exercise and leisure would have a positive effect on the community and environment.

A pump track would be a fabulous addition to the town as it would allow for bike riders, scooters and skateboarders. It would help to build community and provide a meeting place for children and adults alike from the surrounding communities which would help to reduce the isolation which is extremely common in rural areas. In terms of tourism, this would be fabulous as Gormandale acts as a gateway to Yarram "Heesco town", Port Albert, and Woodside from Traralgon/Morwell.

After starting the petition only a week ago, and restricting this to online only due to coronavirus restrictions, it was obvious that this was unanimous. I'm positive if we ran the petition for longer and had the option of face-face and setting up the petition in the local school and shop that we would have got many more signatures. This has gained traction in the past, but as far as I'm aware, a bike track was approved but was never acted upon.

Here are some comments from locals:

"Absolutely, there is little recreational activities to offer our children and teens in our town" Kristy Thexton

"I have 5 kids under 13 who would all absolutely love a place like this to ride their bikes together freely. It would be so beneficial for a lot of families" Kylie Snape

"It would be great for the kids! There's nothing much else around" Erica Judkins

I believe this is the next step in working towards your vision of "happy people, healthy environment and thriving communities in the heart of Gippsland". Thank you for your time and I look forward to working with you in the future on this.

Yours Sincerely,

Claire Issell  
Wellington Shire Resident

**change.org**

Recipient: Wellington Shire Council

Letter: Greetings,  
Gormandale bike track

## Signatures

Name	Location	Date
claire issell	morwell, Australia	2020-06-15
Aaron Reid	Traralgon, Australia	2020-06-15
Leonie Thexton	GORMANDALE, Australia	2020-06-15
Dean Walker	Australia	2020-06-15
Kaila Coulthard	Australia	2020-06-15
Kristy Thexton	Australia	2020-06-15
Dorrie Sullivan	Gormandale, Australia	2020-06-15
Kylie Perry	Australia	2020-06-15
belinda bull	Rosedale, Australia	2020-06-15
Belinda Diamond	Australia	2020-06-15
Laura Issell	Gormandale, Australia	2020-06-15
Alyshia Reggardo	Gormandale, Australia	2020-06-15
Dianne Reid	Melbourne, Australia	2020-06-15
Lee Silvester	Melbourne, Australia	2020-06-15
Brandy Erickson	Churchill, Australia	2020-06-15
Barbara Hogan	Australia	2020-06-15
Christine de Hommel	Traralgon, Australia	2020-06-15
Joanne Kiehn	Australia	2020-06-15
Tristan Bloor	Willung south, Australia	2020-06-15
brody bye	Morwell, Australia	2020-06-15



<b>Name</b>	<b>Location</b>	<b>Date</b>
Jodie Mills	Australia	2020-06-15
Kylie Snape	Australia	2020-06-15
Kassie Alford	Australia	2020-06-15
Darcy Foster	Carrajung Lower, Australia	2020-06-15
Macey Davidson	Traralgon, Australia	2020-06-15
Guss Burgess	Traralgon, Australia	2020-06-15
heidi hogan	Australia	2020-06-15
Michael Isles	Templestowe Lower, Australia	2020-06-15
Melanie Shankland	Traralgon, Australia	2020-06-15
Luke Learmonth	Carnegie, Australia	2020-06-15
Rebecca Aliberti	Wonwron, Australia	2020-06-15
Sharon Foster	Australia	2020-06-15
Lorraine Bennett	Australia	2020-06-15
Justine Credlin	morwell, Australia	2020-06-15
jaime walker	Australia	2020-06-15
Loretta Rayner	Australia	2020-06-15
Rob Lambourn	Flynns creek, Australia	2020-06-15
Danielle Bye	Gormandale, Australia	2020-06-15
Hollie Leviston	Melbourne, Australia	2020-06-15
Ryan Burns	Melbourne, Australia	2020-06-15
Brian Thexton	Gormandale, Australia	2020-06-15
Sarah de hommell	Traralgon, Australia	2020-06-15

Name	Location	Date
Cody Menzies	Traralgon, Australia	2020-06-15
Rhonda Chapman	Australia	2020-06-15
Mackenzie Walker	Melbourne, Australia	2020-06-15
Julie Silvester	Gormandale, Australia	2020-06-15
Lee Duncan	Morwell, Australia	2020-06-15
Robert Issell	Phillip, Australia	2020-06-15
Jodie Wyers	Tyers, Australia	2020-06-15
Matthew Leak	Gormandale, Australia	2020-06-15
Helen Byrne	Australia	2020-06-15
Stacey King	Traralgon, Australia	2020-06-15
shayne simpson	Australia	2020-06-15
Brooke Sayers	Australia	2020-06-15
Shaun McClements	Traralgon, Australia	2020-06-15
Nadine Hartland	Australia	2020-06-15
Cam Bull	Australia	2020-06-15
jane gill	Australia	2020-06-15
Lynda Becker	Australia	2020-06-15
Candy White	Willung South, Australia	2020-06-15
Brad Inglis	Australia	2020-06-15
Kerry Snape	Melbourne, Australia	2020-06-15
Paige Rourke	Australia	2020-06-15
allana sjo	Australia	2020-06-15

Name	Location	Date
Jo Blow	Armadale, Australia	2020-06-15
Kit Wilson	Beachmere, Australia	2020-06-15
AP SALIH AL SALIH	Perth, Australia	2020-06-15
Blayde Corrin-Chalmers	Southbank, Australia	2020-06-15
Vicki Thexton	Gormandale, Australia	2020-06-15
Kate P	Melbourne, Australia	2020-06-15
Erica Judkins	Gormandale, Australia	2020-06-15
Liz Robbins	Stradbroke, Australia	2020-06-15
heidi leviston	Morwell, Australia	2020-06-15
Kristie Dwyer	Carrajung, Australia	2020-06-15
Brendan Issell	Australia	2020-06-15
Douglas Gallagher	Melbourne, Australia	2020-06-15
Jade Scholtes	Australia	2020-06-15
Tina de Hommel	Melbourne, Australia	2020-06-15
Daniel Rhone	Australia	2020-06-15
Leonie Neylon	Australia	2020-06-15
Jo McInnes	Australia	2020-06-15
Holly Peterson	Traralgon, Australia	2020-06-15
Glenda Pollard	Traralgon, Australia	2020-06-15
Chris Witchell	Sale, Australia	2020-06-15
Karen Lindorff	Abbotsford, Australia	2020-06-15
Kirra Walker	Traralgon, Australia	2020-06-15

Name	Location	Date
Tracy Shepley	Melbourne, Australia	2020-06-15
Fiona Musgrove	Gormandale, Australia	2020-06-15
Phil Sayers	Churchill, Australia	2020-06-15
Aden Wyers	Melbourne, Australia	2020-06-15
Joanne Bloor	Willung South, Australia	2020-06-15
Marj Elliott	Gormandale, Australia	2020-06-15
Anne-Maree Silvester	Melbourne, Australia	2020-06-15
Catherine verberne	Yarram, Australia	2020-06-15
Joshua Carroll-Walden	Australia	2020-06-15
Shiralee Golcic	Traralgon, Australia	2020-06-15
Rowena Van Den Broek	Australia	2020-06-15
Clare McMahon	Australia	2020-06-15
Melanie Mitchell	Foster, Australia	2020-06-15
Sean Mcdermott	Traralgon, Australia	2020-06-16
Smyth Hildrew	Australia	2020-06-16
megan oates	carrajung, Australia	2020-06-16
Rebecca Sumner	Traralgon, Australia	2020-06-16
Jye Goodwin	Australia	2020-06-16
Laura Ronalds	Traralgon, Australia	2020-06-16
Kathryn Wilkie	Buff Point, Australia	2020-06-16
Jean mcfarlane	Waikiki, Australia	2020-06-16
Faye Cornwall	Melbourne, Australia	2020-06-16



Name	Location	Date
Kirsten Gallagher	Callignee, Australia	2020-06-16
Karen Malek	Australia	2020-06-16
Faye Foley	Melbourne, Australia	2020-06-16
Tiara Dwyer	Carrajung, Australia	2020-06-16
Katherine Grant	ourimbah, Australia	2020-06-16
Anastasia Preston	Mount Waverley, Australia	2020-06-16
Abby Issell	Australia	2020-06-16
bronwyn evans	Gormandale, Australia	2020-06-16
Stefani Lewis	Toongabbie, Australia	2020-06-16
Wendy Horton	Moe, Australia	2020-06-16
Mason Dobson	Australia	2020-06-16
Leanne Renshaw	Australia	2020-06-16
Benjamin Van den broek	Parkdale, Australia	2020-06-16
Angela McClements	Sydney, Australia	2020-06-16
Diane Minty	Melbourne, Australia	2020-06-16
Graeme Mowbray	Melbourne, Australia	2020-06-16
Eileen Issell	Carnegie, Australia	2020-06-16
Cathy Kearns	Melbourne, Australia	2020-06-16
Janice Chan	Australia	2020-06-16
Sean Sealey	Frankston South, Australia	2020-06-16
Toby Bye	Melbourne, Australia	2020-06-16
Nickey Webster	Melbourne, Australia	2020-06-16

Name	Location	Date
Frank Venturoni	Melbourne, Australia	2020-06-16
Jessica Garratt	Australia	2020-06-16
Caitlin Sullivan	Melbourne, Australia	2020-06-16
Michelle Conway	Traralgon, Australia	2020-06-16
Sarah Hutchison	Australia	2020-06-16
Emma Ferguson	Willung South, Vic, Australia	2020-06-16
Skye Casey	Traralgon, Australia	2020-06-16
Laura Crane	Australia	2020-06-16
Kelly Tappe	Melbourne, Australia	2020-06-16
Christopher McVerry	MOE, Australia	2020-06-16
Stacey Martin	Hazelwood North, Australia	2020-06-16
Brendon Fitzgerald	Melbourne, Australia	2020-06-16
Amanda Waterston	East Melbourne, Australia	2020-06-16
Stephen Kearney	Tyers, Australia	2020-06-16
LYN RAWSON	Australia	2020-06-17
Patricia Leicester	Morwell, Australia	2020-06-17
Colin UHE	Loy Yang, Australia	2020-06-17
nathan matthews	Melbourne, Australia	2020-06-17
Mandy bassett	Yarram, Australia	2020-06-17
George Borthwick	Reservoir, Australia	2020-06-17
Simonette Randall	Kuranda, Australia	2020-06-17
Phillip Fleming Fleming	Gormadlae, Australia	2020-06-17

Name	Location	Date
Franki Langstaff	Melbourne, Australia	2020-06-17
Ryan Bennett	Gormandale, Australia	2020-06-17
Joseph Salerno	Australia	2020-06-17
Racheal Bradley	Gormandale, Australia	2020-06-17
Nick Wright	Australia	2020-06-17
Jacqueline Salerno	Australia	2020-06-17
Suzanne Lewis	Traralgon, Australia	2020-06-17
Glenn Gates	Glengarry, Australia	2020-06-17
Karen Parmenter	Australia	2020-06-17
Vicki Wise	Morwell Vic, Australia	2020-06-17
Karyn Oakman	Australia	2020-06-17
Julie Whelan	Adelaide, Australia	2020-06-18
Paige Larcombe	Australia	2020-06-18
Delia Young	Gormandale, Australia	2020-06-18
Fergus Lock	Yarram, Australia	2020-06-18
Terry Gordon	Melbourne, Australia	2020-06-18
Heath Jefferis	Australia	2020-06-18
Joel Whelan	Gormandale, Australia	2020-06-18
Linda Nowak	Fitzroy North, Australia	2020-06-18
Louise Wilson	Traralgon, Australia	2020-06-18
Shannon Gass	Newborough, Australia	2020-06-18
Ali S	Sydney, Australia	2020-06-18

Name	Location	Date
Mellisa Dent	Traralgon, Australia	2020-06-18
Rachel davidson	Australia	2020-06-18
justin Willoughby	Australia	2020-06-18
Kaitlyn Jones	Rosedale, Australia	2020-06-18
Karen Grumley	Canberra, Australia	2020-06-19
Kathryn Burns	Melbourne, Australia	2020-06-19
Julie Lock	Australia	2020-06-19
Camila Machado	Melbourne, Australia	2020-06-19
lee steele	Adelaide, Australia	2020-06-19
Melissa Morris	Australia	2020-06-19
Alister Reid	Australia	2020-06-21
Amanda Reid	Melbourne, Australia	2020-06-21
Kim Townsend	Traralgon, Australia	2020-06-21
Debbie Bostedt	Traralgon, Australia	2020-06-21
Neil Reid	Melbourne, Australia	2020-06-21
Stephanie Cohen	Gormandale, Australia	2020-06-21
Mark and faith Nickels	Australia	2020-06-21
Wendy Calway	Australia	2020-06-21
Kacey Stephenson	Traralgon, Australia	2020-06-21
Fi Mitchell	Melbourne, Australia	2020-06-21
Wensley Williams	Maroochydore, Australia	2020-06-21
Bobby-Lee McQuire	Mackay, Australia	2020-06-21



**change.org**

Recipient: Wellington Shire Council

Letter: Greetings,  
Gormandale bike track

## Comments

Name	Location	Date	Comment
Dean Walker	Australia	2020-06-15	"Small towns need facilities for active kids just as much bigger towns and cities"
Kristy Thexton	Australia	2020-06-15	"Absolutely, there is little recreational activities to offer our children and teens in our town, and although we survived without it, it surprises me that generations later we are still travelling to neighbouring towns for fun."
Barbara Hogan	Australia	2020-06-15	"We need somewhere to get exercise"
brody bye	Morwell, Australia	2020-06-15	"I want a bike track"
Kylie Snape	Australia	2020-06-15	"I have 5 kids under 13 who would all absolutely love a place like this to ride their bikes together freely. It would be so beneficial for a lot of families."
Lorraine Bennett	Australia	2020-06-15	"I believe the area is in need of more facilities and would greatly benefit the community"
Justine Credlin	morwell, Australia	2020-06-15	"It would be an amazing draw card for Gormandale and promote tourism!"
Rhonda Chapman	Australia	2020-06-15	"I think the more things we can do to get kids outside and families together is a win for everyone. Smaller towns especially need recreation places for their kids and even the local schools :-)"
Robert Issell	Phillip, Australia	2020-06-15	"This will be a great asset for all the families who live in the area and those who drive through all the time. Make small towns better for the people who live there and tourists will stop too."
Brooke Sayers	Australia	2020-06-15	"The kids of Gormandale and the many passers by will love having this in their 'backyard'"
Cam Bull	Australia	2020-06-15	"Great idea"
Erica Judkins	Gormandale, Australia	2020-06-15	"It would be great for the kids! There's nothing much else around."
Leonie Neylon	Australia	2020-06-15	"I like bikes"
Jo McInnes	Australia	2020-06-15	"This would be a great asset to the local area."
Phil Sayers	Churchill, Australia	2020-06-15	"Looking out for Locals"
Clare McMahon	Australia	2020-06-15	"I want kids to get outside and play"

Name	Location	Date	Comment
bronwyn evans	Gormandale, Victoria, Australia	2020-06-16	"Kids out here need activities that don't require travel to other towns"
Janice Chan	Australia	2020-06-16	"Children need safe and secure grounds to run free in. The more outdoor equipments, tracks and space with fresh air they have. The more emotionally balanced they will become as adults."
Nickey Webster	Melbourne, Australia	2020-06-16	"So many youngsters need this track to keep off the streets n keep active But not only for the locals visiting families"
Laura Crane	Australia	2020-06-16	"What a great idea and promotes activity, exercise, community and getting outdoors!"
Amanda Waterston	East Melbourne, Australia	2020-06-16	"I LOVE the idea of my bike, skate, walking tracks!!!"
nathan matthews	Melbourne, Australia	2020-06-17	"Gormandale needs more of this for its locals"
Mandy bassett	Yarram, Australia	2020-06-17	"This would be great"
Simonette Randall	Kuranda, Australia	2020-06-17	"A bicycle track is important"
Joseph Salerno	Australia	2020-06-17	"This is a fantastic idea! regional areas need this to help built the community up, and helps bring people there, It's also good for people to drive to these smaller communities. Also great for health and fitness...."
Joseph Salerno	Australia	2020-06-17	"Great to help smaller communities, Good for people to travel, and take there family's for health and fitness terrific ideal! need more leisure activities for regional towns, Great idea!"
Candy White	Flynns Creek, Australia	2020-06-17	"This will promote physical activity of people in the our community and foster health and wellbeing of individuals without having to travel to other townships. Thank you for starting the process of getting this thought of"
Karen Parmenter	Australia	2020-06-17	"In all seriousness how much money does the council rape from land owners in that area alone? Give the kids a bike track you money hungry pricks."
Karyn Oakman	Australia	2020-06-17	"It would be good to have more facilities nearby for the children to use."
Paige Larcombe	Australia	2020-06-18	"I believe a bike track would be great for the kids, and will give them so many childhood memories to tell as they grow old"
Karen Grumley	Canberra, Australia	2020-06-19	"Growing up in this amazing little town - would have been great to have a facility like this."

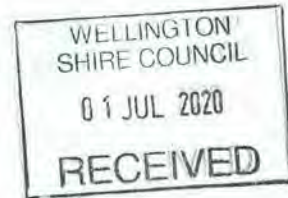
Name	Location	Date	Comment
Mark and faith Nickels	Australia	2020-06-21	"Mark and Faith Nickels"



**Darren Chester**

Federal Member for Gippsland

June 24, 2020



David Morcom  
Chief Executive Officer  
Wellington Shire Council  
PO Box 506  
SALE VIC 3850

Dear David

I wish to make supporting representations on behalf of Claire Issell of Willung South in relation to a pump track/bike path for Gormandale.

Please find enclosed self explanatory correspondence received from Ms Issell together with a petition.

I would be grateful to receive your advice with regard to pump track/bike path for Gormandale being included in the Wellington Shire's future community infrastructure plans.

Yours sincerely

DARREN CHESTER  
The Nationals

All correspondence to: PO Box 486 Sale Victoria 3853 Telephone: 1300 131 785  
Email: [darren.chester.mp@aph.gov.au](mailto:darren.chester.mp@aph.gov.au) Website: [www.darrenchester.com.au](http://www.darrenchester.com.au)

**ITEM A8(3)****RECEIPT OF PETITION: REQUEST TO SEAL COMMERCIAL STREET IN YARRAM**

ACTION OFFICER: MANAGER BUILT ENVIRONMENT

DATE: 4 AUGUST 2020

Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓							

**OBJECTIVE**

To present Council with a petition from Yarram residents regarding the sealing of Commercial Street, Yarram.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That Council receive the attached petition in relation to a request from residents to seal Commercial Street, Yarram.***

**BACKGROUND**

Wellington Shire Council received a petition from residents of Commercial Street, Yarram with a request to seal their street because *“they were not able to open the windows and doors to the homes or businesses due to constant dust being created by the passing vehicles and wind”*.

The petition identified that *“approximately 6 – 10 Woolworths prime mover and semi-trailers travel down Commercial Street every day and at any time, so as to avoid the tight turn into Commercial Lane ”*. It also highlights that Commercial Street in Yarram is being used daily as the main thoroughfare, facilitating traffic from the local school, Woolworths trucks to access their loading bay, residents accessing their properties, Woolworths customers and the general public. The petition also notes that the street is also used as a shortcut by pedestrians and bike riders.

A copy of the petition is provided in Attachment 1.

**LEGISLATIVE IMPACT**

Section L6.59 of Wellington Shire Council Processes of Municipal Government (Meetings and Common Seal) Local Law No 1 provides for petitions and joint letters:

*“A petition or joint letter presented to the Council must lay on the table for a period determined by the Council but not exceeding the next two Council Meetings. No motion, other than to receive the petition or joint letter may be accepted by the Chairperson, unless the Council unanimously agrees to deal with it earlier.”*



Mr Zac Elliman  
Road Planning Coordinator  
Wellington Shire Council  
18 Desailly Street  
Sale Vic 3850

8 July 2020

Dear Zac,

Thank you for your phone call on Tuesday the 12th of May to discuss the possibility of having Commercial Street in Yarram sealed.

As discussed, Commercial Street is the first street parallel to Commercial Road (the main road) through Yarram and we think it is long overdue to be sealed.

We believe there is a lot of support from the residents in Commercial Street for this to happen which is evident from the attached document titled 'Expressions of Interest'. All of the residents of Commercial Street, except those who were not home, have signed. People were stating that they were not able to open the windows and doors to the homes or businesses due to constant dust being created by the passing vehicles and wind. One of the residents stated that he is "fed up and looking to move due to the dust and trucks."

We understand approximately 6 – 10 Woolworths prime mover and semi-trailers travel down Commercial Street every day and at any time, so as to avoid the tight turn into Commercial Lane (please see photos attached, these are only some of the photos available.)

Commercial Street is an extremely busy street, being used as the main thoroughfare daily with traffic from the local school, Woolworths trucks to access their loading bay, residents accessing their properties, Woolworths customers, and the general public. This road is also used as a shortcut by pedestrians and bike riders.

We have also addressed the issue of the road sealing to Councillor Garry Stephens, who is very supportive and has done a visual assessment of the road himself and agrees with our concerns. This street is one of the last streets in Yarram to be sealed but is one of the frequently used streets in town.

We believe that it could be financially beneficial over the long term for Wellington Shire if you consider how often shire staff and machinery attend Commercial Street just to maintain it in its current state. Commercial Street frequently develops potholes and corrugation which needs frequent maintenance. When it rains, the driveways are often flooded and it's evident that there is not sufficient drainage.

We are aware that there have been several Customer Action Requests requesting that the road needs attention. We ask that these are also considered with the above concerns that we are raising and be used as supporting documents for our request to have Commercial Street sealed.

We look forward to hearing from you.

Kind regards,

Kim and Rob Suckling  
Yarram Automotive Centre

Yarram Vic 3971  
Ph:  
E:

Kate and Joel Sedgwick

Yarram Vic 3971  
Ph:  
E: @gmail.com

On behalf of the residents of Commercial Street, Yarram.



*Photo taken from a driveway on Commercial Street.*





*Photo taken from Commercial Lane which runs parallel to Woolworths.*



*Photo showing the Woolworths delivery truck taking up all of Commercial Street and causing dust.*



*Photo showing a truck taking up all of Commercial Street. Where the car is parked is the side of the road that should be driven on.*





Photo showing truck turning into Commercial Street from Duke Street. It had driven along Commercial Road turned left into Duke Street and then left into Commercial Street to access Commercial Lane and Woolworths loading bay.

# Expressions of interest for sealing Commercial Street, Yarram

22 May 2020

Commercial Street - East side	Name	Phone no	Comments	Signature
	Lil Collins			<i>[Signature]</i> POA
	Calvin Parker		"I just want it done!! Looking for more, Post Please, and like it done!!"	* <i>[Signature]</i>
	Brian Rogers			* <i>[Signature]</i>
	EEG + FRANK STEPHENS		the Tray it was done!!	* <i>[Signature]</i>
	JASON SANDER			
	Arne			<i>[Signature]</i>
	Yarram Auto Centre			
	Sara Skeen			<i>[Signature]</i>
	Danny Butler			<i>[Signature]</i>
	Ch. H. H. H. H.			<i>[Signature]</i>
	K. J. Sedgwick		It's in desperate need, something has to be done.	<i>[Signature]</i>
	MARION Tenny			<i>[Signature]</i>
	TOBY BANIK		It needs to be done!	<i>[Signature]</i>



## A - PROCEDURAL

### **A9 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS**



## A - PROCEDURAL

### A10 QUESTIONS ON NOTICE



## **B –REPORT**

# **DELEGATES**





## C1 - REPORT

# CHIEF EXECUTIVE OFFICER

**ITEM C1.1****COUNCIL'S RESPONSE TO COVID-19 AND MUNICIPAL RECOVERY UPDATE**

DIVISION: CHIEF EXECUTIVE OFFICER

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

DATE: 4 AUGUST 2020

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
✓					✓			✓	

**OBJECTIVE**

To provide Council with an update on Council's response to COVID-19 and municipal recovery planning.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That Council's response to COVID-19 and municipal recovery update be noted.***

**BACKGROUND**

Since COVID-19 restrictions started in March, Wellington Shire Council has put in place various measures to support our community during this time of increased anxiety, business and trade slow down and reduced social interaction.

Measures to date include outreach 'check in' calls we have made to older Wellington Shire residents, the 'Wellington Still Delivering' online platform which promotes local businesses operating during restrictions, "Be Kind Wellington" which is a social media group connecting people to each other and the Wellington COVID-19 Relief Line for any one in our community to call for assistance accessing services during isolation.

Under the Emergency Management Manual Victoria and relevant legislation, Wellington Shire Council also coordinates local relief and recovery activities for pandemics, as we do for other types of emergencies such as bushfires and floods. In a pandemic, this means council staff work with local providers of medical, health and wellbeing services to ensure that people can access what they need during the pandemic and to recover over time from the impacts of the pandemic.

A pandemic differs from other emergencies in that the situation continues over a long period of time and therefore, Council and our partners are planning and coordinating relief and recovery activities at the same time as medical and health agencies are undertaking response activities.

To undertake recovery planning, we established the Wellington Municipal COVID-19 Recovery Committee during July, to understand local impacts and plan for recovery actions across the shire. Wellington Shire Council coordinates this committee which involves multiple response, relief and recovery state government agencies.

The committee will prepare the Wellington COVID-19 Municipal Recovery Plan as the key coordinating document for recovery actions involving multiple agencies. The recovery plan will focus on addressing economic and social impacts of COVID-19 and will be an ongoing and evolving document throughout the time period of the pandemic and beyond.

To help inform the recovery plan, Council is currently conducting a survey of our community seeking views on local priorities for COVID-19 recovery. When the results from the survey are analysed (survey ended 31 July 2020), these will also contribute to the direction of the projects undertaken by Council and partner agencies.

Under the Wellington Municipal COVID-19 Recovery Committee there will be two main sub-groups, economic recovery and social recovery, comprising business, service sector and community representatives as well as relevant state government public health emergency management agencies.

<b>Economic Recovery Sub-Group</b>	<b>Social Recovery Sub-Group</b>
<p><b>Identify economic impacts and build recovery plan to mitigate.</b></p> <p>Mitigation may include:</p> <p>Business subsidies and business support information distributed to reference group members and their respective business and tourism associations, targeted activities and events incorporated into Council's marketing campaign and revitalising rural economies.</p> <p>Mentoring and other support for small business, advice on financial supports and grants available to business and communities, supports for impacted industries, support for reactivation of creative industries, new investment opportunities for government funding and entrepreneurs, advocacy for new accredited training courses and programs to be delivered locally to meet new needs, monitoring consumption and distribution of local goods and services and support for business continuity planning.</p>	<p><b>Identify social and health impacts and build recovery plan to mitigate.</b></p> <p>Mitigation may include:</p> <p>Relief services, additional health and medical support, social connection support, mental health support, accommodation and housing, information services, community development and support for volunteer driven services and programs.</p> <p>Reactivating places and spaces, returning to play and recreate in sport, community, cultural and creative industries. Safety in workplaces for staff, volunteers and participants and for major and minor events. Addressing impacts from loss of income for community groups.</p> <p>Understanding service sector sustainability in health, education and community service organisations. What could be community impacts if services close?</p>

Wellington Shire Council has recently received funding from the Department of Health and Human Services to operate the COVID-19 Community Activation and Social Isolation program in Wellington Shire from 1 July to 31 December 2020.

This program offers practical, emotional or social support for people who are isolated during COVID-19. Support might include wellbeing check-ins, assistance with video chatting to stay connected with family, linking people with online social and community activities, or linking people to assistance for errands, collecting items from the shops or with online applications.

The Community Activation and Social Isolation (CASI) program can be accessed by the general public through one of two ways:

1. Call the Victorian COVID Hotline 1800 675 398 (Monday to Friday 8am–6pm) and select one of the options to be transferred to the CASI virtual call centre managed by Red Cross. Where the caller is from Wellington Shire, a referral will be put through to CASI project staff in Wellington to make contact; or
2. Call the Wellington COVID-19 Relief Information Line 1300 137 218 (Monday to Friday 9am-4.30pm).

## **OPTIONS**

Council has the following options available:

1. That Council's response to COVID-19 and municipal recovery update be noted; or
2. That Council's response to COVID-19 and municipal recovery update be noted and to seek further details for provision at a future Council meeting.

## **PROPOSAL**

That Council's response to COVID-19 and municipal recovery update be noted.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

Additional manager and officer level staff have been allocated to Council's COVID-19 response and recovery effort. This impact has been assessed and costed in terms of financial implications and external funds will be sought to cover additional costs via emergency management and recovery funding channels, as they arise.

The usual Natural Disaster Relief and Recovery Arrangements (NDRRA) between state and federal governments, which provide for local government reimbursement of some relief and recovery costs, do not apply to pandemics as they are not considered to be natural disasters as defined under the formal arrangements.

## **RESOURCES AND STAFF IMPACT**

Additional manager and officer level staff have been allocated to Council's COVID-19 response and recovery effort. This impact has been assessed in terms of impacts and there is no negative effect on managers and staff to consider at this time.

## **ENGAGEMENT IMPACT**

Community engagement is an important part of emergency management before, during and after emergency events. Currently, our community is involved in Council's response to COVID-19 and recovery planning via:

- membership of community representatives, businesses, trader associations and service sector organisations in Council's recently established Wellington COVID-19 Municipal Recovery Plan
- membership of medical, health and wellbeing service sector organisations in the Municipal Health and Medical Emergency Planning Sub-Committee of the Municipal Emergency Management Planning Committee, currently operating as a local response and relief committee
- public survey regarding Wellington community's recovery needs and priorities open until end July 2020



## C2 - REPORT

# GENERAL MANAGER CORPORATE SERVICES

**ITEM C2.1****ASSEMBLY OF COUNCILLORS**

DIVISION: CORPORATE SERVICES  
ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES  
DATE: 4 AUGUST 2020

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓		✓					

**OBJECTIVE**

To report on all assembly of Councillor records received for the period 13 July 2020 to 26 July 2020.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That Council note and receive the attached Assembly of Councillor records for the period 13 July 2020 to 26 July 2020.***

**BACKGROUND**

Section 80A of the *Local Government Act 1989* requires a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered, and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillor records received for the period 13 July 2020 to 26 July 2020.

**OPTIONS**

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

**PROPOSAL**

That Council note and receive the attached assembly of Councillors records during the period 13 July 2020 to 26 July 2020.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **LEGISLATIVE IMPACT**

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complies with Section 80A of the *Local Government Act 1989*.

## **COUNCIL PLAN IMPACT**

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

### Strategic Objective 6.3

*"Maintain a well governed, transparent, high performing, ethical and accountable organisation."*

### Strategy 6.3.3

*"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."*

This report supports the above Council Plan strategic objective and strategy.



## ASSEMBLY OF COUNCILLORS – 21 JULY 2020

MEETING	COUNCILLORS AND OFFICERS IN ATTENDANCE (NAME AND POSITION)				CONFLICT/S OF INTEREST OR ACTION ITEMS
IT / Diary Meeting	Name	Attendance	Name	Attendance	
	Cr Bye	Yes	Cr Ripper	Yes	N/A
	Cr Crossley	Yes	Cr Rossetti	Yes	N/A
	Cr Hall	Yes	Cr Stephens	Yes	N/A
	Cr Hole	Yes	David Morcom, CEO	Yes	N/A
	Cr McCubbin	Yes	Viktoria Pope, EA CEO	Yes	N/A
	Cr Maher	No	Damian Norkus, ICT Operations Officer	Yes	N/A

MEETING	COUNCILLORS AND OFFICERS IN ATTENDANCE VIA SKYPE (ONLINE MEETING ONLY)				CONFLICT/S OF INTEREST OR ACTION ITEMS
Workshops	Name	Attendance	Name	Attendance	
	Cr Bye	Yes	Cr Rossetti	Yes	N/A
	Cr Crossley	Yes	Cr Stephens	Yes	N/A
	Cr Hall	Yes	David Morcom, CEO	Yes	N/A
	Cr Hole	Yes	Arthur Skipitaris, GM Corporate Services	Yes	N/A
	Cr McCubbin	Yes	Sharon Houlihan, GM Community & Culture	Yes	N/A
	Cr Maher	No	Chris Hastie, GM Built & Natural Environment	Yes	N/A
	Cr Ripper	Yes	Brent McAlister, GM Development	Yes	N/A

	MATTERS/ITEMS CONSIDERED AT THE MEETING	OTHERS IN ATTENDANCE VIA SKYPE (ONLINE MEETING ONLY)	SUMMARY & ACTION ITEMS
<b>Workshops (cont.)</b>	<ul style="list-style-type: none"> <li><b>BRIEF UPDATES</b> <ul style="list-style-type: none"> <li><b>A) STATUS OF LAND PURCHASE IGA CARPARK</b></li> <li><b>B) NATIVE TIMBER TASKFORCE UPDATE</b></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>John Tatterson, Manager Built Environment (Item A)</li> <li>Brent McAlister, General Manager Development (Item B)</li> </ul>	Councillors noted updates Action: N/A
	<b>1. FOOD AND FIBRE GIPPSLAND</b>	<ul style="list-style-type: none"> <li>Paul Johnson, Manager Business Development</li> <li>Kate Gunn, Coordinator Agribusiness Promotions and Strategy</li> <li>Nicola Pero, CEO Food and Fibre Gippsland (External Presenter)</li> </ul> <i>Conflict of Interest: Nil</i>	Councillors noted updates Action: N/A
	<b>2. WORKING FOR VICTORIA FUNDING UPDATE</b>	<ul style="list-style-type: none"> <li>Sara Crees, Manager People and Capability</li> </ul> <i>Conflict of Interest: Nil</i>	Councillors noted updates Action: N/A
	<b>3. GALLERY FOUNDATION</b>	<ul style="list-style-type: none"> <li>Simon Gregg, Director Gippsland Art Gallery</li> </ul> <i>Conflict of Interest: Nil</i>	Councillors noted & agreed with updates Action: N/A
	<b>4. DEVELOPMENT DIVISION UPDATE: PLANNING, MUNICIPAL SERVICES AND BUSINESS DEVELOPMENT - JULY '20</b>	<ul style="list-style-type: none"> <li>Paul Johnson, Manager Business Development</li> <li>Joshua Clydesdale, Manager Land Use Planning</li> </ul> <i>Conflict of Interest: Nil</i>	Councillors noted updates Action: N/A
	<b>5. NINETY MILE BEACH INAPPROPRIATE SUBDIVISIONS OMBUDSMAN RECOMMENDATIONS UPDATE</b>	<ul style="list-style-type: none"> <li>Joshua Clydesdale, Manager Land Use Planning</li> <li>Kim Phillips, Major Land Use Planning Projects</li> <li>Ian Carroll, Manager Corporate Finance</li> </ul> <i>Conflict of Interest: Nil</i>	Councillors noted updates Action: N/A

	<b>6. AQUA ENERGY REDEVELOPMENT CONCEPT DESIGN</b>	<ul style="list-style-type: none"> <li>• Mark Benfield, Coordinator Community Facilities Planning</li> <li>• Nic Hall, Manager Leisure Services</li> <li>• Haskell Architects (external presenter)</li> </ul> <i>Conflict of Interest: Nil</i>	Councillors noted updates Action: N/A
	<b>7. CAMERON STADIUM REDEVELOPMENT UPDATE</b>	<ul style="list-style-type: none"> <li>• Sam Matthews, Senior Community Facilities Projects Officer</li> </ul> <i>Conflict of Interest: Nil</i>	Councillors noted updates Action: N/A
	<b>8. CENTRAL GIPPSLAND BUSINESS BOOST CREATIVE AGENCY PRESENTATION</b>	<ul style="list-style-type: none"> <li>• Paul Johnson, Manager Business Development</li> <li>• Ashley Smirl, Visitor Economy And Events Coordinator</li> <li>• Geoff Hay, Senior Business Development Officer</li> <li>• Brent McAlister, General Manager Development</li> <li>• Nicholas Heath, Pace (External Presenter)</li> <li>• Sophia Blakebrough, Pace (External Presenter)</li> </ul> <i>Conflict of Interest: Nil</i>	Councillors noted updates Action: N/A
	<b>9. MAFFRA/STRATFORD TRANSFER STATION PROPOSAL</b>	<ul style="list-style-type: none"> <li>• Tim Rowe, Manager Natural Environment and Parks</li> <li>• Samantha Nock, Coordinator Waste and Sustainability</li> <li>• Joanna Rule, Sustainability Projects Officer</li> </ul> <i>Conflict of Interest: Nil</i>	Councillors noted update Action: Council approved for officers to enter into discussions with landholder and concurrently commence concept design



## C3 - REPORT

# GENERAL MANAGER DEVELOPMENT

**ITEM C3.1****MAY 2020 PLANNING DECISIONS**

DIVISION: DEVELOPMENT

ACTION OFFICER: MANAGER LAND USE PLANNING

DATE: 4 AUGUST 2020

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
	✓	✓	✓	✓			✓		

**OBJECTIVE**

To provide a report to Council on recent planning permit trends and planning decisions made under delegation by Statutory Planners during the month of May 2020.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That Council note the report on recent Planning Permit trends and Planning Application determinations between 1 May and 31 May 2020.***

**BACKGROUND**

Statutory Planners have delegated authority under the *Planning and Environment Act 1987* to make planning decisions in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme, including the issue of planning permits, amended permits, extensions of time, refusal of planning permits and notices of decision to grant a planning permit.

A copy of planning permit decisions made between 1 May and 31 May 2020 is included in Attachment 1.

Attachment 2 provides an overview of recent planning permit trends including decisions made, efficiency of decision making and the estimated value of approved development (derived from monthly planning permit activity reporting data).

**OPTIONS**

Council has the following options available:

1. Receive the May 2020 planning decisions report; or
2. Not receive the May 2020 planning decisions report and seek further information for consideration at a future Council meeting.

## PROPOSAL

That Council note the report of recent planning permit trends and planning application determinations between 1 May and 31 May 2020.

## CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## COMMUNICATION IMPACT

The monthly report communicates information about planning trends and determinations including the issue of planning permits, amended permits, refusal of planning permits, and notices of decision to grant a planning permit.

## LEGISLATIVE IMPACT

All planning decisions have been processed and issued in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

## COUNCIL POLICY IMPACT

All planning decisions have been issued after due consideration of relevant Council policy, including Council's Heritage Policy, and the requirements of the Planning Policy Framework in the Wellington Planning Scheme.

## COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services & Infrastructure states the following strategic objective and related strategy:

**Strategic Objective 2.3:** *"Wellington Shire is well planned, considering long term growth and sustainability."*

Strategy 2.3.2: *"Ensure sufficient land supply to provide for a range of lifestyle."*

Strategy 2.3.3: *"Recognise and advocate for best practice land development which considers energy efficiency and sustainability for housing."*

This report supports the above Council Plan strategic objective and strategy.

## ENVIRONMENTAL IMPACT

Planning decisions are made in accordance with the relevant environmental standards to ensure that environmental impacts are minimised.

PLANNING APPLICATION DETERMINATIONS  
BETWEEN 1/05/2020 AND 31/05/2020

Application No/Year	Date Received	Property Title & Address	Proposal	Status
446-2/2017	17/04/2020	Assessment No. 224915 LOT: 99 LP: 44537 27 CALDWELL ST LOCH SPORT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  1/05/2020
176-2/2019	17/04/2020	Assessment No. 234039 LOT: 1 TP: 86789D 104 LAKE ST LOCH SPORT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  1/05/2020
246-1/2019	8/08/2019	Assessment No. 297473 LOT: 1 TP: 854610 40 RAILWAY AVE YARRAM	Buildings and works associated with construction of a shed.	Permit Issued by Delegate of Resp/Auth  7/05/2020
281-1/2019	3/09/2019	Assessment No. 103721 LOT: 2 LP: 212878K 149 MARSHALLS RD DENISON	Subdivision of the land into 2 lots.	Withdrawn  14/05/2020
293-2/2019	24/04/2020	Assessment No. 218123 LOT: 1 TP: 142045V 13 PACIFIC CT GOLDEN BEACH	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  4/05/2020
355-1/2019	11/11/2019	Assessment No. 413435 LOT: 3 PS: 623656W 112 SELLINGS RD BOISDALE	Use and development of the land for mechanical repairs.	Permit Issued by Delegate of Resp/Auth  29/05/2020
373-2/2019	22/04/2020	Assessment No. 385146 PTL: 2 PS: 80699 186 PARKSIDE AERODROME YARRAM	Buildings and works associated with construction of a hangar.	Permit Issued by Delegate of Resp/Auth  6/05/2020
400-1/2019	17/12/2019	Assessment No. 373290 LOT: 230 LP: 50201 75 CAMPBELL ST LOCH SPORT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  26/05/2020
404-1/2019	20/12/2019	Assessment No. 408088 LOT: 2 PS: 546342A 300 OLD PAISLEY RD MUNRO	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  21/05/2020
405-1/2019	20/12/2019	Assessment No. 75218 LOT: 2 PS: 516189A 90-96 HOBSON ST STRATFORD	Multi lot subdivision and removal of native vegetation.	Permit Issued by Delegate of Resp/Auth  7/05/2020
6-1/2020	9/01/2020	Assessment No. 270421 LOT: 2 PS: 621894Q 386 MERRIMANS CREEK RD GORMANDALE	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  19/05/2020



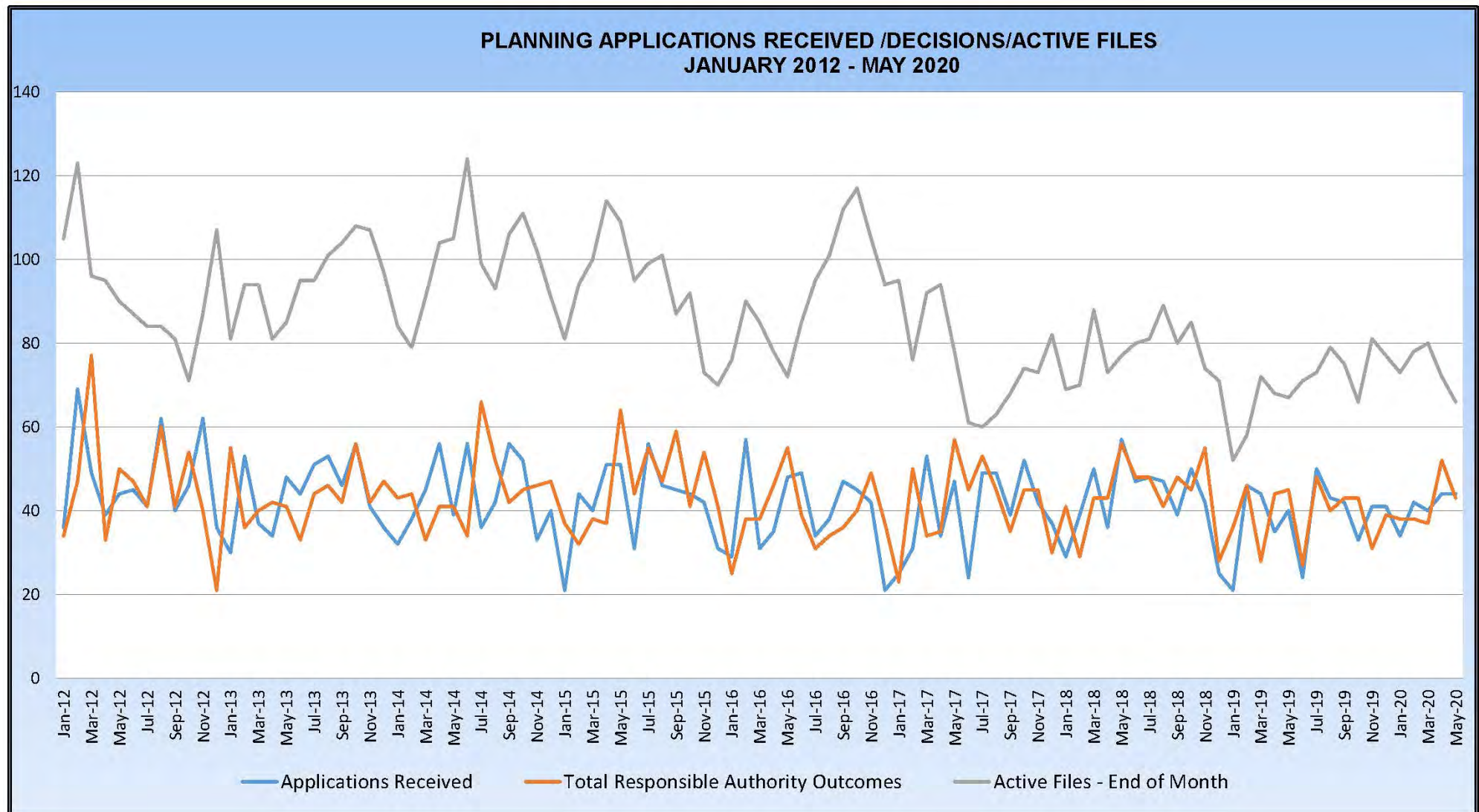
Application No/Year	Date Received	Property Title & Address	Proposal	Status
21-1/2020	20/01/2020	Assessment No. 201996 LOT: 1 PS: 545533R LORD CT LONGFORD	Two lot subdivision.	NOD issued by Delegate of Resp/Auth  15/05/2020
43-1/2020	10/02/2020	Assessment No. 363721 LOT: 2 PS: 603051W 36 MYRTLEBANK-FULHAM MYRTLEBANK	Two lot subdivision to excise an existing dwelling.	Permit Issued by Delegate of Resp/Auth  13/05/2020
49-1/2020	11/02/2020	Assessment No. 361196 CA: 134 536 LOWER NEWRY RD NEWRY	Buildings and works associated with extension to existing dwelling.	Permit Issued by Delegate of Resp/Auth  5/05/2020
62-1/2020	26/02/2020	Assessment No. 323105 LOT: 1 PS: 217680 7 TEMPLE ST HEYFIELD	Buildings and works associated with construction of a storage shed.	Permit Issued by Delegate of Resp/Auth  19/05/2020
63-1/2020	26/02/2020	Assessment No. 247130 LOT: 1247 LP: 58872 36 WATTLE GR LOCH SPORT	Buildings and works associated with extension to existing dwelling.	Permit Issued by Delegate of Resp/Auth  7/05/2020
72-1/2020	28/02/2020	Assessment No. 227751 CA: 2002 5,061 LONGFORD-LOCH LOCH SPORT	Amend liquor licence to extend red line to encompass golf course.	Permit Issued by Delegate of Resp/Auth  8/05/2020
75-1/2020	2/03/2020	Assessment No. 314211 LOT: 26 LP: 63947 12 NERRIGUNDAH DR GLENMAGGIE	Buildings and works/construction of a dependent persons unit.	Permit Issued by Delegate of Resp/Auth  22/05/2020
84-1/2020	13/03/2020	Assessment No. 266585 LOT: 1 TP: 742024J 354 CARRAJUNG-WOODSIDE CARRAJUNG SOUTH	Two lot subdivision to excise an existing dwelling.	Permit Issued by Delegate of Resp/Auth  21/05/2020
88-1/2020	17/03/2020	Assessment No. 21691 LOT: 1 TP: 378762X 92 DUNDAS ST SALE	Two lot subdivision.	Permit Issued by Delegate of Resp/Auth  4/05/2020
91-1/2020	19/03/2020	Assessment No. 82776 LOT: 2 PS: 540011H 35 COBAINS ESTATE RD COBAINS	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  14/05/2020
98-1/2020	24/03/2020	Assessment No. 406876 LOT: 1 PS: 542976C MOROKA RD VALENCIA CREEK	Use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth  1/05/2020
100-1/2020	25/03/2020	Assessment No. 105239 LOT: 1 PS: 402918B 958 ROSEDALE-HEYFIELD WINNINDOO	Use and development of the land for dog facility for up to 45 dogs.	Permit Issued by Delegate of Resp/Auth  14/05/2020



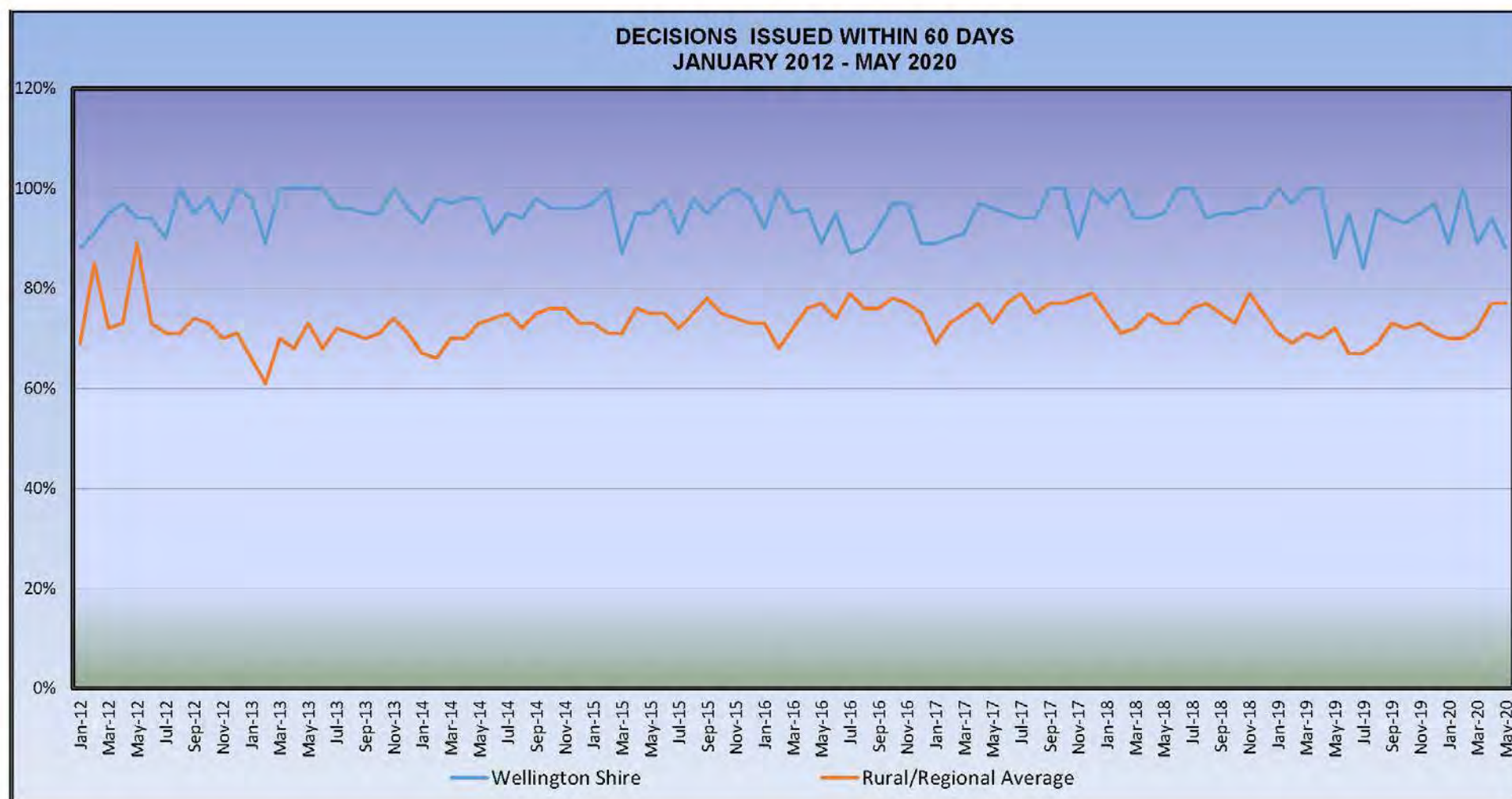
Application No/Year	Date Received	Property Title & Address	Proposal	Status
101-1/2020	25/03/2020	Assessment No. 183798 LOT: 185 LP: 82059 10 FLORES WAY THE HONEYSUCKLES	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  28/05/2020
104-1/2020	27/03/2020	Assessment No. 326553 LOT: 1 LP: 66601 455 HEYFIELD-SEATON RD HEYFIELD	Use and development associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  29/05/2020
108-1/2020	31/03/2020	Assessment No. 347997 CA: 54A MISSENS RD BRIAGOLONG	Use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth  22/05/2020
110-1/2020	1/04/2020	Assessment No. 218263 LOT: 763 LP: 52648 16 BEACHCOMBER RD GOLDEN BEACH	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  25/05/2020
111-2/2020	28/05/2020	Assessment No. 298190 PC: 357394W 18 STATION ST YARRAM	Buildings and works/extension to existing industrial shed.	Permit Issued by Delegate of Resp/Auth  29/05/2020
122-1/2020	7/04/2020	Assessment No. 412569 LOT: 2 PS: 631493Y FAIRCHILDS LANE TINAMBA	Buildings and works associated with construction of farm shed.	Permit Issued by Delegate of Resp/Auth  7/05/2020
128-1/2020	15/04/2020	Assessment No. 444794 CA: 4A BACK MAFFRA RD SALE	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth  22/05/2020
143-1/2020	28/04/2020	Assessment No. 366641 LOT: 1 PS: 143899 TINAMBA-NEWRY RD TINAMBA	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth  28/05/2020
144-1/2020	29/04/2020	Assessment No. 71050 CA: 4A SEC: E1 37-45 STEPHENSON ST SALE	Buildings and works/installation of roof top panels.	Permit Issued by Delegate of Resp/Auth  6/05/2020
146-1/2020	30/04/2020	Assessment No. 274381 CA: 14 SEC: 5 50 JOHNSON ST ALBERTON	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  22/05/2020
147-1/2020	5/05/2020	Assessment No. 2014 PC: 356535L 163-169 YORK ST SALE	Buildings and works associated with extension to an existing building.	Permit Issued by Delegate of Resp/Auth  20/05/2020
149-1/2020	5/05/2020	Assessment No. 258673 LOT: 1137 LP: 40160 3 THIRTY SECOND ST PARADISE BEACH	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  7/05/2020

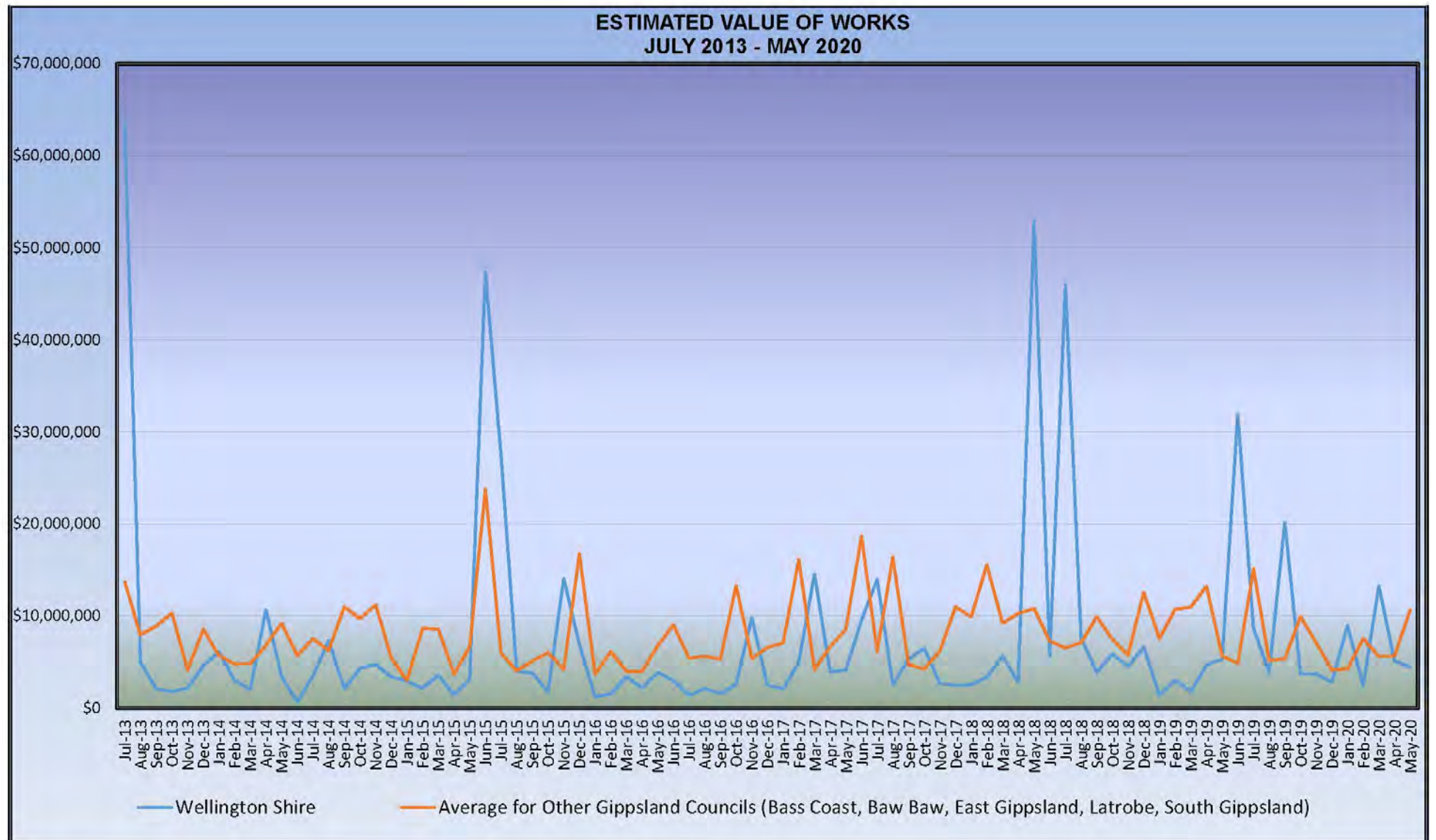
Application No/Year	Date Received	Property Title & Address	Proposal	Status
150-1/2020	5/05/2020	Assessment No. 40964 LOT: 2 LP: 120957 26 INGLIS ST SALE	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  11/05/2020
152-1/2020	7/05/2020	Assessment No. 391557 CA: 79F 124 PORT PORT ALBERT	Buildings and works associated with extension to an existing dwelling.	No Permit Required  14/05/2020
155-1/2020	8/05/2020	Assessment No. 337527 LOT: 178 PS: 9946 145 FULTON RD MAFFRA	Buildings and works associated with construction of a shed.	Permit Issued by Delegate of Resp/Auth  13/05/2020
157-1/2020	14/05/2020	Assessment No. 112797 LOT: 1 PS: 614922D 160 TOONGABBIE-COWWARR TOONGABBIE	Buildings and works associated with extension to existing dwelling.	Permit Issued by Delegate of Resp/Auth  20/05/2020
159-1/2020	19/05/2020	Assessment No. 277590 LOT: 1 TP: 181343R 7 PIER ST PORT ALBERT	Buildings and works associated with extension to existing dwelling.	Permit Issued by Delegate of Resp/Auth  21/05/2020
161-1/2020	20/05/2020	Assessment No. 364380 LOT: 1 PS: 743727E 24B REEDYS RD RIVERSLEA	Buildings and works associated with extension to existing dwelling.	Permit Issued by Delegate of Resp/Auth  21/05/2020
162-1/2020	20/05/2020	Assessment No. 234534 PC: 108926 19-25 LEON ST LOCH SPORT	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  28/05/2020
168-1/2020	25/05/2020	Assessment No. 386367 LOT: 1 TP: 522209Y 6 PRINCESS ST PORT ALBERT	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  28/05/2020

**Total No of Decisions Made: 43**











## C4 - REPORT

# GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

**ITEM C4.1****ROAD DISCONTINUANCE AND SALE - REAR 72-74 PATTEN STREET, SALE**

DIVISION: BUILT AND NATURAL ENVIRONMENT  
 ACTION OFFICER: MANAGER ASSETS AND PROJECTS  
 DATE: 4 AUGUST 2020

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
✓		✓	✓	✓		✓		✓	

**OBJECTIVE**

The purpose of this report is for Council to consider the advertising, discontinuance and sale of a section of laneway (road) at the rear of 72-74 Patten Street in Sale.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That:***

- 1. Pursuant to Sections 189 and 206(1) including Clause 3 of Schedule 10 and Section 223 of the Local Government Act 1989, Council resolves to advertise its intention to discontinue and to sell a section of council road at the rear of 72-74 Patten Street, Sale; and***
- 2. Council place a notice of the proposed discontinuance and sale of a section of council road at the rear of 72-74 Patten Street, Sale, in a local newspaper and serve a copy of the notice on abutting property owners and statutory authorities; and***
- 3. Council appoints three Councillors plus an alternative representative to form the 'Road Discontinuance Committee' that is established by Council under section 223(1)(b)(i) of the Act, to consider written submissions/objections and to hear any persons who in their written submission under section 223 of the Act have been requested that they be heard in support of their submission/objection: and***
- 4. In the event of no objections, Council resolves to discontinue a section of council road at the rear of 72-74 Patten Street, Sale and place a notice in the Victoria Government Gazette; and***
- 5. Council authorise the Chief Executive Officer to sell the discontinued section of road to the abutting property owner in accordance with Wellington Shire Council Policy 3.3.5 - Sale, Exchange and Acquisition of Land.***

**BACKGROUND**

The lessee of the property at 72-74 Patten Street, Sale who is acting as agent for the property owners has been in discussion with Council Officers regarding a proposal to discontinue a section

of council laneway (road) at the rear of their property and for them to purchase this section of road, **see Attachment 1.**

This section of council road is currently used for the receipt and handling of goods for the supermarket located at 72-74 Patten Street. The lessee has undertaken significant improvement works at rear of the supermarket building which has also included concrete paving of the full laneway to enhance the ingress and egress of delivery trucks.

The laneway was created as part of the original subdivision in 1969 (LP 84011) to service what was originally five lots fronting Patten Street for strip shops. These five lots have since been consolidated into two lots, with the larger lot being used for the supermarket for many years. The proposed discontinuance and sale of the laneway is only that section located at the rear of the supermarket. The proposal enables the owner to obtain the freehold ownership over the laneway on which the improvements have been undertaken.

There are several steps that are required to be carried out to discontinue a road, or section of a road, and to sell this land to an abutting landowner. This laneway is currently used by two properties; 70 and 72-74 Patten Street, neither of these property owners has an objection to the proposal. There are also two adjacent residential properties on the west side of the laneway, both properties are fully fenced along the laneway, with neither property having an access onto the laneway.

In proceeding with the proposal, it is proposed to notify relevant Statutory Authorities and place a public notice in the local paper and for copies of the public notice be served on abutting property owner(s).

If there are no objections then the section of unused road be discontinued and sold to the abutting landowner in accordance with Wellington Shire Council Policy 3.3.5 Sale, Exchange and Acquisition of Land.

## **OPTIONS**

Council has the following options available:

1. Support the discontinuance and sale and confirm that the Council road is not required for public traffic pursuant to Sections 189, 206 and 223 and Schedule 10 of the *Local Government Act 1989*; or
2. Not agree to the discontinuance and advise that the Council road is required for public traffic.

## **PROPOSAL**

That:

1. Pursuant to Sections 189 and 206(1) including Clause 3 of Schedule 10 and Section 223 of the *Local Government Act 1989*, Council resolves to advertise its intention to discontinue and to sell a section of council road at the rear of 72-74 Patten Street, Sale; and
2. Council place a notice of the proposed discontinuance and sale of a section of council road at the rear of 72-74 Patten Street, Sale, in a local newspaper and serve a copy of the notice on abutting property owners and statutory authorities; and
3. Council appoints three Councillors plus an alternative representative to form the 'Road Discontinuance Committee' that is established by Council under section 223(1)(b)(i) of the Act, to consider written submissions/objections and to hear any persons who in their written submission under section 223 of the Act have been requested that they be heard in support of their submission/objection: and



4. In the event of no objections, Council resolves to discontinue a section of council road at the rear of 72-74 Patten Street, Sale and place a notice in the Victoria Government Gazette; and
5. Council authorise the Chief Executive Officer to sell the discontinued section of road to the abutting property owner in accordance with Wellington Shire Council Policy 3.3.5 - Sale, Exchange and Acquisition of Land.

## CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## FINANCIAL IMPACT

The road intended to be discontinued is a council road and will be closed and sold, with costs borne by the property owner. Compensation for the land will be payable to Wellington Shire Council at market value.

## LEGISLATIVE IMPACT

The advertising is being undertaken pursuant to Sections 189 and 223 of the *Local Government Act 1989*. The road discontinuance is being undertaken pursuant to Section 206(1) of the *Local Government Act 1989* including Clause 3 of Schedule 10.

## COUNCIL POLICY IMPACT

There is no Council policy on the closure of unused roads to public traffic, with each application being treated on merit.

The Sale, Exchange and Acquisition of Land Council Policy outlines the principles in dealing with land transactions.

## COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services & Infrastructure states the following strategic objective and related strategy:

**Strategic Objective 2.2:** *"Council assets are responsibly, socially, economically and sustainably managed."*

Strategy 2.2.2: *"Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents."*

This report supports the above Council Plan strategic objective and strategy.

## COMMUNITY IMPACT

There will be no negative identifiable community impact as this section of Council road is only used by the property owner or lessee of supermarket and is not required for public traffic (public highway) purposes.

## **ENGAGEMENT IMPACT**

A public notice in will be printed in the local newspapers and served on the abutting property owners and statutory authorities.

**PROPOSAL FOR DISCONTINUANCE AND SALE OF LANEWAY (ROAD)  
REAR 72-74 PATTEN STREET, SALE**



LANEWAY TO DISCONTINUED AND SOLD TO OWNER No72-74



SEWER LINE



## C5 - REPORT

# GENERAL MANAGER COMMUNITY AND CULTURE

**ITEM C5.1****NEWRY RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE  
ACTION OFFICER: MANAGER COMMUNITY WELLBEING  
DATE: 4 AUGUST 2020

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓	✓	✓					

**OBJECTIVE**

For Council to receive the minutes of the Newry Recreation Reserve Committee of Management's Annual General Meeting and General Meeting held on 1 June 2020.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That Council receive the minutes of the Newry Recreation Reserve Committee of Management's Annual General Meeting and General Meeting held on 1 June 2020.***

**BACKGROUND**

The Newry Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

1. To manage, operate and maintain the Newry Recreation Reserve for the community in an efficient, effective and practical manner.
2. To undertake activities designed to protect, promote, utilise and develop the Newry Recreation Reserve for the use and enjoyment of the local community in line with Council policy and relevant Council strategic documents.
3. To keep the Council informed on the operations, improvements and advancements of the Newry Recreation Reserve by forwarding copies of all minutes of all ordinary and extraordinary meetings and the Annual Report.
4. To set, maintain and collect appropriate user charges.
5. To ensure that the Newry Recreation Reserve's capital assets are adequately maintained.
6. To provide advice to Council on matters relating to the Newry Recreation Reserve.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the Ordinary Meeting, with no conflicts being declared. Meetings held by the Maffra Recreation Reserve Committee of Management are open to the public.

## **OPTIONS**

Council has the following options available:

1. Receive the minutes of the Newry Recreation Reserve Committee of Management's Annual General Meeting and General Meeting held on 1 June 2020; or
2. Seek further information to be considered at a future Council meeting.

## **PROPOSAL**

That Council receive the minutes of the Newry Recreation Reserve Committee of Management's Annual General Meeting and General Meeting held on 1 June 2020.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **LEGISLATIVE IMPACT**

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

## **COUNCIL POLICY IMPACT**

This report is in accordance with Council Policy 5.1.4 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

## **COUNCIL PLAN IMPACT**

The Council Plan 2017-21 Theme 2 Services & Infrastructure states the following strategic objective and related strategy:

**Strategic Objective 2.2:** *"Council assets are responsibly, socially, economically and sustainably managed."*

**Strategy 2.2.2:** *"Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents."*

This report supports the above Council Plan strategic objective and strategy.

**NEWRY RECREATION RESERVE****Annual General Meeting Minutes**

01/06/2020 at 7.07pm.

Present: G Smith, M Berryman, C Shingles, K Mirams, M Hole, M Cox.

Apologies: B Shingles, C Dwyer.

**1. Minutes of Previous Meeting.** The minutes were presented to be a true and correct record. Moved M Cox, 2<sup>nd</sup> K Mirams. Carried.

**2. Treasurers Report.**

Current balance as at 01/06/2020 is \$8,719.17. A proper financial statement will be forwarded to the Wellington Shire Council as soon as it is available. Moved M Berryman, 2<sup>nd</sup> K Mirams. Carried.

**BUSINESS ARISING FROM THE PREVIOUS MINUTES.**

Nil.

Moved M Berryman, 2<sup>nd</sup> M Cox.

**CHAIRPERSON'S REPORT**

Graeme thanked the Reserve Committee for the opportunity of being President and the support given throughout the year. Thanks to Michelle for her commitment to the work undertaken as Secretary/Treasurer. Thanks to Clare for the minute taking at meetings and assisting Michelle in completing paperwork required by the Wellington Council.

Thank you also to Malcolm Hole for his knowledge and guidance on Council protocols and procedures, and also to the Council for their continued support and assistance to the reserve.

To the people who served as delegates for other groups aligned to the committee, thank you for your support and best wishes for the coming year.

Without everyone remaining involved and committed we could not continue.

Moved C Shingles, 2<sup>nd</sup> M Cox.

**User Group Reports.****Football Club.**

No Representative –currently not able to run due to Covid-19 restrictions.

**Motorcycle Club.**

Covid-19 restrictions have put a dampener on the season. Hopefully can still have some sort of events later in the year.

**Golf Club.**

With Golfer's recently allowed back on the course player numbers have been very strong.

**Newry Hall.**

The hall is currently not open for bookings due to Covid-19 restrictions.



**Fire Brigade.**  
No representative.

**SHIRE REPRESENTATIVE.**

Malcolm thanked everyone for being a part of the committee and remaining enthusiastic for the future. Council has been looking at the viability of all small sporting venues and we will need to remain focused on getting more user groups to join our facilities.

He also spoke about the Wellington Shire report on our facility. The health inspector has inspected the property and will detail exactly what is required to keep our facility operating.

The Golf Club and Motor Cross Clubs are still interested in doing something, but we will need to ensure the future of the Football club and gain more user groups if possible.

**ALL POSITIONS DECLARED VACANT.**

**Chairperson:** Malcolm Hole took control of the meeting at 7.12pm.

M Cox Nominated G Smith – Accepted.  
Moved M Berryman, unanimously passed.

**Secretary/Treasurer:** K Mirams Nominated M Berryman – Accepted.  
Moved M Cox, unanimously passed.

**USER GROUP REP'S**

**Golf Club – Graeme Smith.**

**Motocross – Mark Cox.**

**Newry Football Club – TBA.**

**FIRE BRIGADE – Karen Whitehurst.**

**NEWRY 8's – Dave Wilson.**

**Newry Hall – Kate Miriams.**

**Community Rep's – Clare Shingles & Brad Shingles**

**Council Rep – Malcolm Hole**

**CALENDER YEAR MEETING DATES:** 24<sup>th</sup> August 2020, 23<sup>rd</sup> November 2020,  
22<sup>nd</sup> February 2021, 24<sup>th</sup> May 2020.

**NEXT AGM:** Monday 24<sup>th</sup> May 2021 @ 7pm. To be confirmed.

**Meeting Closed:** 7.20pm.

## **NEWRY RECREATION RESERVE**

General Meeting Minutes – meeting opened at 7.21pm.

01/06/2020

Present: Graeme Smith, Clare Shingles, Michelle Berryman, Mark Cox, Kate Mirams, Malcolm Hole.

Apologies: Brad Shingles, Connie Dwyer.

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### **1. Minutes of the Previous Meeting.**

The minutes were presented to be a true and correct record. Moved C Shingles, 2<sup>nd</sup> M Cox.

### **2. Treasurers Report.**

Current balance as at 01/06/2020 was 58,710.17. All accounts have been paid and user group invoices prepared—Clare to pass on Football club and V8's. Michelle to complete a financial statement for the council, to be forwarded with the minutes  
Moved C Shingles, 2<sup>nd</sup> K Mirams.

Correspondence. Nil.

### Business arising from the previous Minutes.

1. Geoff has been up to the Football ground and replaced the downpipe. The cricket pitch has been removed with a little fill required to bring the ground back to a level, playable surface. Brad and Darren to arrange.

### General Business.

1. Campers were moved on from the Rec Reserve due to the Covid-19 restrictions.

### User Group Reports.

**Moto X Club.** Mark reported that the Australian Titles scheduled for September may still go ahead depending on Covid-19 rules and regulations. Not much happening with all restrictions currently in place.

**Golf Club.** The golf club has been allowed to reopen with social distancing rules applying on course and some alterations to entry and exit of the clubrooms, for hand washing and bathroom use only.

**Football Club.** No representative

**Hall Committee.** Hall usage had just taken off when restrictions were first announced. An ACDC tribute band had been organised for September, will have to assess rules and regulations as we get closer to the date. Solar is to be installed on the roof and some heating to the main hall, but everything is looking fabulous inside and out. Malcolm suggested getting in touch with Tim Bull for advice on what grants for Solar may still be available.

**Fire Brigade.** No representative

**Newry B'S.** No representative

**Council.** Malcolm has pointed out that this is a DSF building and is managed by the WSC. Future decisions will need to be made once the Covid restrictions have passed and we can assess the viability of the football club moving forward. Malcolm remains committed to keep working on what we require to get things started and keep the facility operational

**Meeting Closed 7.47pm – next meeting 24/08/2020.**

**Newry Recreation Reserve**

**Profit & Loss Statement January 2020 to March 2020**

**Income**

**Jan-20**

Acct Rebate \$1.40

**Feb-20**

Acct Rebate \$2.10

Donations \$200.00

Gst Refund \$36.60

**Mar-20**

**Total Income** \$240.10

**Expenses**

Bank charges \$1.40

Water Rates \$1,009.16

Boundary fencing \$5,489.55

CFA maintenance \$59.40

Bank Charges \$2.10

Power \$578.20

P.O. Box service \$39.00

**Total Expenses** \$7,178.81

**ITEM C5.2****BRIAGOLONG RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE  
ACTION OFFICER: MANAGER COMMUNITY WELLBEING  
DATE: 4 AUGUST 2020

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓	✓	✓					

**OBJECTIVE**

For Council to receive the minutes of the Briagolong Recreation Reserve Committee of Management's General Meeting held on 8 June 2020.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That Council receive the minutes of the Briagolong Recreation Reserve Committee of Management's General Meeting held on 8 June 2020.***

**BACKGROUND**

The Briagolong Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

1. To manage, operate and maintain the Briagolong Recreation Reserve for the community in an efficient, effective and practical manner.
2. To undertake activities designed to protect, promote, utilise and develop the Briagolong Recreation Reserve for the use and enjoyment of the local community in line with Council policy and relevant Council strategic documents.
3. To keep the Council informed on the operations, improvements and advancements of the Briagolong Recreation Reserve by forwarding copies of all minutes of all ordinary and extraordinary meetings and the Annual Report.
4. To set, maintain and collect appropriate user charges.
5. To ensure that the Briagolong Recreation Reserve's capital assets are adequately maintained.
6. To provide advice to Council on matters relating to the Briagolong Recreation Reserve.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the Ordinary Meeting, with no conflicts being declared. Meetings held by the Briagolong Recreation Reserve Committee of Management are open to the public.

## OPTIONS

Council has the following options available:

1. Receive the minutes of the Briagolong Recreation Reserve Committee of Management's General Meeting held on 8 June 2020; or
2. Seek further information to be considered at a future Council meeting.

## PROPOSAL

That Council receive the minutes of the Briagolong Recreation Reserve Committee of Management's General Meeting held on 8 June 2020.

## CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

## COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.1.4 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

## COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services & Infrastructure states the following strategic objective and related strategy:

**Strategic Objective 2.2:** *"Council assets are responsibly, socially, economically and sustainably managed."*

**Strategy 2.2.2:** *"Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents."*

This report supports the above Council Plan strategic objective and strategy.

# BRIAGOLONG RECREATION RESERVE Special Committee of Council

## MINUTES

08<sup>th</sup> June 2020  
Briagolong Recreation Reserve

Meeting Opened Time: 7:38pm

### 1. Present / Apologies

Name	Title	Representing	Present / Apology
Carmel Ripper	Councillor	Wellington Shire	Present
Denis Murphy	Chairperson	Cricket Club	Present
Melissa Conway	Secretary	Football Club	Present
Vanessa Randle	Treasurer	Tennis Club	Present
Darren Randle		Community	Present
Josh Harry		Community	Apology
Tracie Binger		Tennis Club	Present
Jackie Wheeler		Pony Club	Present
Briony Padman		Cricket Club	Present
Rosie Davidson		Football Club	Present
Gerard Condon		Tennis Club	Present
Luke Brayshaw		Pony Club	Present

Quorum Achieved?

Yes

### 2. Declaration of Conflicts of Interest.

Nil

### 3. Confirmation of Minutes of Previous Meeting

Moved:                      Seconded:                      CARRIED

The previous minutes need the change from Briagolong Community House to Briagolong Recreation Reserve



Chairperson to sign and date previous minutes to be filed by Secretary

**4. Business Arising from Previous Minutes**

**5. Correspondence In**

Quote for new mower - Denis

**6. Correspondence Out – date previous minutes sent to Council**

Bendigo Bank grant application has been submitted – Rec Reserve are applicants.  
Invoice \$1000 to Pony Club

**7. Reports**

**7.1 Chairperson's Report**

School Council, Pony Club, Cricket meetings held in rooms.  
Kids have been using the Rec Reserve lately mostly the tennis courts.

**7.2 Treasurer's Report**

See attachment.  
Total Balance \$15,601

**7.3 User Group Reports**

**Pony Club**

Half day rally a few weeks ago which was well attended.  
Next rally this Sunday 14<sup>th</sup> June. AGM is Monday 29<sup>th</sup>.  
12<sup>th</sup> July will be a navigation ride off site

**Football**

Football not currently running due to COVID-19. We had a walk around meeting Thursday night to discuss the plans of the proposed area. Discussion was held between members. We are suggesting the season is cancelled due to COVID-19 which needs to be taken to the league. Next meeting on Monday 22<sup>nd</sup> June 2020.

Was discussed that netball team will be looked into again for the 2021 season. Question raised if a netball / basketball court could be incorporated into the carparking.

Motion made that if football do not submit teams this season there will be no rec reserve fee for 2020. All in favour.

#### **Cricket**

Meeting last week. Teams will be as previous years. AGM will be on Sunday 28<sup>th</sup> June.

Discussion held on where cricket club would like to place their memorabilia in the function room. Space in between the doors and flags over the bar. More discussion needs to be held within the rec reserve. Was discussed that each club should put their proposal forward for where they would like their club memorabilia before next meeting.

#### **Tennis Club**

13<sup>th</sup> July ladies tennis may be back in operation depending on lifting of COVID restrictions.

There is a net pole that needs replacing as it is bent. Suggestion made that a notice in the redgum and tennis club facebook page that we are wanting people to use the facilities but do not want the damage.

#### **Community**

School is back operating fully as of tomorrow.

Briagolong Hotel opened last week.

Quarries open for camping, Blue Pools are still closed for camping due to construction.

#### **8. Volunteers-**

Haven't heard from John for ages due to a knee injury.

Denis and Darren have been mowing the lawns over weekends. Has been asked that other members please contribute to mowing their areas. Discussion on designated user group plan regarding mowing to be emailed out to committee members to see if it is still relevant.

#### **9. OHS / Risk / Facility Fault Report**

Essential Services Manual needs updating as it is not relevant to the new building. Darren will contact relevant members from Council to get this done.

Fire extinguishers were serviced a fortnight ago.

Aircons will need servicing every 12-18 months.

#### **10. New Rules of the Committee to be endorsed by Council-**

## 11. General Business

- Council are creating Project Reference Group. Needs to encompass two members from each user group and two community reps to attend this committee.  
Question why things changed from the walk around meeting to this then taking place. Pony Club were not happy with discussions and decisions which were made and submitted a complaint to Darren Chester and Tim Bulls office. Pony Club reps stipulated they did not know what was written in this letter to member of Parliament. Due to the letter submission it was forwarded to council. Was discussion on how this came about and how we were fortunate to get Drought Funding.

Discussion that the spirit of compromise has gone from the football club and also the point raised that this has now opened the gates for other user groups to follow precedent.

Tennis Club members raised the issue that this is ultimately affecting the whole community when we should be working together.

Was discussed that members of the new committee will most likely be the same committee members which are on the rec reserve. Was also mentioned that the shire project manager should be attending Briagolong Reserve in an evening to meet with the new committee.

- To replace the new mower is \$15,000 trade in is approx. \$3,500. Does not have to be done right away but the mower is getting tired. Denis will investigate other options and other prices.
- Someone has dumped a trailer load of goods in the corner of rec reserve. Local Laws will be sorting it out.
- Discussion on the vacuum isn't working efficiently. Mentioned that a backpack vacuum works well.
- Two change rooms need painting of the concrete floor, would be good opportunity to do it now while football season isn't currently going ahead. Was mentioned not to be a lead based paint or have a slippery finish. Was decided that a light grey paint will be purchased.

Moved: Melissa

Seconded:

- Carmel suggested that football club approach council suggesting we have had no funding for two seasons in a row and if they have any current funding which the Briagolong Football Club could apply for to help keep the community children engaged in football. Rosie will follow this up with the Council.
- Was asked which soil would be most appropriate for filling in any holes on bottom oval. Was pointed out not a sandy soil but a top soil as grass will grow and holes won't occur.
- Vanessa to purchase hand sanitizer for the rec reserve as suggested by Carmel.

- Discussion on football letter which was sent to the rec reserve stipulating they would like the rec reserve to purchase the large fridge which was originally purchased by cricket club. Was also questioned on if the rooms were hired out for a function which fridge would they use. To be discussed over the next six months in more detail to reach a decision. Suggestion made that rec reserve purchase the large fridge from cricket club and also a suggestion that the rec reserve purchase a new small white fridge to replace the current one which could be used by the user groups and to cater for functions.

#### 12. Next Meeting

Monday 13<sup>th</sup> July 2020.

Meeting Closed Time: 9:04PM

These minutes are:

Confirmed as true and correct on .....  
Date

Or

Corrections have been made and noted at the meeting on .....  
Date

Chairperson Signature.....

## Treasurers Report for meeting held June 8 2020

Reconciled Statement for MAY 31 2020

<b>Cash at Bank as at 30/04/2020</b>	<b>15,983.90</b>
--------------------------------------	------------------

Income:

May

0.00

Payments:

May

TR & SL Knowles (Briag PO) - mower fuel  
Leemack - carpet cleaning

125.85  
187.00

312.85

Reconciled Bank Balance to date

**15,671.05**

*unpresented chq's & deposits*

Abicor - toilet paper & hand towel

69.08

69.08

**closing balance of accounts to date**

**15,601.97**

Cheques to be authorised

0.00

**Balance Remaining to date...**

**15,601.97**

*correspondence:*

BENDIGO ACCOUNT - Balance at 30/04/2020

6,895.55

**Balance as at 31/05/2020**

**6,895.55**



**ITEM C5.3****MAFFRA RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE  
ACTION OFFICER: MANAGER COMMUNITY WELLBEING  
DATE: 4 AUGUST 2020

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓	✓	✓					

**OBJECTIVE**

For Council to receive the minutes of the Maffra Recreation Reserve Committee of Management's General Meetings held on 2 March 2020 and 1 June 2020.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That Council receive the minutes of the Maffra Recreation Reserve Committee of Management's General Meetings held on 2 March 2020 and 1 June 2020.***

**BACKGROUND**

The Maffra Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

1. To manage, operate and maintain the Maffra Recreation Reserve for the community in an efficient, effective and practical manner.
2. To undertake activities designed to protect, promote, utilise and develop the Maffra Recreation Reserve for the use and enjoyment of the local community in line with Council policy and relevant Council strategic documents.
3. To keep the Council informed on the operations, improvements and advancements of the Maffra Recreation Reserve by forwarding copies of all minutes of all ordinary and extraordinary meetings and the Annual Report.
4. To set, maintain and collect appropriate user charges.
5. To ensure that the Maffra Recreation Reserve's capital assets are adequately maintained.
6. To provide advice to Council on matters relating to the Maffra Recreation Reserve.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the Ordinary Meeting, with no conflicts being declared. Meetings held by the Maffra Recreation Reserve Committee of Management are open to the public.

## OPTIONS

Council has the following options available:

1. Receive the minutes of the Maffra Recreation Reserve Committee of Management's General Meetings held on 2 March 2020 and 1 June 2020; or
2. Seek further information to be considered at a future Council meeting.

## PROPOSAL

That Council receive the minutes of the Maffra Recreation Reserve Committee of Management's General Meetings held on 2 March 2020 and 1 June 2020.

## CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

## COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.1.4 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

## COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services & Infrastructure states the following strategic objective and related strategy:

**Strategic Objective 2.2:** *"Council assets are responsibly, socially, economically and sustainably managed."*

**Strategy 2.2.2:** *"Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents."*

This report supports the above Council Plan strategic objective and strategy.



## **MAFFRA RECREATION RESERVE**

### **Special Committee of Council Discussion notes**

**02/03/2020, 7.30pm Meeting room Maffra Recreation Function Centre**

President Jenny Toma

Secretary Kath Coggan 0411 098 452

Present: Jenny Toma, Lisa Ogilvie, Cheryl Dowling, Mark Hewlitt, Keven Christensen ,  
Sonya Ford, Grant Smith

Apologies: Kath Coggan, Michael Coggan, Mat Coleman, Paul Bourke, Robert Smart,  
Carmel Ripper, John Burley

**Declaration of Conflicts of Interest**

1. Confirmation of Minutes of Previous Meeting Moved L. Ogilvie, Seconded C. Dowling
2. Business Arising from Previous Minutes

Maffra Dramatic Society have not commenced any refurbishments.

Off lead, proposed park. Same fencing to be used as main oval. Look to apply for a grant. Keven and Jenny to measure up before the next meeting.

**FAULTS REPORT** Used Facebook re rubbish dumping at the Reserve. Need larger CCT around gates. Shelves painted in the toilets. Drainage is working but still low spots around the oval. Media Box- security fencing up, footings poured. On going sprinkler issues. Pump in progress. Mower back today. Major works have been done.

#### **3 Correspondence In:**

Email Raquel Harris WSC re attending April Meeting to discuss recycling options

Remittance advice WSC forwarded to Lisa

Email WSC re buildings audit

#### **Correspondence out**

Email Raquel Harris WSC re Waste reduction Maffra Rec Reserve

Email MFNC with MRR Calendar of Events

Email Brian Teese re dramatic societies renovations of old Club rooms

Email Paul and Jenny re information needed for Oz Motor Home

Email Lisa Lyndon re Feb minutes and Jan financials

**Correspondence accepted Moved K. Christensen, Seconded G. Smith**

**Treasurer's Report Tabled. Accounts to be paid and ratified. Cheque from Tim Dwyer for his personal account that was attached to MRR Maffra and Poly Pumps account.**

**Moved L.Oglivie, Seconded M. Hewlitt**

#### **Reports**

**Kennel Club. Overseas judges, 2 from South Africa. Mix of New Zealand for Aug Dog Show.**

**Maffra Municipal Band.** Trailer to be stored in the Trade Pavilion, in the Kennel Club area. Would like to do marching practice for Anzac Day in front of the Function Centre for 30 minutes.

**CWA.** Not happy with the state of the kitchen. Dirty. Now looking for another meeting venue

**Macmillan Rockhounds.** Trialling new arrangement. Monday night for mature members and Wednesday night for junior members.

**MFNC.** All set for the commencement of the new season

#### **Poultry Club. Upcoming auction**

**Eastern Victorian Pleasure Harness Club.** Very successful Driven Dressage Qualifier and level 4 CDE, using the Reserve and adjoining properties. A good turnout of competitors. Will run the event next year. Trivia Fun night went well. A huge thank you to Mark Hewlitt for his work on the oval and generally maintaining the venue. Many compliments on the appearance of the venue. Thanks to the Band Group for the use of their room on Thursday. Some comments on the state of the Function Room. Kitchen needed a good clean, ants everywhere and a dead mouse. On the Sunday the Drama Group arrived and parked over part of the track area. Concern regarding the safety of children using the course. Plastic pellets at the back of the Poultry pavilion. Storage Shed update. Cost of shed \$13,000. EVPHC unable to meet this. Request consideration be given to the MRRC to apply for a WSC grant to fill inside of the Wool Pavilion enabling access via roller doors. Could help with storage problems of other user groups

**FAULTS.** Old tractor has a water leak. Blue metal and screenings delivered. WSC did a soil test, need new top soil. Still reseeding on oval Visitors Changeroom upgrade commenced. Floor covering quote \$6,000. Dishwasher is leaking, water turned off

#### **General Business.**

**Break In of MFNC office.** Police involved CCTV footage available. Cameras to be placed on on new security box. 2 new windows to be installed.

**Solar Grants.** Not yet announced. Mark to attend WSC solar forum April 15<sup>th</sup>.

**Oz motorhome convention and AGM, 13<sup>th</sup> Oct departing Oct 19 am.** Representatives very impressed with our facilities (although kitchen cleanliness was an issue). This is a national event. Will let all the local businesses know they are in town. Camping fees are \$25 for a powered site and \$20 for unpowered. We have an adequate "dump point" Bit tight for the show but manageable

**Meeting Closed 8.49pm. Next meeting 06/04/2020**

Maffra Recreation Reserve  
Accounts Payable at 03/02/2020

Origin Elnergy - Electricity	\$982.51
McCarthy Plumbing - Water Line & Supply Works	\$152.13
BrownWigg - Paint & Edger Blades	\$149.80
Murray Goulburn Trading - Diesel	\$109.30
	<u>\$1,393.74</u>

4:06 PM  
16/06/14  
Cash Basis

# Maffra Recreation Reserve Profit & Loss February 2020

	Feb 20	Jul 19 - Feb 20
<b>Income</b>		
60/40 Funding - WSC	0	3,994
Electricity contributions		
East Vic Pleasure Harness Club	0	91
Maffra Football & Netball Club	0	2,552
Maffra Municipal Band	0	201
Poultry Club	0	384
Total Electricity contributions	0	3,228
Hire of Reserve	0	1,155
Interest Received (Bendigo)	2	17
Rentals		
Camping (Kennel Club)	0	1,782
CWA	0	141
East Vic Pleasure Harness Club	0	455
Kennel Club	0	622
Maffra Football & Netball Club	0	5,044
Maffra Lions Club	0	164
Maffra Municipal Band	0	706
McKay Lease	0	273
Poultry Club	0	457
Total Rentals	0	9,644
Wellington Shire		
Operating Grant	0	13,505
Total Wellington Shire	0	13,505
Total Income	2	31,543
<b>Expense</b>		
Audit	0	726
Bank Fees & Charges (Bendigo)	0	4
CFA Service	0	224
Cleaning of Reserve	0	158
Cleaning Supplies (Milestone)	0	184
Electricity & Gas (Origin)	893	7,780
Fuel and Oil		
Tractor/ Ride-On (MG Trading)	99	638
Total Fuel and Oil	99	638
Grounds (Seed)	0	55
Postage & Stationary (Aus Post)	0	160
Repairs and Maintenance		
(General)	0	39
Buildings (Bennett Electrical)	0	422
Buildings (BrownWigg)	91	135
Buildings (General)	0	32
Buildings (M. Hewlitt)	0	89

4:06 PM  
16/06/14  
Cash Basis

# Maffra Recreation Reserve Profit & Loss February 2020

	Feb 20	Jul 19 - Feb 20
Equipment (Air Conditioner)	0	500
Equipment (Toilets)	0	40
Grounds (Bennett Electrical)	80	473
Grounds (Brown Wigg)	45	221
Grounds (Elders)	0	40
Grounds (Grading & Gravel)	0	480
Grounds (Maffra Poly & Pumps)	0	459
Grounds (McCarthy Plumbers)	138	138
Grounds (Murray Goulburn)	0	12
Grounds (Seed)	0	273
Grounds (Trees)	0	3,091
Tractor (Service)	0	427
Tractor / Ride On (Repairs)	0	40
Total Repairs and Maintenance	354	6,911
Signwriting	0	127
Waste Removal (Maffra Waste)	0	1,580
Water Rates (Gippsland Water)	0	841
Water Rates (SRW)	0	180
Total Expense	1,346	19,568
Net Income	-1,344	11,975

4:08 PM  
16/06/14

**Maffra Recreation Reserve  
Reconciliation Summary**  
**Bendigo Bank - General Account, Period Ending 29/02/2020**

	<u>Feb 29, 20</u>
Beginning Balance	29,696.30
Cleared Transactions	
Cheques and Payments - 6 items	-1,582.94
Deposits and Credits - 1 Item	162.99
Total Cleared Transactions	<u>-1,419.95</u>
Cleared Balance	<u>28,276.35</u>
Register Balance as of 29/02/2020	28,276.35
Ending Balance	28,276.35



# **MAFFRA RECREATION RESERVE Special Committee of Council MINUTES**

**01/06/2020**

**President Jenny Toma**

**Secretary Kath Coggan 0411 098 452**

**Present: Mark Hewlitt, Kevin Christensen, Paul Bourke, Robert Smart, Grant Smith, John Burley, Carmel Ripper, Michael Coggan, Cheryl Dowling, Mat Coleman, Jenny Toma, Kath Coggan, guest Robert Woodhouse representing Maffra Municipal Band**

**Apologies: Lisa Ogilvie, Sonya Ford, Irene Crockford**

- 1. Declaration of Conflicts of Interest**
- 2. Confirmation of Minutes of Previous Meeting. Moved Grant Smith, seconded Kevin Christensen. Moved Cheryl Dowling Seconded Kevin Christensen**
- 3. Business Arising from Previous Minutes**

**As no quorum at last meeting notes were ratified. Moved Kevin Christensen seconded Grant Smith**

**Building audit. Secretary to follow up.**

**Maffra Dramatic Society using old Club Rooms for making props only, no structural alterations**

**Proposed off lead dog park. To be dealt with in general business**

**Emergency Management Plans. Secretary to liaise with WSC**

## **Correspondence In**

Email Lisa Lyndon re opening facilities (forwarded to committee)

Email Lisa Lyndon re checklist for getting back into training (forwarded to committee)

Email Lisa Lyndon on WSC working on advice to open facilities (forwarded to committee)

Email WSC re Emergency Management Plans for our buildings

Email Cheryl Dowling re harness event planned for last weekend in June

Email WSC re maintenance approval for visitors change rooms

Email WSC re comment on the Community managed Facilities strategy (forwarded to committee)

Email Lisa Lyndon re operating subsidies and AGM (forwarded to committee)

Email Jenny Toma re solar grants forwarded to Mark Hewlitt



Email EVPHC re usage to March and no further events scheduled

Remittance advice WSC

Email Jenny Toma re rent from user groups with potentially no income this year

Email Paul Bourke re MFNC 2020 rental

Email update WSC re COVID 19 re use of facilities but if you are undergoing capital works eg maintenance then this can go ahead ( forwarded to Committee)

Email WSC re thanking us for suspending all our activities at the Reserve

Email from User groups informing their clubs suspension of activities

Email WSC with Community Managed Facilities Strategy Consultation (forwarded to committee) This needs to be done by May 15 (extended from April 30)

Email Oz Motorhomes re cancelling (at this stage) the OZ Motorhome convention

Email WSC re builder Paul Jackson available to do our building audit

Email 13/3 WSC re restrictions on public gathering re COVID 19 (forwarded to committee)

Email Raquel Harris WSC re attending to talk recycling when meetings resume

### **Correspondence out**

Email WSC re guidelines for opening facilities

Email Paul and Kevin re plans to resume training and harness request for June event

Email WSC with March minutes and Feb financials

Email WSC notifying of the suspension of our meetings/user group activities

Email to Lisa Ogilvie re WSC remittance advice

Email from me to MRR Executive re what we can do about rental

Email Raquel Harris WSC re Waste reduction Maffra Rec Reserve

**That correspondence be accepted** Moved Kath Coggan, Seconded Kevin Christensen

**Treasurer's Report Tabled.** Rental accounts have been deferred however we do need rentals to be paid for auditing purposes. As no user groups are generating income the following motion was put forward **"That all user groups will be sent an account with a 40% reduction "** Moved Paul Bourke, Seconded Matt Coleman.

**MFNC.** Unpaid electricity accounts may have been sent to wrong email address with change of Treasurer.

### **User Group Reports**

**MFNC.** Following the guidelines of the AFL. Netball not resuming at the moment. VNA insurance of \$60 per player is not refundable. Grants around to upgrade Netball Courts. WSC will contribute \$120,000. Media Box progressing

**Kennel Club.** International judges cancelled.

**Macmillan Rockhounds.** Recommencing. Have done a deep clean. Maximum 6 people at a time. Monday night for Juniors and Wednesday for others.

**American Historical Truck Society.** No report

**Maffra Ag Society.** Cancelled the 2020 show. Successful in our application for the Dome construction. It will run North South at the Western end of the Cattle Pavilion. Cattle stalls on the South will be relocated to the West. Dome size is 30m long and 20m wide. It has a curtain opening on the South wall and open on the East. Have consulted with both the Truck Society and Kennel club to accommodate their needs. Ag Society tabled letter requesting permission from the Rec Reserve. Received State Agricultural Grant to finish lining Sheep and Wool Pavilion. Have also obtained a WSC Assistance grant for the Food and Wine Court. Rolled over for next year.

**Maffra Municipal Band.** Been in recess but resuming following the guidelines of the Victorian Bands League. Rehearsal will start June 17<sup>th</sup>. Following social distancing and sanitizing. Maffra Municipal Band Trailer to tall to fit into either the Trade Pavilion or the Sheep and Wool Pavilion

**Harness.** Event planned for June. Following State and Federal and Australian guidelines and those of the Australian Carriage Society. No carriage driving. No club room usage. Roof is leaking in club rooms

**Poultry Club.** No report.

### **Maintenance report**

Replacing rotting timber in seating around Function Centre. Visitor's change rooms painted. Using 60/40 funding to repair showers and new carpet Approximately \$2,000. Oval in excellent condition. Sewn new grass, Soil test completed and will fertilise in Spring. Tractor serviced. Missed out on getting information re Solar Grants. Skip emptied, bin in Stand. Obtained quote for pest control (spiders) Heaters in the Function Centre need a service

Would like to investigate updating security cameras. Use a Wi Fi system located in the MFNC office that would connect to other buildings. Councillor Ripper informed us of the WSC discrepancy funds. Could be something we could access.

**Paul Bourke thanked Mark and John Waals for keeping our Reserve in great condition**

**That reports be accepted Moved Michael Coggan, Seconded Grant Smith**

## **General Business**

### **Usage of Facilities**

After a general discussion, the issue of the MFNC charging regular user groups for the use of the Function Centre remains unresolved. Regular user groups were of the opinion that the cost of usage of the function centre is covered in their rent but were aware of the fact that the MFNC were disadvantaged when new regular user groups were added. MFNC will pay the outstanding account. WSC is developing a new formula for setting the operating subsidy, it is hoped that clearer guidelines for the function centre use and rental will be forthcoming.

**Off the Leash Dog area.** A better location for an Off the leash run might be the cattle Pavilions. Jenny and Kevin to meet with Ag Society

**Meeting closed 8.53 pm. Next meeting 06/07/2020, 7.30pm**

**via Zoom**

3:08 PM  
16/06/14

**Maffra Recreation Reserve  
Reconciliation Summary  
Bendigo Bank - General Account, Period Ending 31/05/2020**

	<u>May 31, 20</u>
Beginning Balance	21,242.41
Cleared Transactions	
Cheques and Payments - 2 Items	-1,819.33
Deposits and Credits - 1 Item	482.32
Total Cleared Transactions	<u>-1,337.01</u>
Cleared Balance	<u><u>19,905.40</u></u>
Register Balance as of 31/05/2020	19,905.40
Ending Balance	19,905.40

3:11 PM  
16/06/14

**Maffra Recreation Reserve  
Reconciliation Summary**  
Bendigo Bank - Investment Acc., Period Ending 31/05/2020

	<u>May 31, 20</u>
Beginning Balance	25,123.80
Cleared Transactions	
Deposits and Credits - 1 Item	1.02
Total Cleared Transactions	<u>1.02</u>
Cleared Balance	<u>25,124.82</u>
Register Balance as of 31/05/2020	25,124.82
Ending Balance	25,124.82

3:05 PM  
16/06/14  
Cash Basis

# Maffra Recreation Reserve Profit & Loss YTD Comparison May 2020

	May 20	Jul 19 - May 20
Income		
60/40 Funding - WSC	0	3,994
Electricity contributions		
East Vic Pleasure Harness Club	0	91
Maffra Football & Netball Club	0	2,552
Maffra Municipal Band	0	201
Poultry Club	0	384
Total Electricity contributions	0	3,228
Hire of Reserve	0	1,155
Interest Received (Bendigo)	1	22
Rentals		
Camping (Kennel Club)	0	1,782
CWA	0	141
East Vic Pleasure Harness Club	0	455
Kennel Club	0	622
Maffra Football & Netball Club	0	5,044
Maffra Lions Club	0	164
Maffra Municipal Band	0	706
McKay Lease	0	273
Poultry Club	0	457
Total Rentals	0	9,644
Wellington Shire		
Operating Grant	0	13,505
Total Wellington Shire	0	13,505
Total Income	1	31,548
Expense		
Audit	0	726
Bank Fees & Charges (Bendigo)	0	4
CFA Service	0	224
Cleaning of Reserve	0	158
Cleaning Supplies (Milestone)	0	184
Electricity & Gas (Cannon)	0	150
Electricity & Gas (Origin)	1,654	10,906
Fuel and Oil		
Tractor/ Ride-On (MG Trading)	0	925
Total Fuel and Oil	0	925
Grounds (Seed)	0	55
Postage & Stationary (Aus Post)	0	464
Repairs and Maintenance		
(General)	0	39
Buildings (Bennett Electrical)	0	422
Buildings (BrownWigg)	0	387



3:05 PM  
16/06/14  
Cash Basis

# Maffra Recreation Reserve Profit & Loss YTD Comparison May 2020

	May 20	Jul 19 - May 20
Buildings (General)	0	32
Buildings (M. Hawitt)	0	288
Equipment (Air Conditioner)	0	500
Equipment (Toilets)	0	40
Grounds (Bennett Electrical)	0	663
Grounds (Brown Wigg)	0	356
Grounds (Elders)	0	40
Grounds (Grading & Gravel)	0	1,920
Grounds (Maffra Poly & Pumps)	0	197
Grounds (McCarthy Plumbers)	0	138
Grounds (Murray Goulburn)	0	12
Grounds (Seed)	0	955
Grounds (Trees)	0	3,091
Tractor (Service)	0	427
Tractor / Ride On (Repairs)	0	1,134
Total Repairs and Maintenance	0	10,621
Signwriting	0	127
Waste Removal (Maffra Waste)	0	1,660
Water Rates (Gippsland Water)	0	1,421
Water Rates (SRW)	0	180
Total Expense	1,654	27,805
Net Income	-1,653	3,743



3:16 PM  
16/06/14

**Maffra Recreation Reserve**  
**Customer Balance Summary**  
All Transactions

	<u>May 28, 20</u>
ATHS	916.20
Maffra Football & Netball Club Inc.	<u>4,765.95</u>
TOTAL	<u><u>5,682.15</u></u>

**ITEM C5.4****GORDON STREET RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE  
ACTION OFFICER: MANAGER COMMUNITY WELLBEING  
DATE: 4 AUGUST 2020

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓	✓	✓					

**OBJECTIVE**

For Council to receive the minutes of the Gordon Street Recreation Reserve Committee of Management's General Meeting held on 22 June 2020.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That Council receive the minutes of the Gordon Street Recreation Reserve Committee of Management's General Meeting held on 22 June 2020.***

**BACKGROUND**

The Gordon Street Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

1. To manage, operate and maintain the Gordon Street Recreation Reserve for the community in an efficient, effective and practical manner.
2. To undertake activities designed to protect, promote, utilise and develop the Gordon Street Recreation Reserve for the use and enjoyment of the local community in line with Council policy and relevant Council strategic documents.
3. To keep the Council informed on the operations, improvements and advancements of the Gordon Street Recreation Reserve by forwarding copies of all minutes of all ordinary and extraordinary meetings and the Annual Report.
4. To set, maintain and collect appropriate user charges.
5. To ensure that the Gordon Street Recreation Reserve's capital assets are adequately maintained.
6. To provide advice to Council on matters relating to the Gordon Street Recreation Reserve.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the Ordinary Meeting, with no conflicts being declared. Meetings held by the Gordon Street Recreation Reserve Committee of Management are open to the public.

## OPTIONS

Council has the following options available:

1. Receive the minutes of the Gordon Street Recreation Reserve Committee of Management's General Meeting held on 22 June 2020; or
2. Seek further information to be considered at a future Council meeting.

## PROPOSAL

That Council receive the minutes of the Gordon Street Recreation Reserve Committee of Management's General Meeting held on 22 June 2020.

## CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

## COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.1.4 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

## COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services & Infrastructure states the following strategic objective and related strategy:

**Strategic Objective 2.2:** *"Council assets are responsibly, socially, economically and sustainably managed."*

**Strategy 2.2.2:** *"Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents."*

This report supports the above Council Plan strategic objective and strategy.

# GORDON STREET RECREATION RESERVE Special Committee of Council

## MINUTES

**MEETING DATE, MEETING TIME  
MEETING VENUE**

**Meeting Opened Time: 7.00pm**

**22/06/2020**

**Zoom Meeting**

### 1. Present / Apologies

Name	Title	Representing	Present / Apology
Malcolm Hole	Councilor		Present
Barbara Cook		Heyfield Vintage Machinery Group	Present
David Reid		Heyfield Junior Football Club	Apology
Patsy Morris		Heyfield Junior Netball	Present
Joel Keane		Heyfield Cricket Club	Apology
Lee Clarke		Heyfield Traders & Tourism Assn	Present
Scott Anderson		Heyfield Basketball Club	Present
Tania Burton		Heyfield Tennis Club	Present
Peter Padula		Pigeon Club	Apology
Geoffrey Healy		Heyfield Football Netball Club	Apology
Brian Brown	President	Community	Present
Patrick Rodaughan	Secretary	Community	Present
Charles Wojcinski	Treasurer	Community	Present
Craig Bennett		Community	Present
Kelvin Sundermann	Vice President	Community	Present

**Quorum Achieved? Yes**

### 2. Declaration of Conflicts of Interest; Read Chairperson Brian

### 3. Confirmation of Minutes of Previous Meeting (note any corrections)

**Moved: Brian**

**Seconded: Kelvin**

**CARRIED**

**Chairperson to sign and date previous minutes to be filed by Secretary**

#### **4. Business Arising from Previous Minutes; Nil**

#### **5. Correspondence In:**

28.04.20 – Britt Appleby – Wellington Shire – Damaged roller door insurance claim  
29.04.20 – Barb Cook – H&DVMG – User group report for minutes  
30.04.20 – Lisa Lyndon – Wellington Shire – Community Managed Facilities Strategy consultation  
01.05.20 – Rohan Christian Electrical – Quote for channel pump switch board upgrade  
04.05.20 – Britt Appleby – Wellington Shire – Insurance claim enquiry  
04.05.20 – Brian Brown – GSR – Copy of Police reports from break-ins  
04.05.20 – Robyn Dewar – Wellington Shire – 60/40 Maintenance enquiry for RV Park tree  
08.05.20 – Lisa Lyndon – Wellington Shire – Community Managed Facilities Strategy survey  
08.05.20 – Lisa Lyndon – Wellington Shire – Community Infrastructure Planning information  
11.05.20 – Lisa Lyndon – Wellington Shire – COVID- 19 Update for Committees of Management  
11.05.20 – Direct Sound & Vision Services – Quote for security cameras for Tennis Club  
14.05.20 – Lisa Lyndon – Wellington Shire – Community Infrastructure Planning zoom meeting  
14.05.20 – Kelvin Sundermann – Community Rep – GSR Public Liability Insurance enquiry  
14.05.20 – Michelle Read – Online Community Forum – Wellington Shire Community Infrastructure Plan  
18.05.20 – Lisa Lyndon – Wellington Shire – Reply to GSR Public Liability Insurance enquiry  
18.05.20 – Robyn Dewar – Wellington Shire – 60/40 Maintenance enquiry for RV Park tree  
20.05.20 – Kerrie Coey – Wellington Shire – Emergency evacuation plans for GSR buildings  
22.05.20 – Lisa Lyndon – Wellington Shire – Re-Opening of Community Facilities  
25.05.20 – Brian Brown – GSR – Community Sport Sector grants  
26.05.20 – Lisa Lyndon – Wellington Shire – Return to Training checklist  
29.05.20 – Barb Cook – H&DVMG – Update on shed for Vintage Rally  
01.06.20 – Britt Appleby – Wellington Shire – Insurance claim enquiry  
01.06.20 – Britt Appleby – Wellington Shire – Insurance claim settlement – Tennis Club  
12.06.20 – Dean Benson – Benson Group Contractors – Invoice  
12.06.20 – Robyn Dewar – Wellington Shire – Commercial cooking equipment for sale  
16.06.20 – Lisa Lyndon – Wellington Shire – COVID-19 Restrictions- Committee update  
17.06.20 – Charlie Wojcinski – GSR Treasurer – Invoice for HFNC grant application  
17.06.20 – Lee Clarke – Heyfield Traders & Tourism Association – Apology for meeting  
17.06.20 – Caroline Trevorrow – Heyfield Community Resource Center – Enquiry re Defibrillator  
18.06.20 – Charlie Wojcinski – GSR Treasurer – Treasurers report for General Meeting  
18.06.20 – Lisa Lyndon – Wellington Shire – COVID-19 posters and signage for reserve facilities  
21.06.20 – Lisa Lyndon – Wellington Shire – COVID-19 Restrictions- Committee update  
22.06.20 – Britt Appleby – Wellington Shire – Insurance claim settlement – Reserve shed

#### **6. Correspondence Out**

27.04.20 – Pat Rodaughan to Committee members – Zoom meeting link  
28.04.20 – Pat Rodaughan to Britt Appleby – Replacement equipment invoices  
28.04.20 – Pat Rodaughan to Britt Appleby – Replacement equipment photos  
28.04.20 – Pat Rodaughan to Britt Appleby – Replacement roller door photo  
30.04.20 – Pat Rodaughan to Committee members – Community Managed Facilities Strategy consultation  
01.05.20 – Pat Rodaughan to Britt Appleby – Quote for channel pump switch board upgrade  
04.05.20 – Pat Rodaughan to Britt Appleby – Insurance claim invoice  
04.05.20 – Pat Rodaughan to Britt Appleby – Insurance claim invoice roller door  
04.05.20 – Pat Rodaughan to Robyn Dewar – 60/40 RV Park Tree Trimming



08.05.20 – Pat Rodaughan to Scott Anderson – Energy Efficient Communities grants  
 08.05.20 – Pat Rodaughan to Committee members – Community Managed Facilities Strategy survey  
 12.05.20 – Pat Rodaughan to Tania Burton – Quote for Tennis club security system  
 13.05.20 – Pat Rodaughan to Lisa Lyndon – GSR Minutes  
 14.05.20 – Pat Rodaughan to Committee members – Community Infrastructure Planning zoom meeting  
 15.05.20 – Pat Rodaughan to Lisa Lyndon – GSR Public Liability Insurance enquiry  
 18.05.20 – Pat Rodaughan to Kelvin Sundermann – GSR Public Liability Insurance enquiry reply  
 18.05.20 – Pat Rodaughan to Robyn Dewar – 60/40 RV Park tree trimming update  
 25.05.20 – Pat Rodaughan to Committee members – Community Sport sector grant information  
 27.05.20 – Pat Rodaughan to Lisa Lyndon – Copy of Return to Training Checklist  
 27.05.20 – Pat Rodaughan to Committee members – COVID-19 Restrictions Committee update  
 29.05.20 – Pat Rodaughan to Bodye Darvill – 60/40 enquiry  
 12.06.20 – Pat Rodaughan to Committee members – GSR General Meeting Minutes  
 12.06.20 – Pat Rodaughan to Charlie Wojcinski – Invoice for 60/40 tree trimming RV Park  
 6.06.20 – Pat Rodaughan to Committee members – COVID-19 Restrictions- Committee update 1  
 17.06.20 – Pat Rodaughan to Sharon Macgowan – Invoice for HFNC grant application  
 17.06.20 – Pat Rodaughan to Robyn Dewar – 60/40 RV Park Tree Trimming approval letter  
 18.06.20 – Pat Rodaughan to Caroline Trevorrow – Reply re Defibrillator  
 19.06.20 – Pat Rodaughan to Committee members – Treasurers report  
 19.06.20 – Pat Rodaughan to Committee members – Correspondence  
 21.06.20 – Pat Rodaughan to Committee members – Zoom meeting link  
 21.06.20 – Pat Rodaughan to Committee members – COVID-19 Restrictions- Committee update  
**Correspondence be accepted: Moved: Pat      Seconded: Brian      Carried**

## **7. Reports**

### **7.1 Chairperson's Report**

The work to the dam has been completed and signed off by the WSC. We have purchased the new mower and thanks to the Football Netball club and Cricket club for your successful applications with the WSC Quick Response Grants.

Council have budgeted \$50k for repairs to the Kindergarten entrance but are undecided as to whether the works will be done separately or as a part of the Gordon Street upgrade. Still mowing Newry oval and surrounds.

### **7.2 Treasurers Report Attached**

The water and power accounts have decreased due to the facility being in lock down. Will need to review rentals paid and look at some percentage of reimbursement to clubs affected due to the COVID 19 crisis. We also may have to review our club rentals for 20/21 at next month's AGM.

The money from the Quick Response Grants will enable us to get through until our next operating subsidy is paid.

**Moved:** Charlie

**Seconded:** Scott

**CARRIED**

### **7.3 User Groups Report**

#### **Heyfield Football Netball Club**

Kelvin spoke on behalf of Geoff Healy who will step down as the Football Netball club representative due to work and other commitments.

The Vic Pol security assessment of reserve facilities is still on hold as is the Football/ Netball season as we await a decision from the NGFL. Money for the Quick Response grant is on the way and I have organized Gibson Ground spread to fertilize the Main and Vern Scott ovals.

#### **Heyfield Traders & Tourism Association**

Have finished the works at the RV Park and the picnic shelter has been completed with 100k spent in total and are waiting to reopen the Park.

#### **Heyfield Cricket Club**

Joel was unable to attend but sent a message to say the outstanding rental payment is on the way.

They have been successful in obtaining grants from Ash Timber \$4.4k and the Bendigo Bank \$5k to go towards replacing the pitch on the Vern Scott oval and Cricket club will make up the difference as the total cost of the project will be around \$15k.

#### **Heyfield Junior Netball Club**

The Junior Netball season will not go ahead,

#### **Councilor**

Councilor Hole Informed committee the Kindergarten entrance will be under taken as part of the Gordon Street rebuild.

#### **Heyfield & District Vintage Machinery Group**

The club has been successful in obtaining grants for the proposed multi-purpose building. WSC \$20k, Bendigo Bank \$5k and the club will put in \$12k.

The shed will be 18mx15mx3.6m in size and located where the old loading ramp was. We would like permission to relocate the gate and fence to allow the shed to be erected.

#### **Heyfield Basketball Association**

The winter Basketball season will not go ahead so will see what happens after that.

#### **Heyfield Tennis Club**

The Women's winter competition was cancelled but will be organizing junior coaching clinics prior to the start of next season.

Bingo will resume now that the lock down has been lifted but numbers will be capped at 20.



**8. Volunteer**

**9. OHS / Risk / Facility Fault Report:** See General Business

**10. New Rules of the Committee to be endorsed by Council**

**11. General Business:**

Pat spoke about the work that has been done to the red gum tree at the RV Park to reduce the weight load on the branches to make it safer. The contractor that was engaged to remove the bee hive told us how hollow the main trunk was and the hazard it posed. Council has identified the tree as a risk and want bollards placed around it so no one can park under it. Brian has spoken with the Arborist but he are adamant that the tree does not need to be removed. Pat asked Lee if they could put some temporary bunting around it to make it a no go zone.

Councilor Hole said he would talk with the relevant person at the Council to see if he could resolve this issue. Councilor Hole also said he would find out if Council will provide any financial support to clubs affected by the current COVID 19 crisis.

**12. Next Meeting: 27/07/2020 AGM at 7.00 pm GSR**

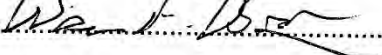
**Meeting Closed Time: 7.59pm**

**These minutes are:**

Confirmed as true and correct on ...22/06/2020.....  
Date

Or

Corrections have been made and noted at the meeting on .....  
Date

Chairperson Signature  .....

GORDON STREET RESERVE  
MEETING 20.6.2020

INCOME

FEB GST	\$	598.27
MARCH GST	\$	745.86
MEMO 19.3.2020	\$	1,398.00
INSURANCE	\$	813.64
APRIL GST	\$	341.09

TRANSFER FROM MOWING A/c \$ 3,900.00

BALANCE AS AT 31.3.2020 \$ 11,425.96

\$ 19,222.82

EXPENDITURE

GIPPSLAND PEST	\$	1,320.00
ROBERT ARTSO	\$	47.85
NEWRY WATER CARTAGE	\$	1,633.50
TIMBERLINE	\$	261.21
VERN GRAHAM	\$	242.48
MAFFRA POLY PUMPS	\$	247.00
VERN GRAHAM	\$	299.48
TIMBERLINE	\$	81.72
VERN GRAHAM	\$	12,250.00

BALANCE AS AT 31.5.2020 \$ 2,839.58

\$ 19,222.82

MOWING ACCOUNT

INCOME

INTEREST APRIL	\$	0.16
INTEREST MAY	\$	0.16

BALANCE AS AT 31.3.2020 \$ 3,906.93

\$ 3,907.25

EXPENDITURE

TRANSFER TO GENERAL ACCOUNT \$ 3,900.00

BALANCE AS AT 31.5.2020 \$ 7.25

\$ 3,907.25





## D. URGENT BUSINESS



## E. FURTHER GALLERY AND CHAT ROOM COMMENTS

*Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that if your query requires a written response, we will advise you that a response will be forthcoming and a copy of that response will be circulated to all Councillors.*

*This is not a forum for members of the public to lodge complaints against individuals, including councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.*

*If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes.*

CHAT ROOM –

GALLERY COMMENTS –

Meeting declared closed at: pm

The live streaming of this Council meeting will now come to a close.



**F. CONFIDENTIAL ATTACHMENT/S**

# **F. CONFIDENTIAL ATTACHMENT/S**

## **G. IN CLOSED SESSION**

**COUNCILLOR**

*That the meeting be closed to the public pursuant to Section 89(2) of the Local Government Act 1989 to consider:*

- a) personnel matters*
- b) the personal hardship of any resident or ratepayer*
- c) industrial matters*
- d) contractual matters*
- e) proposed developments*
- f) legal advice*
- g) matters affecting the security of Council property*
- h) any other matter which the Council or special committee considers would prejudice the Council or any person*

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**IN CLOSED SESSION**

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**COUNCILLOR**

*That Council move into open session and ratify the decision made in closed session.*