Eliminate the Payroll Juggling Act

Tips & Tricks for Smooth Payroll Management

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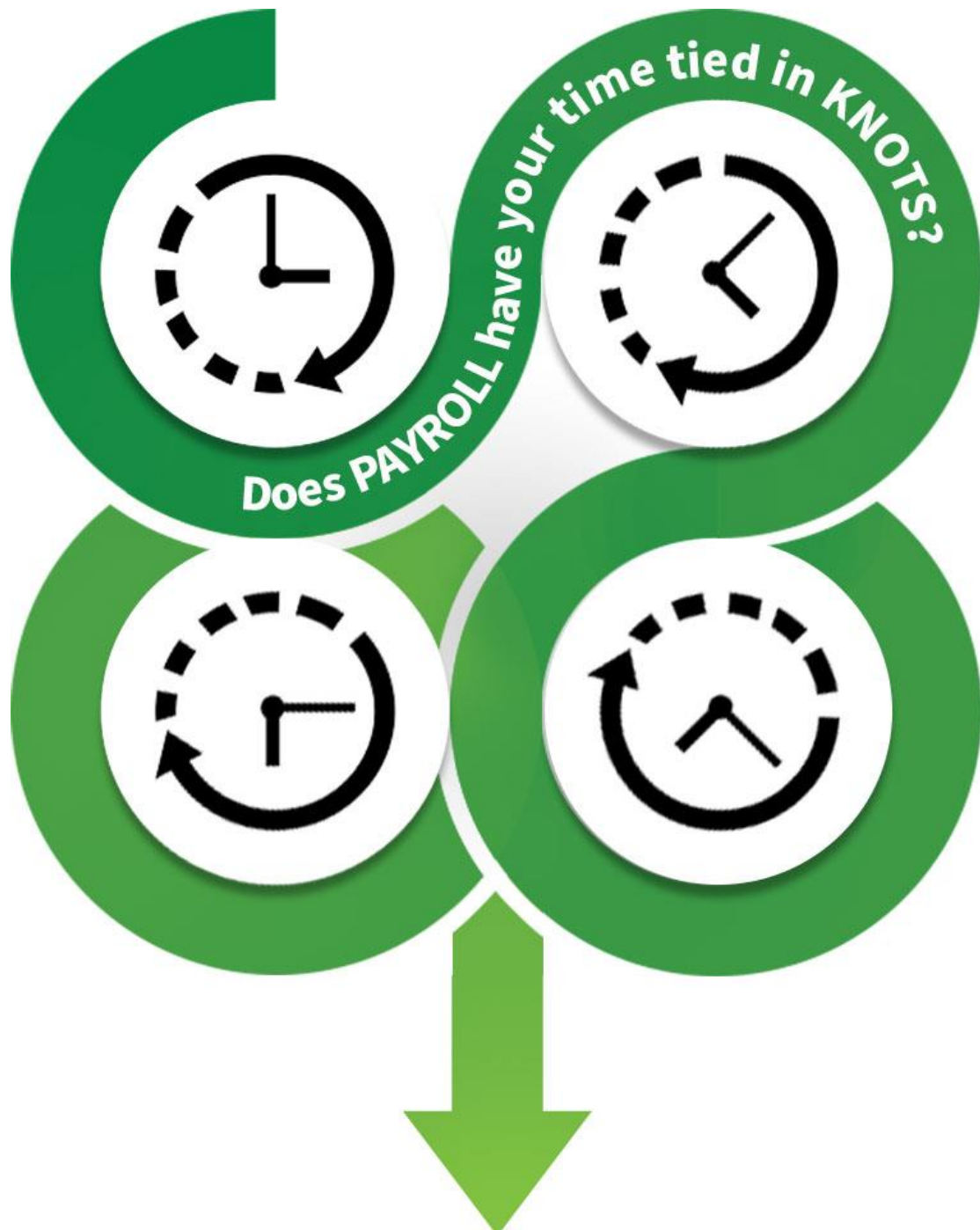
Today's Presenter

John Ogonowski

Account Executive, Payroll

About John

- 20 + Years in HCM/Payroll Industry
- Extensive experience helping clients in – Staffing, Transportation, Healthcare, Non-Profit, Construction and Manufacturing
- Lives in North Carolina

POLL QUESTION

How many employees came asking for their W-2 this year?

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Does PAYROLL have your time tied in KNOTS?

The Payroll Team's Juggling Act
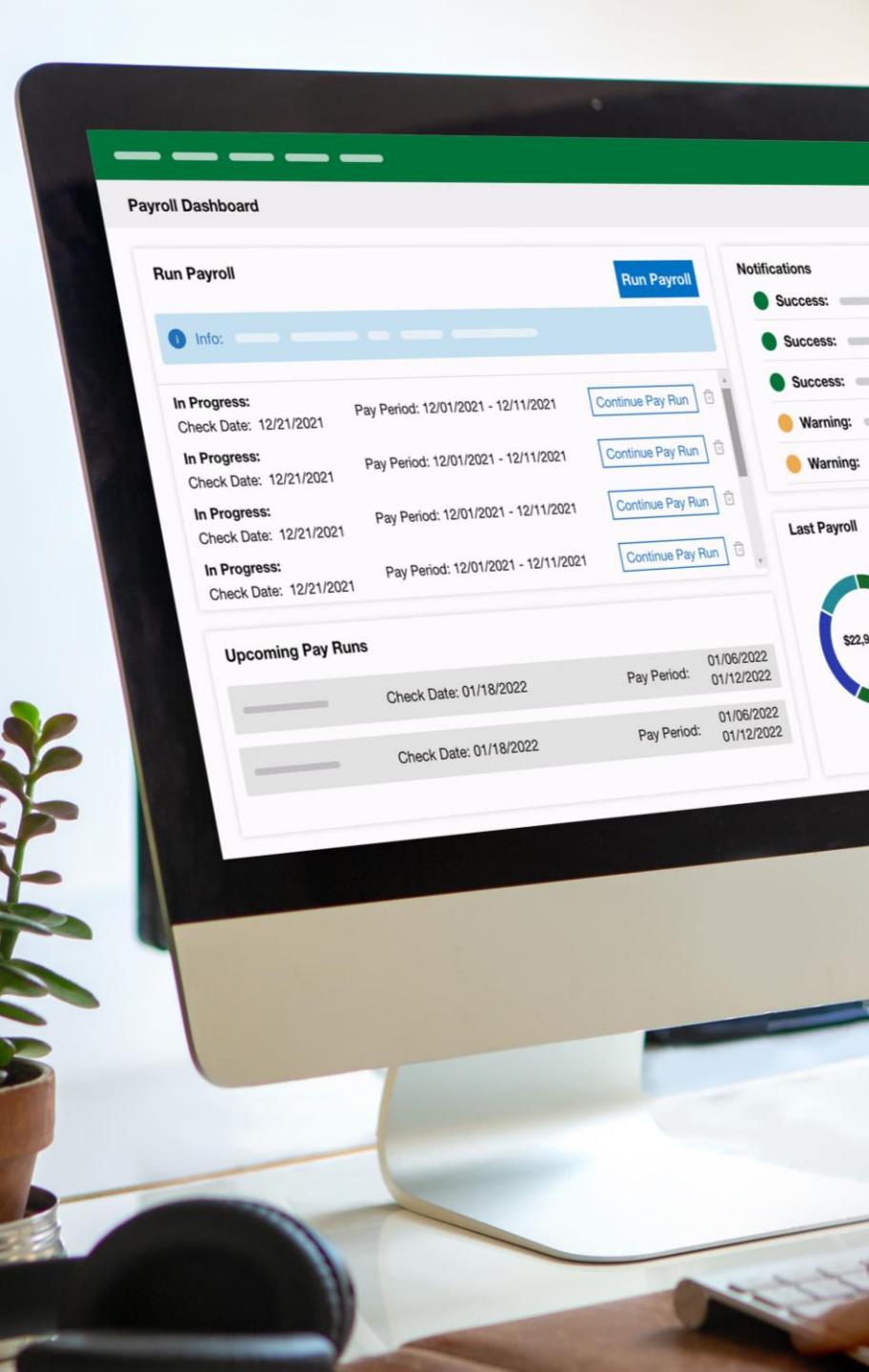
"Can I get a copy of my W-2?"
"I need to change my address."
"When do we need to file again?"
"Payroll is due tomorrow!"

Hours per month OVERTIME that the typical payroll organization employee works*:

25hrs

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*Deloitte Global Payroll Benchmarking Survey

Smooth Payroll Management

Tip/Trick #1

Utilize Automation to Enhance Compliance

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Automation Plays a Key Role in Successful Payroll

Organizations that are "highly automated" are*:

2x

more likely to find compliance very easy
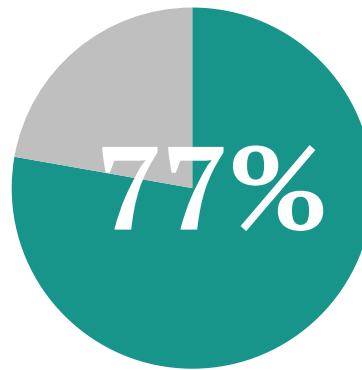
4x

more likely to say compliance takes little time and effort
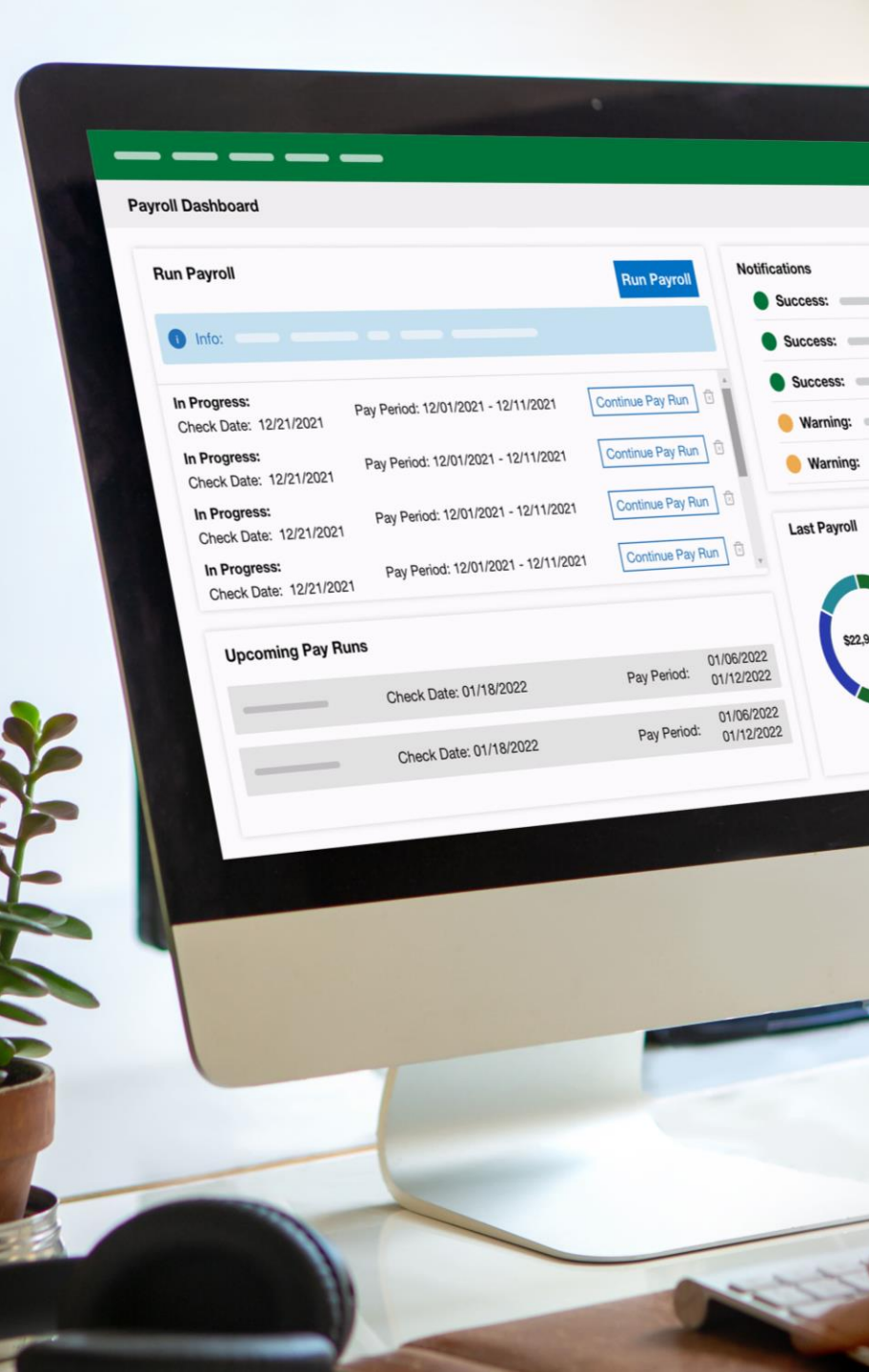
Automate
To Streamline & Simplify

Of organizations that are "highly automated,"

77%

say their ability to track national regulatory changes is above or well above average*

Automations such as these help ease the burden of compliance:

- Automated tax code assignment and earning code application

- Alerts on errors that can impact payroll runs – red flags prevent issues

- Employee work hour deviation notifications – flagged to catch problems early

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Smooth Payroll Management

Tip/Trick #2

Encourage Employee use of Self-Service

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Use Self-Service,
Save Valuable Resources

Employee self-service centers decrease the workload of HR teams AND increase employee engagement.

✓ Equip employees with the tools to handle their HR needs.

✓ Minimize the maintenance of employee data.

✓ Encourage employee independence.

✓ Reduce the number of requests to payroll & HR for pay stubs, W-2s, and other important documents.

✓ Free up payroll & HR to focus on other strategic initiatives.

Payroll Dashboard

Run Payroll

Run Payroll

Info:

In Progress:
Check Date: 12/21/2021

Pay Period: 12/01/2021 - 12/11/2021

Continue Pay Run

In Progress:
Check Date: 12/21/2021

Pay Period: 12/01/2021 - 12/11/2021

Continue Pay Run

In Progress:
Check Date: 12/21/2021

Pay Period: 12/01/2021 - 12/11/2021

Continue Pay Run

In Progress:
Check Date: 12/21/2021

Pay Period: 12/01/2021 - 12/11/2021

Continue Pay Run

Upcoming Pay Runs

Check Date: 01/18/2022

Pay Period:
01/06/2022
01/12/2022

Check Date: 01/18/2022

Pay Period:
01/06/2022
01/12/2022

Notifications

- Success:
- Success:
- Success:
- Warning:
- Warning:

Last Payroll

Pay Date: 12/11/2021 - 12/24/2021

Employee
Employee Taxes:
Employer Taxes: $1,806.15
Benefits: $0.00
Deductions: $0.00

$22,906.15

Smooth Payroll Management

Tip/Trick #3

Find the Right Payroll Partner

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The Right Partner Makes all the Difference

Payroll is one of the most complex and time-sensitive functions of an organization. The right partner will:

✓ Make the process easier and save your team valuable resources.

✓ Increase your organization's ability to maintain compliance.

✓ Be flexible enough to work *with* your current processes.

✓ Provide applicable data and reports on your payroll processes.

✓ Reduce the number of manual workarounds and duplicate work.

POLL QUESTION

What tasks are you doing outside your payroll & HR system?

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The Greenshades Difference

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The Greenshades Platform:
A Complete Solution

Payroll

Pay your employees on time and on their terms

→ Modern, Real-time Payroll

→ Simplifying complex conditions

→ Easy Configuration for any Business

→ ERP and GL Integration

→ Dashboard and Reporting

Human Resources

Empower HR to create a better employee experience

→ Employee Self-Service

→ Employee Onboarding

→ Certification Management

→ Documents and Organization Charts

→ Learning Management

→ Applicant Tracking and Recruiting

Benefits Management

Ensure every employee has what they need to thrive

→ Open Enrollment

→ Life Event Management

→ ACA Compliance

→ Voluntary Benefits

→ Personalized Programs

Tax and Compliance

Confidently navigate tax complexities

→ Automated Payroll Taxes

→ Year End Forms

→ Managed Payroll Tax Service

→ Comprehensive Tax and Information Returns

→ ACA and HR Compliance

Time and Labor Management

Oversee employee time and productivity

→ Time and Attendance

→ Flexible Time Management

→ Manager tools

→ Absence and Leave Management

The Greenshades Difference

Streamline Payroll in a Snap With Wizardly Automation

✓ Step-by-step wizard guides your processes with ease.

✓ Timesheet validation is quick and simple.

✓ Automatic alerts to areas of concerns.

✓ Enjoy the freedom of real-time recalculations.

✓ Easily sync your payroll information into your GL.

| G | Home | Employees | Payroll | Pay History | Tax Service | Year-End Forms | Reports | Settings |

Payroll

Pay Run: Weekly 02/03/2023 (Scheduled)   Check Date: 02/03/2023   Pay Period: 01/22/2023 - 01/28/2023   Cancel Pay Run

| Employees 1 | Hours & Earnings 2 | Deductions 3 | Benefits 4 | Arrears 5 | Review & Submit 6 |

The following are all the employees that can be included on the pay run as they have been added to this schedule. To add more employees, click the Add employees button below. This will only add the employee to this pay run, it will not add them to the scheduled pay runs in the future. To do that please go to the employee card under pay settings and add them to a schedule.

Q Filter Table...   + Add Employees

		Employee ID ⇅	Employee Name ⇅	Department ⇅	Class ⇅	Division ⇅	Position ⇅	Location ⇅	Hire Date ⇅	Termination Date ⇅	
☐	ⓘ	AFHEW001	ELDRED WORKS	Department B	CLASSA		Position A	Alabama Work Location	09/05/2021		🗑
☐	ⓘ	AFSDK001	DANAE KROPF	Department B	CLASSA		Position B	Alabama Work Location	10/03/2021		🗑
☐	ⓘ	AFSDM001	DOREEN MCSWEENEY	Department B	CLASSA		Position B	Alabama Work Location	10/10/2021		🗑
☐	ⓘ	AFSEG001	ELWOOD GARRETT	Department B	CLASSA		Position B	Alabama Work Location	10/17/2021		🗑
☐	ⓘ	AFSER001	KARENSA HALDEMAN	Department B	CLASSA		Position B	Alabama Work Location	10/24/2021		🗑

Total Employees: 21

💾 Save & Exit   ➜ Next

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With the payroll wizard, our average customer can quickly run and process payroll within 10 minutes from start to finish.

The Greenshades Difference

Tailor Your Experience with
Flexible & Configurable Tech

Simple on-screen configurations and intuitive management capabilities make to easy to tailor the system to your organization's needs.

✓ Easy to configure earning codes, benefits, and deductions.

✓ With a cloud-based format, updates flow across the platform simultaneously.

The Greenshades Difference

Easily Stay on Top of All Major Deadlines

Payroll deadlines are critical and must be met to avoid penalties and fines.

- Reminders and alerts help you keep up with important payroll deadlines, such as tax filings and year-end reporting.

- Feel confident that you are meeting all of your payroll deadlines, giving you peace of mind and freeing up time for other important tasks.
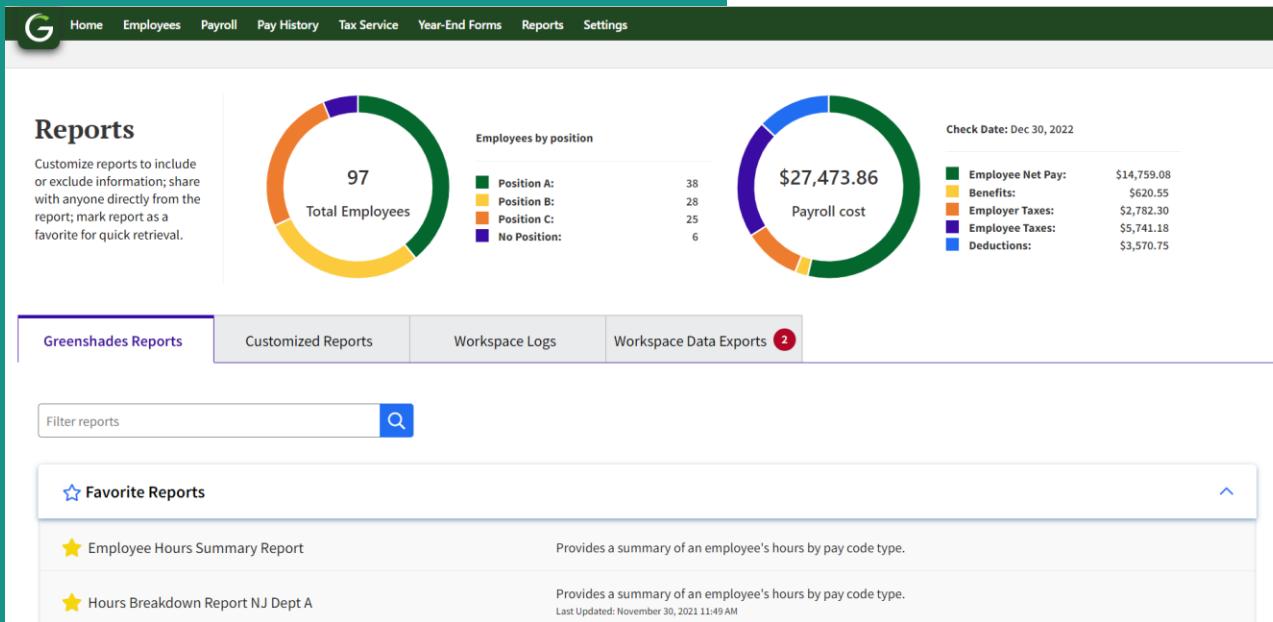
The Greenshades Difference

Gain Insights With Reporting

✓ "At-a-Glance" payroll dashboard – all the tools you need at your fingertips.

✓ Simplified views of historical pay runs with one-click access.

✓ Front page awareness of future pay runs – see what you need without having to hunt for it.

The Greenshades Difference

Eliminate Duplication
With an All-In-One Solution

Use one system, ensure key system integrations

✓ **All –in-one Platform**

✓ **No Double Entry**

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The Greenshades Difference

Future-Proof
Your Investment

- ERP-Agnostic including compatibility with all editions of Microsoft Dynamics
- Independent and portable
- No UI changes to roll out, no aggravation, or loss of productivity – when you change ERPs, the payroll platform adapts to the new system

The Greenshades Difference

Uniquely Designed

Compliance at the Core

From union contracts to region-specific pay rules and shifting legislative landscapes, we'll navigate the most complex compliance challenges so you don't have to.

Real-Time Processing

Run payroll more efficiently, allowing your employees to get paid faster with calculations ran in the cloud, in real time. Get instant previews and make adjustments on the fly!

Flexibility

Run payroll and HR operations on your terms. Issue off-cycle checks, unlimited pay runs, customizable workflows and more!

Customer Service

Our commitment to providing our customers with the highest level of support and satisfaction possible has earned us outstanding reviews on Capterra, G2, and GetApp.

POLL QUESTION

When will you next evaluate payroll and HR solutions?

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THANK YOU!

Let's talk about moving your payroll to the cloud and get a personalized demo!

Sales@Greenshades.com

Visit us online @ Greenshades.com

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