



RMS Recruitment Ltd, Belle House, Platform 1, Victoria Station, London SW1V 1JT Tel: 020 7518 9170

RMS RECRUITMENT SALARY SURVEY 2023

Receptionist	Lowest	£25,000
	Highest	£40,000
	Average (mean)	£38,000
Reception/Office Coordinator	Lowest	£25,000
	Highest	£40,000
	Average (mean)	£34,000
Administrator/Team Assistant	Lowest	£28,000
	Highest	£40,000
	Average (mean)	£35,000
Team Assistant	Lowest	£30,000
	Highest	£45,000
	Average (mean)	£38,000
Team EA/PA	Lowest	£40,000
	Highest	£70,000
	Average (mean)	£65,000
Private PA	Lowest	£35,000
	Highest	£120,000
	Average (mean)	£65,000
Office Manager	Lowest	£40,000
	Highest	£100,000
	Average (mean)	£55,000
Senior Executive Assistant (10 years+)	Lowest	£55,000
	Highest	£120,000
	Average (mean)	£75,000
Other Support Staff Positions (including Marketing, HR, Accounts)	Lowest	£25,000
	Highest	£65,000
	Average (mean)	£45,000

This survey has been produced from our own data of candidates we have interviewed and placed during 2022. Please note the lowest salary is lowest paid/accepted and not necessarily a competitive salary for attracting and retaining the best candidate. These are basic salaries only and may not reflect other factors which can dramatically affect salary including flexible working, part time working, industry, benefits, hours and holiday.

For further information or advice on salary and market trends please contact us on 0207 518 9170.