

# MAJOR EVENTS POLICY

<b>Policy Number:</b>	3.3.1
<b>Approved by:</b>	Council
<b>Date Approved:</b>	December 2022
<b>Date of Next Review:</b>	December 2023
<b>Applicable to Unit(s):</b>	Whole Organisation
<b>Responsible Officer:</b>	Manager Economic Development
<b>Related Policies:</b>	Nil
<b>Related Documents:</b>	Community Assistance Grants Scheme Community Assistance Grants Guidelines and Assessment Criteria
<b>Statutory Reference:</b>	Nil

## OVERVIEW

The Wellington Shire Council actively supports and encourages the hosting of major events within the municipality. The Council recognises events can contribute positively to the economy of Wellington Shire.

## THE POLICY

### Event Objectives

The Wellington Shire Council has identified the following objectives in relation to events:

1. Support the development of major events that contribute to the economy of communities within Wellington Shire.
2. Ensure events are conducted with high safety standards and in accordance with relevant legislation and best practice.
3. Position Wellington Shire as an attractive destination for new and existing events that will result in economic, marketing and community benefits.

### Event Support

Major events are defined as those that attract participants/spectators and visitors from outside the municipality, usually over a number of days, thereby providing an economic benefit. Such events are supported by Council with a 'Project Team' approach and require a significant lead time to enable funding to support the event to be sought through Council's budget process.

Council sponsorship of major events is subject to the estimated economic benefit and must align with Council's Event Funding Guidelines. These events are normally separate to those approved under Council Community Grant funding process.

The Wellington Shire Council will provide a range of support measures to major events. This support may include:

- Advice, guidance and information to event organisers on venues, risk management, health and building legislation and requirements
- Provision of information on Council requirements and the issuing of permits and permissions
- Loan of events equipment (subject to availability and Covid restrictions)

- Assistance with networking and engagement of local businesses to maximize economic benefit
- Inclusion and distribution (on Council's website) of the Wellington Calendar of Events
- Council sponsorship of the event subject to application assessment and Council budgetary approval
- Advice and support in seeking State Government funding (subject to eligibility).

### **Best Practice**

The Council encourages events to have regard for and implement where required or possible Event Management best practice in the areas of: Access and Inclusion, Environment Management and Sustainability, Environmental Health, Risk and Safety Management, Event Planning, Traffic Management.

### **HUMAN RIGHTS**

Wellington Shire Council is committed to upholding the Human Rights principles as outlined in the *Charter of Human Rights and Responsibilities Act 2006 (Vic)* and referred to in Council's Human Rights Policy. The Human Rights Checklist has been completed and this policy accords with Council's policy commitment to uphold human rights principles.

### **REVISION HISTORY**

<b>VERSION</b>	<b>MAJOR / MINOR UPDATE</b>	<b>SUMMARY OF CHANGES</b>
1.0	Not applicable	No changes applicable at this review.