



Online



**Certificate IV in Ageing Support (CHC43015)
& Certificate IV in Disability (CHC43115)**



Course Details

Starts on Monday May 9, 2022

Mondays 9am - 12:45pm

Weekly (except EOY Holidays)

Supportive live online sessions

FREE for eligible participants

16 Months

Who is this course for?

This course is the 'right-one' for you if you're an existing Support Worker who wants to upskill so that you can better support your clients and become a more highly qualified and skilled Support Worker who will stand out in the sector.

You may also be someone who is changing career pathways or returning to the workforce, who wants to build upon the transferable skills you have gained from other employment or life experience with formal training to become a highly qualified and skilled Support Worker.





Our commitment
to the Disability, Aged Care and Home
& Community Care sectors is to develop
passionate, empowered, positive support
workers who will confidently provide support to
people with disability and those who are older,
enabling them to live the life they choose
with the independence
they deserve.

At a glance



Supportive Online Live Sessions

You can log in comfortably from home to our live online sessions and learn just as if you were all in the same room together.



Commences Monday May 9

Weekly Sessions,
(excl. EOY Holidays)

Mondays, 9am – 12:45pm



Hands-on Learning

including

Personal Care & Manual Handling
Simulation Labs

plus

Coaching days

and

we'll organise your supervised
practical work placements if required.



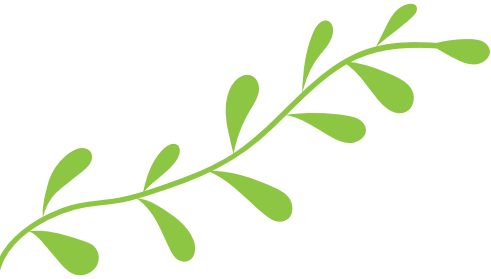
This Course Is FREE of any Tuition Fees

when you meet the government
funding eligibility criteria for both
qualifications.

There's also no additional materials
costs or admin fees to enrol.

Make sure that you read pages 12-13
for the full details.

Your Course Consultant is Alison Wells



I can help you with the answers that you need



0499 773 566



alisonw@warnerinstitute.com.au



(Thank you) Alison for being so wonderful during and throughout the enrolment process.

Course Participant, 2021

Government Funding Eligibility

I'll assess your eligibility for both Skills First and JobTrainer funding.

Single Qualification Option Available

The option is also available to undertake either the Ageing Support or Disability qualification separately.

Add Medications Unit

You can apply to add the unit, HLTHPS006 Assist clients with medication, to your course.

Supervised Practical Placement

We'll organise your supervised work placements if you need them.

Both of these qualifications have a practical experience requirement of 120 x hours each.

You may be able to demonstrate the required tasks within your workplace as detailed in the Assessment Requirements of the units of competency.

Otherwise, Warner Institute will arrange your approved supervised practical placement(s) for you.

Your Course Manager is Angela Marks-Boulton



Snapshot of Angela's Expertise



13+ yrs hands-on working in nursing & aged care
8+ yrs as a qualified trainer
Graduate Diploma in Education
Bachelor of Nursing
Certificate IV in Nursing
Certificate IV in Training and Assessment



Thank you for being an amazing teacher. I didn't think I would make it through the course but your encouragement really helped.

Course Participant, 2021



Phone Support

We'll share Angela's Mobile No. with you so that you can call or text her between sessions.



Email Support

We'll provide you with Angela's email details so that you can put any questions in writing to her and get an answer back.



“

We recognise that you're unique and human - not some widget in a training production line.

Our Whole Person Delivery Model will build you up to feel more confident about yourself.

This makes it simpler for you to learn, and then after, relate it back to your workplace in a way that's useful to you.

Our Whole Person learning model understands that everyone is unique and learns differently

We incorporate different visual, auditory, kinaesthetic, reading and writing ingredients to engage all your senses in every session.

You'll experience each piece of learning in a variety of ways that will stimulate your creative, emotional, intellectual and spiritual intelligences.

This means that your learning will feel more natural and less weighty because 'all of you' is being engaged during learning.

You'll understand and remember more and you'll grow in self-confidence.



Take-Aways

You'll 'Take-Away' ideas to practise at work making your learning useful & relevant.



Mindfulness

To refresh your mind, support clear focused thinking, helping you find balance in your everyday working life.



Stretching & Desk Yoga

Desk Yoga and stretching exercises to keep your body & mind awake.



Study Playlists

Spotify Playlists to help you study - you'll start to look forward to doing your homework!

You'll be able to more skillfully and confidently:

Foster your client's independence and wellbeing.

Support your clients to understand and stand up for their rights.

Understand and use the Aged Care Quality Standards & standards in Disability Services.

Connect with your clients with a person-centred mindset.

Follow an individualised plan in a community or residential setting.

Empower your clients to be more active participants in their community.

Better understand and deliver compassionate palliative care.

Understand and de-escalate behaviours of concern.

Apply effective falls prevention strategies.

Provide complex personal support to clients.

Understand the legislation and terminology.

Capably assist with medications.[^]

[^] Optional Program Extra. Conditions Apply - Refer to the 'You Can Add Medications' section on pages 14-15 for full details



Career Outcomes

Completing this nationally accredited learning program provides you with the qualifications to work in a range of roles including:

Support Worker, Personal Care Worker (PCW),
Care supervisor, Community support worker,
Accommodation support worker,
Hostel supervisor, Assistant hostel supervisor,
Program coordinator - social programs,
Care team leader, Residential care worker,
Coordinator of Volunteers or
Day activity worker.

Your Learning Journey



Your Course Delivery

You'll Learn in Interactive Live Online Sessions

40 x Sessions, 9am - 12:45pm

Coaching Sessions

10 x Sessions, 9am - 12:45pm

In addition to your regular learning session, these are scheduled at regular points throughout the course to support you if you get stuck & help you to stay on track.

These Coaching Sessions are an essential part of your course and have been created to further support you with individual coaching including simulated tasks, role-play assessments, subject matter revision, review and any required catch-up.

Workplace Skills Sessions

10 x Sessions, 5:45 - 9:30pm

These sessions will further support your learning journey and better assist your understanding of complex tasks and concepts if you're not currently working in a direct support role.

These sessions are conducted as interactive live online sessions and may be facilitated by a different Course Manager. They are mandatory for all participants who are not currently working in a direct support worker/carer role.

Simulation Labs

2 x Full Day Sessions, 9am - 5pm

Hands-on, face-to-face learning of personal care skills, manual handling and using other equipment.

These are conducted on nominated dates and may necessitate you to travel to a different town/suburb. Due to the specialist nature of these sessions, there is no online option or catch-up sessions available. Non-attendance will therefore delay your successful completion of the course.

Homework

Average 2 - 3 hrs/wk

Homework, self-study and independent research of on average 2-3 hours a week are required for successful completion of this course.

Orientation Session

1 x hour online evening session

To take any stress out of getting started, you'll be invited to a one hour online orientation session.

As well as meeting your Course Manager and fellow participants, we'll share some simple tips to help you use Microsoft Teams like an 'expert' from your first session.

IT & Internet

You will require access to a computer or tablet and reliable internet access and capacity to stream video with audio for all your online classroom sessions.

You will be required to log on for the duration of the session with both your camera and microphone activated.



**We encourage
people living with disability,
Aboriginal or Torres Strait
Islanders, people from culturally
and linguistically diverse
backgrounds and people with
varied education, work and life
experience to apply for this
course.**

Your Investment Summary

Tuition Fees: Certificate IV Level Ageing Support & Disability Course

	Tuition Fee (A)	Concession Tuition Fee (B) (C) (D)	Study materials & Admin Fees	Approximate value of Skills First Program funding provided to support this enrolment
	Invoiced by W.Inst.	Invoiced by W.Inst.	Invoiced by W.Inst.	
Skills First Program Funded Participant	FREE	FREE	\$0	\$13,463.75
JobTrainer ONLY Funded Participant	-	\$2,000 ⁽¹⁾	\$0	\$10,237.50
Full Fee Participant	\$5,500	-	\$0	-
Recognition for Prior Learning (RPL) per nationally accredited unit	\$350	-	\$0	-

These tuition fees as published are subject to change given individual circumstances at enrolment.
 Warner Institute does not require more than \$1,500 to be prepaid for any course where the participant is responsible for payment.
 Warner Institute Payment Terms and Refund Policy applies.
 Funding eligibility will be verified for each participant before finalising their enrolment.
 This training is delivered with Victorian and Commonwealth Government funding.
 People living with disability are encouraged to apply.

Visit warnerinstitute.com.au/fees-and-funding for an explanation of the following funding and eligibility criteria or seek advice specific to your individual circumstances from your Warner Institute Course Consultant.

- A. Victorian Government Skills First Program
- B. Concession Tuition Fees
- C. The Indigenous Completions Initiative
- D. JobTrainer Program



W-Inst Notes:
 Nominal Hours = 1,615 Nominal Hourly Tuition Fee = \$0.10, Nominal Hourly Concession Tuition Fee = \$0.02
 W-Inst TAS #: CIV_AGE_DIS_PT_WKLY_HALF_DAY_ONLINE
 (1) Job Trainer Fee = \$2000 Tuition Fee for CIV DIS + \$0 Concession JobTrainer Fee for CIV AGE

You can add the medications unit to your course

Assist clients with medication
(HLTHPS006)

Additional Workshops

1 x Full Day Classroom Learning Session
1 x Full Day Medications Simulation Lab

Tuition Fees

Refer to Investment Summary
on the next page.

Entry Requirements

This option is only available where it has been previously confirmed to you by a Warner Institute representative that your employer or host work placement provider will support you to demonstrate the required tasks within your workplace as detailed in the Assessment Requirements of the unit of competency within an appropriate setting where medications are administered under the supervision of an appropriately qualified staff member.

Additional Assessment Work

1 x Written Assessment
Additional Workplace Practice
1 x Workplace Observations Assessment*

*conducted by an appropriately qualified W-Inst. Assessor.

No Catch-Up Sessions

Due to the restrictions on the availability of the subject matter experts who present these workshops, the technical nature of the lab and assessments, there are unfortunately no catch-up sessions available.

If you do not attend your scheduled workshop sessions for your Medications workshop, then your participation will not be rescheduled.

This unit is additional to the course and its successful completion is not required to successfully complete the course.

Your Investment Summary

When you add medications to your course

Tuition Fees: Certificate IV level Ageing Support & Disability Course + Medications Unit

	Tuition Fee (A)	Concession Tuition Fee (B) (C) (D)	Study materials & Admin Fees	Approximate value of Skills First Program funding provided to support this enrolment
	Invoiced by W.Inst.	Invoiced by W.Inst.	Invoiced by W.Inst.	
Skills First Program Funded Participant	FREE	FREE	\$0	\$14,163.75
JobTrainer ONLY Funded Participant	-	\$2,250 ⁽²⁾	\$0	\$10,937.50
Full Fee Participant	\$6,495	-	\$0	-
Recognition for Prior Learning (RPL) per nationally accredited unit	\$350	-	\$0	-

These tuition fees as published are subject to change given individual circumstances at enrolment.
 Warner Institute does not require more than \$1,500 to be prepaid for any course where the participant is responsible for payment.
 Warner Institute Payment Terms and Refund Policy applies.
 Funding eligibility will be verified for each participant before finalising their enrolment.
 This training is delivered with Victorian and Commonwealth Government funding.
 People living with disability are encouraged to apply.

Visit warnerinstitute.com.au/fees-and-funding for an explanation of the following funding and eligibility criteria or seek advice specific to your individual circumstances from your Warner Institute Course Consultant..

- A. Victorian Government Skills First Program
- B. Concession Tuition Fees
- C. The Indigenous Completions Initiative
- D. JobTrainer Program

W-Inst Notes:
 Nominal Hours = 1,615 Nominal Hourly Tuition Fee = \$0.10, Nominal Hourly Concession Tuition Fee = \$0.02
 W-Inst TAS #: CIV_AGE_DIS_PT_WKLY_HALF_DAY_ONLINE
 (2) Job Trainer Fee = \$2250 Tuition Fee for CIV DIS + \$0 Concession JobTrainer Fee for CIV AGE





In line with
Government requirements all
participants must be able to provide a
COVID-19 digital certificate as proof of
vaccination before commencing
your course with us.

Placement providers will also require you to
provide proof that you have an up-to-date
influenza shot before commencing
any supervised work placement
with them.

Program Snapshot



Certificate
IV



Online
Workshops



16
months



9am - 12:45pm
each week
(excl. EOY Hols)



Extra
Coaching Sessions
to support you



Practical
Experience
Requirement
included



Study
material
included

Some extra details you should know

Qualification Descriptions

CHC43015 Certificate IV in Ageing Support

The ageing support qualification reflects the role of support workers who complete specialised tasks and functions in aged services; either in residential, home or community based environments. Workers will take responsibility for their own outputs within defined organisation guidelines and maintain quality service delivery through the development, facilitation and review of individualised service planning and delivery. To achieve this qualification, participants must have completed at least 120 hours of work as detailed in the Assessment Requirements of the units of competency.

CHC43115 Certificate IV in Disability

The disability qualification reflects the role of workers in a range of community settings and clients' homes, who provide training and support in a manner that empowers people with disabilities to achieve greater levels of independence, self-reliance, community participation and wellbeing. Workers promote a person-centred approach, work without direct supervision and may be required to supervise and/or coordinate a small team. To achieve this qualification, participants must have completed at least 120 hours of work as detailed in the Assessment Requirements of the units of competency.

Source: training.gov.au

Screening Checks

The Australian Government requires you to provide a current and clear National Criminal History Check to confirm your enrolment where you are undertaking any supervised practical work placement(s) in aged care as part of your course.

Additionally, the Victorian Government requires participants to obtain a NDIS Worker Screening Check where you are undertaking any supervised practical work placement(s) with a NDIS Registered Service Provider.

Your host work placement provider may also require you to sign documentation confirming that you have no international criminal convictions.

Credit Transfers

Your revised timetable, Training Plan and Tax invoice (if applicable) will be provided to you where any credit transfers have been confirmed by Warner Institute.

You will be required to attend all sessions of the program until the approval is granted.

There is no reduction in the Tuition Fee for Credit Transfers for Full Fee Participants.





**We love
our participants
and they
love us too!**



"... this was an experience I wouldn't take back for the world."

Graduate, CIV Ageing Support & Disability

"...I can actually say it's exceeded my expectations, I love this course and feel very passionately about this topic"

Graduate, CIV Ageing Support & Disability

"... having "Light Bulb" moments in both class and at work when I knew the correct procedures to use and what needed to be done in certain situations."

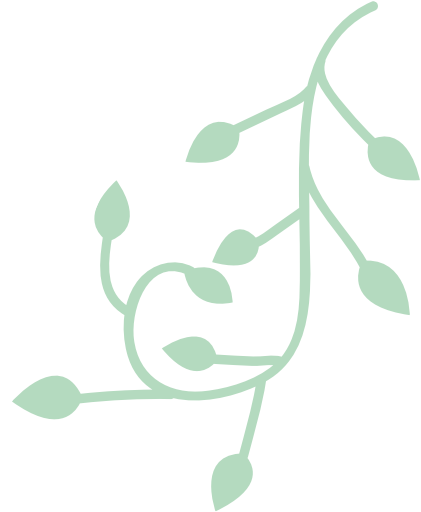
Graduate, CIV Ageing Support & Disability

".. made me really think about myself and how I could improve and encouraged me to be much more assertive"

Graduate, CIV Ageing Support & Disability

"... was great learning new strategies to use, as I already work in the field, but was good to learn new things. (Course Manager) was a great teacher with a lot of knowledge on all subjects. I really enjoyed coming to class, it made learning easy. I am going to miss it :)"

Graduate, CIV Ageing Support & Disability



Since 2005, we've been supporting people to gain the qualifications they need so that they can take the 'next-step' in their lives.

I started my own training organisation after working as a consultant recommending learning programs and finding that others didn't care about the student as a whole person.

So, I sought out others who were like-minded, and together we created our unique Whole Person Learning Model that has become the foundation of everything that we do.

Our Whole Person Learning Model understands that each person is unique and learns differently. It's designed so that you grow in confidence as you are supported throughout your learning journey.

I'm always genuinely really proud, and more often than not quite emotional, when I attend our graduation ceremonies. It's such a heart-warming day to see each student, some whom started out anxious and unsure, confidently walking up to accept their framed certificate . . . and, oh my goodness, your smiles!

I'm Jania Warner, and this is why I'm so proud to put my name to our organisation.



Warner Institute, a division of Warner Group Pty Ltd
03 9555 9100 warnerinstitute.com.au
238 The Esplanade, Brighton VIC 3186
RTO: 21622 ABN: 26 935 546 475

VETtrak Ref: 14820_ONLINE

W-Inst_DOC_024_Course_Guide_CIV_AGE&DIS_WKLY_HALF_DAY_ONLINE-14820_211213

