

**HOUSING AUTHORITY OF TRAVIS COUNTY  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
502 East Highland Mall Blvd., Suite 106-B  
Austin, Texas 78752  
August 4, 2016  
10:00 a.m.**

**MINUTES**

The Housing Authority of Travis County, Texas, held a Regular Board of Commissioners meeting at 502 East Highland Mall Blvd., Suite 106-B, Austin, Texas 78752 on the above date. A quorum was established, and Chairman John Hernandez called the meeting to order at 10:03 a.m.

**1. CALL TO ORDER, ROLL CALL**

Roll Call of Commissioners: Chairman John Hernandez, Vice Chairman Ann Denton, Commissioner Eddie Karam (Arrived at 10:04, Commissioner Robbye Meyer, Commissioner Wilmer Roberts. Guest: Ann Howard with Ending Community Homeless Coalition. Staff in Attendance: Executive Director Patrick Howard, Executive Assistant Debbie Honeycutt, Asset Manager Robert Onion, Finance Manager Betty Black, Section 8 Manager Christina Diaz, Housing Specialist Joanne Lopez and Housing Specialist Gabrielle Wright.

**2. CERTIFICATION OF QUORUM**

Executive Director Patrick Howard certified the quorum.

**3. CITIZEN COMMUNICATION**

*Anyone desiring to discuss or comment on items directly related to the HATC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.*

There were none at that time.

**4. CONSENT AGENDA**

4A. Approval of the Minutes from July 7, 2016 Regular Meeting

Commissioner Robbye Meyer made a **motion** to approve Item 4A. Vice Chairman Ann Denton seconded the motion, which **passed** unanimously.

**5. REPORTS**

- 5A. Public and Affordable Housing {Joanne Serrano}
- 5B. Housing Choice Voucher {Christina Diaz}
- 5C. Finance Report {Betty Black}
- 5D. RAD Update {Robert Onion}
- 5E. Executive Office {Patrick Howard}

Housing Manager Joanne Lopez presented Item 5A; the Property Data, Property Statistics, and Income Limits & Rent Schedules Reports.

Section 8 Manager Christina Diaz presented Item 5B; the Housing Choice Voucher Program Report June 2016.

Finance Manager Betty Black presented Item 5C; the HATC's Annual Operating Budget Financial Summary and HATC's Bank Account Information.

Ms. Black said, "Linda Buckberry the Bookkeeper and I went to the Lubbock Housing Authority to attend some training sessions for the Housing Authority's HMS program."

Executive Director Patrick Howard said he would send the Budget to all of the HATC Commissioners.

Mr. Howard presented Item 5D; RAD update.

Mr. Howard presented Item 5E; Executive Office Report.

Mr. Howard said the Texas Housing Association Conference will be held in Austin August 16-18, 2016.

## 6. REGULAR AGENDA

6A. Presentation, discussion and possible action of Assignment of Terms of Service for Commissioners {Staff}

6B. Presentation by *Ending Community Homelessness Coalition (ECHO)* {Ann Howard}

6C. Presentation, discussion and possible action regarding **Resolution No. HATC-2016-18, To Amend the Bylaws of the Housing Authority of Travis County, Texas** {Patrick Howard}

6D. Discussion and possible action regarding Committee Assignments {John Hernandez}

Mr. Howard said per the request of the Travis County Commissioners Court they asked that the Housing Authority of Travis County (HATC) Commissioners terms are staggered. He said three of the HATC's Commissioners would serve a two year term and two of the Commissioners would serve a one year term with the possibility of being reappointed.

Mr. Howard said Place 1, 3, and 5 terms will expire December 31, 2018 and Place 2 and 4 terms will expire December 31, 2017.

**Vice Chairman Denton and Commissioner Roberts were not present at the last Board meeting that was held July 7, 2016.**

**Vice Chairman Denton and Commissioner Roberts results of the drawing are as follows:**

**Vice Chairman Ann Denton – Place 4 Term expiring December 31, 2017**

**Commissioner Wilmer Roberts – Place 3 Term expiring December 31, 2018**

**The results from the July 7, 2016 HATC Board meeting is as follows:**

**Chairman Hernandez – Place 1 Term expiring December 31, 2018**

**Commissioner Meyer – Place 2 Term expiring December 31, 2017**

**Commissioner Karam – Place 5 Term expiring December 31, 2018**

Ann Howard presented a presentation for Item 6B.

Commissioner Robbye Meyer asked what kind of community outreach Ending Community Homeless Coalition (ECHO) has with the general public so they understand homelessness. Ms. Ann Howard said ECHO has been talking to the communities and getting the word out through the local media.

Discussion followed.

Mr. Howard presented Item 6C.

Chairman John Hernandez said Page 2, Section 7 in the second sentence the **word AND** needed to be **changed to AN**.

There was a discussion in reference to Page 2, Section 7 regarding the number of years a Chairperson and Vice Chairperson shall hold office.

Chairman Hernandez said he would suggest wording for the number of years a Chairperson and Vice Chairperson shall hold office and send it to all of the Board members.

Chairman Hernandez suggested removing the sentence **“The Chairman of the Board of Commissioners shall also appoint the Chairs of each Standing Committee”** from Section 10 on Page 2.

Ms. Meyer made a **motion** to table Item 6C. Commissioner Eddie Karam seconded the motion, which **passed** unanimously.

Chairman Hernandez asked the Board members for their suggestions regarding Item 6D; Committee Assignments. Ms. Meyer suggested the Chairman of the Board speak to the Board members to find out what committee they would like to serve on.

Ms. Meyer made a **motion** to table Item 6D. Mr. Karam seconded the motion, which **passed** unanimously.

## **7. EXECUTIVE SESSION**

7A. Pursuant to the Texas Government Code Annotated, the Commissioners may discuss the following agenda items. In addition the Commissioners may also discuss and consider any other item posted on this agenda if there are issues that require consideration in Executive Session and the Commissioners announce that the item will be considered during the Executive Session.

- According to the Texas Government Code Annotated 551.071, Consulting with Attorney
- According to the Texas Government Code Annotated 551.072, Real Property
- According to the Texas Government Code Annotated 551.074, Personnel Matters

There were none at that time.

7B. Reconvene from Executive Session and take any action deemed necessary as a result of the Executive Session discussions

N/A

## **8. BOARD OF COMMISSIONERS ISSUES AND CONCERNS**

8A. Discussion and consideration regarding Board of Commissioners issues and concerns

Robert Onion updated the Board on the award of the 9% Tax Credit for Summit and Alexander Oaks. The application name is SEA RAD Oaks.

## **9. ADJOURNMENT**

Chairman Hernandez made a **motion** to adjourn the Board meeting. Vice Chairman Denton seconded the motion, which **passed** unanimously.

The Board meeting was adjourned at 11:46 a.m.

Respectfully submitted,

  
Patrick Howard, Executive Director

- A copy of these minutes can be found on the web site ([www.hatetx.com](http://www.hatetx.com))
- An audio recording is available upon request, 512-480-8245.