

The initial scope of document is important. It provides a summary of the scope of audit you will likely need to undergo. It gives us the information we need to start a conversation with you about what your audit will look like.

Key highlights:

Your business details & contact information

The **type of audit** you require based on the support and services you provided

The relevant NDIS **modules and standards** that you will be audited against

The NDIS **Registration Groups** you are registering to deliver

The **number of staff**, and the **number and type of participants** that you intend to provide services for

The **number of outlets/locations** that will deliver supports



Initial scope of audit

New Application

About this document

This document has been generated as part of a New Application submitted to the NDIS Quality and Safeguards Commission (NDIS Commission) to register Co) as an NDIS provider.

As part of the registration application process, JPS Audit Specialists PTY LTD must undergo an audit against the NDIS Practice Standards and registration groups noted in this document. Only [approved quality auditors](#) (available on the NDIS Commission website) are eligible to assess the Applicant's conformity.

This document should be provided to a prospective auditor(s). The auditor will then use this document to provide the Applicant with a quote on the anticipated audit.

The contents of this document were accurate at the time the document was produced.

Document produced on:

The Applicant

For the purpose of this application, the 'Applicant' is considered the person, sole trader, incorporated body, partnership or unincorporated association organisation or corporation delivering, or intending to deliver, NDIS supports or services. In the case of a trust, the Applicant is the trustee.

Legal name: JPS Audit Specialists PTY LTD
Business name: JPS Audit Specialists
Australian Business Number (ABN): 68 567 456 123
Primary address / head office:
Party type: Company

The primary contact

The person identified has been nominated to be the primary contact. They are considered the main point of contact for this application.

Name: Jane Doe
Email address: Jane_Doe@gmail.com

Initial scope of audit details

Based on the information provided on the New Application,

'**Certification**' audit against the below NDIS Practice Standards.

This scope of audit is based on the information provided on the New Application and should not be considered final.

NDIS Practice Standards

Module name	Module focus
Core Module	Rights, responsibilities, governance and delivery of supports/services

Registration groups

A list of classes of supports, known as registration groups the Applicant delivers or is preparing to deliver supports/services for.

- Registration groups:**
- 0106 - Assist-Life Stage, Transition

Service profile

Number of NDIS Participants we currently provide supports or services for: 27

Number of staff currently employed: 9

Participant groups

The participant groups the Applicant currently (or intends to) provide supports/services for.

Participant group	Answer
Acquired brain injury	Yes
Aged Care	Yes
Autism	Yes
Dementia	Yes
Intellectual disability	Yes
Mental health	Yes
Physical disability including sensory disability	Yes
Spinal injury	Yes
Ventilator dependent	No

Age groups

The age groups the Applicant currently (or intends to) provide supports/services for.

Age groups	Answer
0 - 6 Years	Yes
7 - 16 Years	Yes
17 - 65 Years	Yes
Over 65 Years	Yes

Outlets

A list of outlets that deliver/intend to deliver NDIS supports or services on behalf of the Applicant.

Number of outlets listed: 3

Outlet name	Outlet type	Address
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