

**HOUSING AUTHORITY OF TRAVIS COUNTY
BOARD OF COMMISSIONERS
WORK SESSION
502 East Highland Mall Blvd., Suite 106-B
Austin, Texas 78752
November 5, 2015
9:00 a.m.**

MINUTES

The Housing Authority of Travis County, Texas, held a Regular Board of Commissioners meeting at 502 East Highland Mall Blvd., Suite 106-B, Austin, Texas 78752 on the above date. A quorum was established, and Board Vice-Chairman John Hernandez called the meeting to order at 9:00 a.m.

ROLL CALL

Roll Call of Commissioners: Vice-Chairman John Hernandez, Commissioner Willie Anderson, Commissioner Rosa Gonzalez-Abrego, Commissioner Richard Moya. Absent: Chairman Melvin Wrenn. Guest: Veronica Macon with Blueprint Housing Solutions, Mike Gerber, CEO of the Housing Authority of the City of Austin. Staff in Attendance: Interim Executive Director Patrick Howard, Executive Assistant Debbie Honeycutt, Asset Manager Robert Onion, Finance Manager Betty Black, Section 8 Manager Christina Diaz, Public Housing Manager Joanne Serrano. Interim Executive Director Patrick Howard certified the quorum.

CITIZEN COMMUNICATION

Anyone desiring to discuss or comment on items directly related to the HATC is always welcome; sign-in must be completed prior to the opening of the meeting. Please limit all presentations to 3 minutes or less. If the item is deemed related to an agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.

There were none at that time.

Item 1: Review Meeting Goals, Agenda and Discussion Guidelines

Veronica Macon with Blueprint Housing Solutions presented Item 1.

Vice-Chairman John Hernandez clarified that the name of the mini-retreat discussed at the last board meeting was changed to a work session where the board members can talk freely and Veronica Macon was asked to facilitate the work session.

Item 2: Board Member Introductions

The following board members introduced themselves: Commissioner Willie Anderson, Commissioner Richard Moya, Commissioner Rosa Gonzalez, and Vice-Chair John Hernandez.

Item 3: Overview of HATC

- A. Executive Department
- B. Housing Choice Voucher Program
- C. Public Housing Program
- D. Finance Department

Interim Executive Director Patrick Howard introduced the staff of the Executive Department.

Christina Diaz presented Item 3.A.

Joanne Serrano presented Item 3.C.

Betty Black presented Item 3.D.

Item 4: Overview of the Role of the Commissioners.

Mike Gerber, the CEO of the Housing Authority of the City of Austin, presented an overview of the role of the commissioners.

Item 5: Board Meeting Planning and Organization

Veronica Macon presented, giving tips for commissioners as far as the agenda process. Richard Moya recommended this agenda item be revised for further discussion at the next board meeting.

Item 6: Board Subcommittees

- A. Organization of Subcommittees
- B. Protocol for Setting Subcommittee Meetings

Veronica Macon presented Item 6.

Vice-Chair John Hernandez suggested that two hours is a reasonable time for board meetings. Commissioner Richard Moya recommended that all items that require a vote should be prioritized and addressed first at the board meetings. Mike Gerber further suggested that Board agree that any executive session last no longer than one of the two hours.

There is currently one subcommittee, Budget Finance and Personnel. Vice-Chair Hernandez and Commissioner Richard Moya serve on this subcommittee. It was suggested that Vice-Chair Hernandez be the chair of the subcommittee. Mr. Moya stated the appointment of the chair should be done by the Board Chair Melvin Wrenn, who was not present at this board meeting. Veronica Macon stated that both of the members of this subcommittee can reach a decision on when they will meet as long as Interim Executive Director Patrick Howard is present.

ADJOURN

Mr. Moya made a **motion** to adjourn the Work Session meeting. Commissioner Willie Anderson seconded the motion, which **passed** unanimously.

The meeting was adjourned at 11:28 a.m.

Respectfully submitted,



Patrick Howard, Interim Executive Director/Secretary

- A copy of these minutes can be found on the web site (www.hatctx.com)
- An audio recording is available upon request, 512-480-8245.