



H3 - Hope Healing & Health, Inc.
23100 Jefferson Avenue
Saint Clair Shores, MI 48080-2057
Phone: 586-335-2006 | Fax: 586-279-3886

Psychiatric Services Guidelines

Below are guidelines to be followed when seeking out psychiatric services with H3 - Hope, Healing, and Health Inc:

1. When in crisis situations, please call 911 or go to the closest emergency center
2. For appointments with a no call no show, clients will be charged \$150 via the InSync Patient Portal
3. Contact information for a primary care doctor must be documented for medical collaboration
4. Clients are required to be seen, at minimum once every three months, by their prescriber
5. If a prescription is hand written, it can be picked up at the office. Monday - Thursdays (10a-2p)
6. A Credit/Debit card must be stored via our secure system for any missed or late cancellation appointment fees
7. A consent form needs to be filed out if you wish to have any information shared with other practitioners that are not part of H3 - Hope, Healing, and Health Inc.
8. Seven day notice is required for prescriptions refill requests

Please sign and date below in order to confirm that you understand and acknowledge receipt of the above guidelines. For further questions surrounding psychiatric services or medication refills, please contact our Medical Staff Coordinator at steffen@motorcitytms.com

Signature:

Label
Name: