



**Mitchell County Economic Development Commission**  
PO BOX 306 | 212 South Fifth Street | Osage, Iowa | 50461

**Meeting Minutes**  
April 20<sup>th</sup>, 2022

The Board of Directors for the MCEDC met in regular session on Wednesday April 20<sup>th</sup>, 2022 in person at the Mitchell County Courthouse. Board members: Jensen, Heimer, Hemann, Mork, Frein, Marcks, Bisbee, and Bodensteiner; Staff: Penney and Church; Guests: Kevin Kolbet

Chairman Heimer called the meeting to order at 5:30pm

**ACTIONS:**

Motion made by Jensen to approve the agenda; second by Bodensteiner; All Ayes

Motion made by Hemann to approve the March meeting minutes; second by Marcks; All Ayes

Motion made by Bodensteiner to approve the March 2022 Financials and April 2022 Expenses; Second by Hemann; All Ayes.

**Expenses approved:**

Marco: \$142.97

Bisbee Income Tax: \$250.00

38<sup>th</sup> Floor Marketing: \$160.00

Mitchell County: \$1621.00

Press News: \$117.82

Enterprise Media: \$32.59

Cedar Valley Seminary: \$51.36

CTS Properties: \$199,500.00

Mary Klaes Photography: \$900.00

OMU: \$30.36

Windstream: \$15.56

MCEDC Director gave her directors report.

Motion made by Bodensteiner to allow direct deposit of employee payroll checks; second by Marcks; All Ayes

Discussion on whether or not to re-certify the Orchard Site – will take action after gathering more information from Heartland.

Motion made by Hemann to not show separation of private and public funds on the balance summary sheet; second by Bodensteiner; All Ayes

Motion made by Bodensteiner to approve the personnel committee recommendation of Tracy Scharper for the admin position and offer the position at \$18/hr with PTO and IPERS; second by Mork; All Ayes

Motion made by Bodensteiner to have Director Penney pay the insurance cost increase out of pocket; second by Jensen; All Ayes

Next MCEDC meeting will be held on May 23rd at 5:30pm.

Motion to adjourn the meeting at 6:29 pm made by Hemann; Second by Marcks; All Ayes.

Sam Heimer

Sam Heimer  
MCEDC Chair

Tracy Church

Tracy Church  
Secretary