

**HOUSING AUTHORITY OF TRAVIS COUNTY  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
502 East Highland Mall Blvd., Suite 106-B  
Austin, Texas 78752  
April 4, 2019  
10:00 a.m.**

**MINUTES**

The Housing Authority of Travis County, Texas, held a Regular Board of Commissioners meeting at 502 East Highland Mall Blvd., 106-B Austin, TX 78752 on the above date.

**I. CALL TO ORDER**

A quorum was established, and Vice Chairperson Wilmer Roberts called the meeting to order at 10:00 a.m.

**II. ROLL CALL / CONFIRMATION OF QUORUM**

Roll Call of Commissioners: Chairperson Ann Denton, Vice Chairman Wilmer Roberts, Commissioner John Hernandez, Commissioner Robbye Meyer. Absent: Commissioner Eddie Karam. Guest: Becky Casares with the Texas Attorney General's Office, Rich Larsen with Novogradac and Company, and Cliff Blount with Naman, Howell, Smith & Lee, PLLC. Staff in Attendance: CEO/Executive Director Patrick Howard, Executive Assistant Esther Johnson, Director of Real Estate Development Robert Onion, Sr. Administrative Assistant Debbie Honeycutt, Director of Voucher Programs and Homeless Initiatives Christina Montes, Staff Accountant Michael Kagombe, Director of Affordable Housing Programs Barry Hall, Project Coordinator for the HATC Foundation Nancy Rojas, and AmeriCorps VISTA Volunteer Jaqueline Conerly. CEO/Executive Director Patrick Howard certified the quorum.

**III. PLEDGE OF ALLEGIANCE TO THE FLAG**

**IV. CONSENT AGENDA**

**A. Approval of the Minutes from February 7, 2019 Regular Board Meeting**

Commissioner John Hernandez made a **motion** to approve Item IV.A Minutes from the February 7, 2019 Regular Board Meeting. Vice Chairman Wilmer Roberts seconded the motion, which **passed** unanimously.

B. Resolution No. HATC-2019-03 <i>Michael Kagombe</i>	To <u>Amend</u> the HATC Procurement Policy with new purchase and acquisition thresholds.
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Vice Chairman Roberts made a **motion** to approve Item IV Consent Agenda B - Resolution No. HATC-2019-03. Mr. Hernandez seconded the motion, which **passed** unanimously.

**V. PUBLIC FORUM / CITIZEN COMMUNICATION**

- Anyone desiring to discuss or comment on items directly related to the HATC is always welcome.
- If the item is deemed related to an Agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.
- Speakers must sign-in prior to the start of the Board Meeting on the appropriate form.
- Maximum three-minute limit per speaker.

There were none at that time.

**VI. PRESENTATION / DISCUSSION**

- A. Open Meetings Act Presentation, Office of the Texas Attorney General - *Becky Casares*
- B. Fiscal Year 2018 Audit Review Presentation, Novogradac & Company LLP - *Rich Larsen*

Becky Casares presented Item VI. A.

Rich Larsen presented Item VI. B.

**VII. CEO / EXECUTIVE DIRECTOR'S REPORT**

- A. Voucher Programs / Homeless Initiatives – *Christina Montes*
- B. Affordable Housing Programs – *Barry Hall*
- C. Finance / Administration – *Michael Kagombe*

Director of Voucher Programs and Homeless Initiatives Christina Montes presented Item VIII. A.

Item VII. B and C was not discussed.

**VIII. BOARD COMMITTEE REPORTS**

- Governance, Finance and Administration Committee
- Real Estate Development Committee

There were no Governance, Finance and Administration Committee reports.

Commissioner Robbye Meyer said the Real Estate Development Committee did meet and discussed Eastern Oaks, SEA RAD and a potential buy out of a property.

**IX. NOTICES AND UPDATES**

- A. CEO / Executive Director – *Patrick Howard*

CEO/Executive Director Patrick Howard presented Item IX. A

**X. NEW / UNFINISHED BUSINESS**

- Discussion and consideration regarding Board of Commissioners issues and concerns

There were none at that time.

**XI. EXECUTIVE SESSION**

- The Board of Commissioners may consider any item posted on the Agenda in Executive Session if there are issues that require consideration, and the Board of Commissioners announce that the item will be considered during such time in accordance with one or more of the following:
  - Texas Government Code Annotated 551.071, Consulting with Attorney
  - Texas Government Code Annotated 551.072, Real Property
  - Texas Government Code Annotated 551.074, Personnel Matters
  - Texas Government Code Annotated 551.076, Security
  - Texas Government Code Annotated 551.087, Economic Development Negotiations

There were none at that time.

**XII. ADJOURNMENT**

Mr. Hernandez made a motion to adjourn the Board meeting. Vice Chairman Roberts seconded the motion, which passed unanimously.

The Board meeting adjourned at 10:53 a.m.

Respectfully submitted,



Patrick Howard, CEO/Executive Director

**MISSION STATEMENT**

*Preserving and developing affordable housing and vibrant communities  
to enhance the quality of life for all.*

- A copy of these minutes can be found on the web site ([www.hatc.com](http://www.hatc.com))
- An audio recording is available upon request, 512-854-8245.