|  |  |
| --- | --- |
|  | **CHANGE OF OWNERSHIP ANIMAL REGISTRATION**  ***Domestic Animals Act 1994***  All cats and dogs three months and older must be registered. The owner of a dog or cat who fails to register their animal may be liable for a penalty. For a child under the age of 18, the dog or cat must be registered in a parent’s or guardian’s name. |

* To complete this application all sections **must** be completed, including signatures of both parties (current owner and new owner).
* Any incomplete forms received will not be processed.

|  |  |  |  |
| --- | --- | --- | --- |
| CURRENT owner details (per Council’s records) | | | |
| **Surname** |  | | |
| **Given Name** |  | | |
| **Date of Birth** |  | | |
| **Telephone No** (work) |  | (Home) |  |
| **Mobile** |  | | |
| **Residential Address** |  | | |
| **Postal Address**  **(if different from above)** |  | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| NEW owner details | | | | |
| **Surname** |  | | | |
| **Given Name** |  | | | |
| **Date of Birth** |  | | | |
| **Telephone No** (work) |  | | (Home) |  |
| **Mobile** |  | | | |
| **Residential Address** |  | | | |
| **Postal Address**  **(if different from above)** |  | | | |
| **Do you have a current pension/DVA card?** | No □ | Yes □(Please provide a card No) | | |
| **Second Contact Name** |  | | Phone | |
| **Do you already have animals registered with this Council?** | | | | |
| Yes □ No □ if yes, how many? \_\_\_\_Dogs \_\_\_\_Cats  Animal Keeping Permits are required if you exceed the number of allowable animals within your property planning zone. | | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| ANIMAL details | | | |
| **Animal Number** |  | **Tag Number** |  |
| **Animal Name** |  | | |
| **New kept at address for animal** |  | | |
| **Reason for ownership change** |  | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| DECLARATION (**must** be completed by both parties) | | | | |
| I declare that all the information provided on this form is true and correct and understand that it is an offence to provide false or misleading information.  I understand that this form does not change the microchip ownership details of the animal. Further information about changing microchip details can be found of the reverse side of this form.  I acknowledge that Council may contact the current/new owner to confirm the information provided. | | | | |
| Current Owner | | **Name** | **Signature** | **Date** |
| New Owner | | **Name** | **Signature** | **Date** |
| Any additional comments | | | |
|  | | | |

|  |  |
| --- | --- |
| * How to lodge this form | |
| **In person** | Sale Service Centre Yarram Service Centre  18 Desailly Street, Sale 156 Grant Street, Yarram  Monday-Friday 8:30am – 5:00pm Monday, Tuesday, Thursday, Friday  10:00am – 2:00pm (closed Wednesday) |
| **By Post** | Wellington Shire Council  PO Box 506, Sale Victoria 3850 |
| **By Email** | enquiries@wellington.vic.gov.au |
| **By Fax** | (03) 5142 3501 |
| **For enquiries** | Telephone 1300 366 244 |

|  |
| --- |
| * How to change microchip details of animal |
| To find the company who holds your pets microchip information, log onto *petaddress.com.au* and enter your pets microchip number.  This will direct you to the resgistry that hold your pets miscrochip information. |
| * As of 1 January 2014 the following registries are licensed to provide domestic animal registry services in Victoria: |
| Australasian Animal Registry Phone: 02 9704 1450 www.rasnsw.com.au/animal-registry  Central Animal Records Phone: 03 9706 3187 www.car.com.au  National Pet Register Phone 1300 734 738 www.petregister.com.au  Petsafe Register Phone 02 8850 6800 www.petsafe.com.au  Greyhound Racing Victoria Phone: 03 8329 1139 [www.grv.org.au](http://www.grv.org.au)  (Greyhound microchip registration only)  Homesafe ID Phone 1300 537 140 www.homesafeid.com  Global Micro Animal Registry Phone: 02 8338 9063 www.globalmicro.com.au |

|  |
| --- |
| * Privacy Notification |
| The personal information requested on this form is being collected by Council for the enforcement and administration of animal control in accordance with Section 10 and 18 of The Domestic Animals Act 1994. The personal information will be used by Council and its Contractors/Agents for that primary purpose or directly related purposes and may be disclosed as required to do by law. The applicant may apply to Council for access and/or amendment of the information. |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Office Use Only | | | | |
| Animal No.: | | NAR 1: | | NAR 2: |
| CSO 1: |  | | Entered □ | |
| CSO 2: |  | | Checked □ Scanned □ | |
|  | | | | |

.