

# Room Inspection

Simplify, automate, and streamline the inspection process for all offices, rooms, and areas within your facilities— all from a single platform.



The importance of a clean and functioning workplace is imperative to run smooth enterprise operations. Offices, facilities, and individual rooms require regular inspections to ensure that they are in the best condition, noting any necessary repairs and/or cleaning required.

A critical examination of the facility or room can be a time-consuming venture, involving large amounts of scheduling, processing, and allocation for maintenance teams— an obstacle for managers. Failure to inspect a space properly can lead to a wide range of safety, compliance, and health violations. Failure to comply with compliance standards for facilities, like those laid down by OSHA<sup>1</sup> can result in severe penalties for enterprises.



**The right approach to workplace safety begins with streamlining and automating regular inspection practices.**

TMA Systems' Room Inspection module is an advanced tool for facility managers to automate, simplify, and streamline the inspection process across the entire enterprise. It can be used to effectively inspect rooms, offices, and areas within your facilities, and then record the presence and condition of assets across your organization.

Accessibility is a core tenet of the module, so designated staff members can quickly and easily perform condition

inspections, safety inspections, and move-in/move-out inspections. Managers can also automate and record inspection data for later analysis and potential billing for repairs and other charges.

The Room Inspection module can be further augmented with Mobile Room Inspection\*, allowing technicians to use a compatible mobile device to electronically complete inspections and upload survey results for future analysis, saving time and eliminating the need to carry paper inspection forms.

## The Features



**Provide technicians with a global checklist** for inspections of rooms, offices, and areas within your facility



**Automatically create work orders** for items that need to be repaired or replaced



**Record inspection data** using compatible mobile devices and transfer results directly to the WebTMA database\*



**Use numerous preformatted reports** for fast and accurate inspection information



**Allocate costs** between room occupants for items that need repair or replacement



**Design multiple customized** inspection forms for different types of areas



**Set up checklists** for various inspection points within an area and define the costs for repairs



**Assign and track** tasks to specific area inspectors

## The Benefits



Reduce staff requirements by creating efficiencies during the inspection process



Easily schedule staff for inspection of rooms, offices, and areas



Shorten the inspection process and processing time



Easily generate reports on the condition and repairs necessary for specific locations



Eliminate paper waste when using Mobile Room Inspection on a compatible mobile device

*\*Requires a license for Mobile Room Inspection*

**Discover how WebTMA can transform your organization.**

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## References

<sup>1</sup>Effective Workplace Inspections. OSH. <https://www.ccohs.ca/oshanswers/prevention/effectiv.html>

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